

**CITY COUNCIL
WORKSHOP**

**February 16, 2016
5:30 P.M.**

MINUTES



"Where Dreams Can Soar"

The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

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Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. Call to Order** – Mayor Neil Johnson, Jr. called the meeting to order at 5:30 p.m.
- II. Roll Call:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Randy McKibbin, Councilmember Dan Swatman, Councilmember Justin Evans, Councilmember Donn Lewis, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.

Staff members in attendance were City Administrator Don Morrison, City Engineer John Woodcock, Community Development Director John Vodopich, Chief Financial Officer Cherie Gibson, Chief of Police Dana Powers, City Attorney Kathleen Haggard, Administrative Services Director/City Clerk Harwood Edvalson, and Administrative Specialist II Renee Cameron.

III. Agenda Items:

A. Proclamation: Camron Cozzi Day – February 22, 2016.

Mayor Johnson read the Camron Cozzi Day Proclamation, and expressed his and the City's support to Camron and Cozzi Family. Paul Cozzi, Camron's dad, spoke regarding the amazing amount of support that has been given to Camron, and the family, and for bringing awareness to Diffuse Intrinsic Pontine Glioma (DIPG). He shared the sad news that a young girl from the Auburn area, Avery Huffman, passed away today from DIPG. He shared that Angel Wings Foundation accepts donations and contributions to help support finding a cure for DIPG. He also shared the families' plans to help Camron in fighting this disease, and their plans to travel to Germany. Mr. Cozzi asked Mayor Johnson if he would be willing to share his story about his battle with cancer, and Mayor Johnson graciously did. There was a short pause in the audio as the family took photos.

B. Proclamation: Career and Technical Education Month.

Mayor Johnson read the Career and Technical Education Month Proclamation by the Association for Career and Technical Education.

Heather Weeks from Bonney Lake High School thanked Mayor Johnson for once again recognizing Career and Technical Education (CTE) Month and provided information focusing on career and technical education in the community. She advised that CTE has been working hard to bring awareness of training and technical education opportunities available to students versus attending full time college courses, and how well CTE educates students and prepares them to enter the work force with skills and training. Councilmember Evans asked whether CTE is working with the Aerospace Joint Apprenticeship Committee (AJAC) program for aerospace training, and Heather advised that AJAC goes to all of the college and career fairs, and they are a huge partner for CTE. She said AJAC will provide a mobile training center to likely be held in April in Sumner. Ms. Weeks also introduced Sharon Fochtman, Director of Career and College Readiness, who provides assistance for CTE throughout the Sumner School District.

C. Presentation: Community Development 2015 Year End Activity Report.

Permit Center Lead Jenn Francis and Community Development Director John Vodopich presented the Community Development 2015 Year End Permit Center Activity Report, a copy of which was provided to staff and Council. She summarized the presentation related to construction statistics, business licenses and home occupation applications, electronic permits and plan review, pre-applications for 2015, business outreach current projects map, lot availability report, and vacant lots/underutilized lots. There was discussion and clarification of the vacant/underutilized lots, and the Sky Island lots. Ms. Francis advised that she has submitted a public records request to Labor and Industries to obtain information regarding the number of electrical permits issued within the City, and the revenue and fees associated with those permits. She will provide Council the information once obtained. This item was for presentation/ informational purposes only, and no action was taken.

D. Council Open Discussion

186th Street Parking. Councilmember Watson asked about implementing a parking restriction along 186th, so Renwood visitors and tenants (without Renwood parking passes) cannot park along 186th for extended periods of time. Councilmember Minton-Davis said she has noticed the parking issues too. City Administrator Morrison said it is likely the municipal code will need to be amended to enforce parking restrictions along 90th and 186th. There was also discussion and concern about school buses and fire engines having adequate room to turn the corner and pass.

Citizen complaint regarding gravel road. Councilmember Watson said he received a complaint from a citizen regarding an issue with a gravel road that is owned by the City, and was pleased to see and hear how quickly the City responded to repair the road.

Passport Processing. Councilmember Watson spoke regarding the idea of having the City Clerk's Office process passports. He believes providing the best customer service, and cross training of staff would be beneficial not only for customers, but also for the City. Mayor Johnson said administration will consider the suggestion, and said staff are considering scheduling more Saturday passport processing days.

Council Special Meetings. Mayor Johnson spoke regarding the process for scheduling a special council meeting and asked that those processes be followed. He reminded Council that three councilmembers have to be in agreement to call a special council meeting, and then one of those councilmembers are to contact the Mayor to determine his and staff's availability for a special meeting.

62nd Street Pothole/Flooding Update. City Engineer John Woodcock spoke at the end of the Workshop and provided an update regarding the pothole flooding situation occurring on 62nd and the East Hill area, the City plans to start pumping the water, and the time schedule in which residents will begin to see a reduction in the levels of the water. Mr. Woodcock advised that the City will be closing off 194th to run the drain pipe, and the water will drain under a culvert into Lake Tapps.

These items were for discussion purposes only, no action was taken.

E Review of Council Minutes: February 2, 2016 Workshop, February 5, 2016 Special Council Meeting, and February 9, 2016 Meeting.

Councilmembers Lewis and Watson had minor corrections to the minutes, and the minutes

were forwarded to the February 23, 2016 Meeting for action.

