

**SPECIAL CITY COUNCIL
MEETING – BUDGET
RETREAT**

**JULY 14, 2016
4:00 P.M.**

MINUTES



The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

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Location: Seven Summits Lodge – Tehaleh, 19001 Trilogy Parkway E, Bonney Lake, WA

I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the business portion of the meeting to order at 4:04 p.m.

A. In attendance: Mayor Johnson, Deputy Mayor Randy McKibbin, Councilmember Justin Evans, Councilmember Donn Lewis, Councilmember Katrina Minton-Davis, Councilmember James Rackley (late arrival), Councilmember Dan Swatman and Councilmember Tom Watson.

Staff members in attendance were City Administrator Don Morrison and Chief Financial Officer Cherie Gibson.

II. MEETING AGENDA:

A. Welcome and Opening Remarks.

Mayor Johnson welcomed the council and briefly shared a few thoughts about the upcoming 2017-2018 biennial budget process.

B. Introduction.

Deputy Mayor McKibbin referred to an article in the agenda packet from the Municipal Research and Services Center (MRSC) regarding the need to look to the future and be prudent in the City's approach to service provision.

C. Financial Outlook for the 2017-2018 Biennium.

Chief Financial Officer Cherie Gibson and City Administrator Don Morrison reviewed the latest version of the City's financial forecast and model. It was noted that the forecast is relatively conservative. City Administrator Morrison stated that due to past utility tax increases, not filling vacant positions, limited spending, and other miscellaneous revenues received, the City should be able to balance the next biennial budget without any significant cuts. However, several vacant positions in the General Fund will need to remain unfilled in order to balance the budget for the next biennium. The Council discussed various revenue and expenditure assumptions identified in the model.

D. Budget Implications of Top Council Goals/Projects.

The City Council reviewed and discussed the top goals/projects from their previous planning retreat in January. The discussion centered on the 2017-2018 budget implications of their goals, including the following:

1. Maximize the efficiency of the police department. Discussion: Update the 2004 Police Department review with focus on a detailed staffing and service analysis.

2. Develop a community center. Discussion: Potential partnership with Sumner School District for a pool/limited community center in Midtown Park. Future use of Old City Hall as a community center. Budget for one special election in 2017.
3. Maximize commercial development uses/areas. Discussion: Complete deal to bring a national big box membership retailer to Bonney Lake. Will require a significant City investment in infrastructure improvements, but also significantly increase the tax base for the future.
4. Develop a phased and prioritized park improvement plan. Discussion: The committee has completed a new masterplan for Allan Yorke Park. It remains to be determined what to budget for parks for the 2017-2018 Biennium. Mayor Johnson will propose some funds for security (camera) improvements for Allan Yorke Park and Victor Falls parks.
5. Create a Transportation Benefit District (TBD) as a means of creating a dedicated revenue source for transportation/streets. (Tied for 4th). Discussion: Put the TBD creation back on the Council agenda for reconsideration – with a tab fee and potential sales tax vote in the future.
6. Pursue creation of a plateau area public-private economic development committee / commission to promote economic development on the plateau, including business attraction, expansion, and retention. Discussion: The Economic Development Committee still wants to pursue a partnership, and need funds for either a consultant, part-time employee or regular employee to work this. If the Executive Assistant position is filled, this could be a duty – with the balance of time spent on grant writing and council committee support.
7. Increase funding sources to implement the non-motorized transportation plan, including sidewalks, trails and bike lanes. Discussion: Reconsider a TBD (see #5).
8. Obtain a water right in the White River Basin (Cascade Water Alliance agreement). Discussion: Get a cost estimate for a hydrologic investigation to evaluate the White River Basin to recommend a proposed site on which to drill a test well.

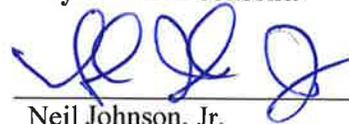
E. Open Council Discussion

Council members briefly discussed City service areas generally and shared their personal thoughts about the upcoming budget.

F. ADJOURNMENT:

The special meeting concluded at 8:00 p.m. by common consent.


 Harwood Edvalson, MMC
 City Clerk


 Neil Johnson, Jr.
 Mayor

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.