F. Discussion: 186th Ave Corridor Construction Options.

City Engineer John Woodcock summarized the memo and the project update regarding property acquisitions and costs and advised that staff will be ready to advertise for bid in March. He said there are some issues with parcel 9 (warehouse property), and if that property is determined a necessary acquisition, then condemnation may have to be considered as the property owner currently is not willing to give an unconditional release of the land.

Councilmember Swatman asked for clarification regarding getting clear title, on the warehouse property which would provide a pass through to Veteran's Memorial Drive and the terms of the property pay off, and his underlying interest for parcel 9. City Attorney Haggard provided information regarding condemnation and the property interest currently held by the underlying property owner, whether the City could just continue to make the purchase payments, and how and why the City would have to pay for the property "twice." Mr. Woodcock advised that a third party is still attempting to negotiate with the property owner(s).

Councilmember Minton-Davis asked about the purpose of this discussion item, and the options being considered. City Administrator Morrison stated that he hopes the Council will make a decision so this project can be approved to advertise for bid. Councilmember Lewis asked what portion of the project is funded, and the ability to move forward. Mr. Woodcock advised that the dog-leg portion of the project is waiting for approval to advertise to bid. Councilmember Minton-Davis said she does not want to see the City invest into just one project, and would like to see the sidewalk improvements completed down to the corner of 86th. Councilmember Watson expressed concern about sufficient room for buses to make the corner, as well as the increased congestion he has witnessed. Councilmember Lewis said the Community Development Committee (CDC) did not have a recommendation, which is why they asked for it to come to full Council for discussion; but he did advise that CDC's initial proposal was to advertise the "dog-leg" portion for bid. City Attorney Haggard advised that staff have prior approval to take the dog-leg portion of the project out to bid. Council consensus was to approve moving forward with completion of design at 100%, and advertise for bids the "dog-leg" portion of the project.

G. Discussion: AB16-04 – Ordinance D16-04 – Amendments to Fireworks Ordinance.

City Attorney Haggard summarized the agenda bill and the proposed ordinance regarding amendments to the fireworks ordinance. She said there has been discussion among staff regarding the effective date of legislation. City Administrator Morrison noted that the proposed ordinance reduces the number of days and hours which fireworks will be permitted. Councilmember Minton-Davis asked for clarification of the effective date, and City Attorney Haggard clarified Sections 1, 3 and 4 would be effective 30 days, and Section 2 of the proposed ordinance would have a one year effective date. Councilmember Evans advised that the Public Safety Committee discussed this issue, with good response from the public. This item was forwarded to the February 23, 2016 Meeting for action.

H. Discussion: AB16-18 – Ordinance D16-18 – Amending the Salary Schedule for Non-Represented Employees.

City Administrator Morrison summarized the agenda bill and the proposed ordinance regarding amending the salary schedule for non-represented employees. He advised that there is a correction to Section 2, which should not have been underlined showing a revision,

and discussed revisions regarding the 5% salary increase and new anniversary dates that were discussed in detail at the Finance Committee. Mayor Johnson recommended the Finance Committee Chair, Deputy Mayor Randy McKibbin, be the sponsor of this item. Councilmember Minton-Davis asked about the amount of savings, whether it includes benefits, and the number of positions reduced. Mayor Johnson said in theory he believes the reorganization will streamline the process for the future. He believes there will be more savings through attrition. Councilmember Minton-Davis asked for the costs of the reorganization, and Mayor Johnson advised he can get a costs breakdown of the reorganization. Councilmember Swatman said he is concerned with the loss of the Public Works Director and he is concerned about the City losing years of knowledge by reclassifying that position. Mayor Johnson said his intent with the reorganization is to keep the knowledge and streamline the approach so as to focus on a line of succession, especially with a projected number of retirements that are expected in the next few years. Councilmember Watson said he has spoken with Public Works staff who advised him that they are quite concerned about the reorganization. Mayor Johnson said a strong mid-level management is needed throughout the department and he wanted to get the process started. Councilmember Lewis spoke regarding cross training for growth. Councilmember Rackley said it is the Council's job to make responsible decisions on behalf of the City, and he supports Mayor Johnson's input regarding responsibility of the City. Councilmember Minton-Davis asked about listing of the positions and the pay grades. City Administrator Morrison spoke about possibly considering individual contracts with department heads/ appointed officers, however, he would prefer not to move in that direction. Council consensus was to change the severance pay option to two months pay, rather than four months. Deputy Mayor McKibbin asked about the urgency to pass the ordinance, and Mayor Johnson said he would like to move forward so staff can make plans.

This item was forwarded to the February 23, 2016 Meeting for action with revisions, to Full Council Issues.

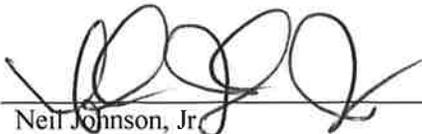
IV. EXECUTIVE SESSION: None

V. ADJOURNMENT:

Councilmember Watson moved to adjourn the Workshop at 7:30 p.m. Councilmember Lewis seconded the motion.

Motion to adjourn approved 7 - 0.


 Harwood Edvalson, MMC
 City Clerk


 Neil Johnson, Jr.
 Mayor

Items presented to Council for the February 16, 2016 Workshop:

- Jenn Francis, Permit Center Lead – *2015 Year to Date Permit Center Activity Report, dated February 16, 2016; and the updated Current Projects Map*

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.