

**CITY COUNCIL WORKSHOP**

**March 3, 2015  
5:30 P.M.**

**MINUTES**



**"Where Dreams Can Soar"**

*The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. Call to Order** –Mayor Neil Johnson, Jr. called the meeting to order at 5:30 p.m.
- II. Roll Call:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Randy McKibbin, Councilmember Donn Lewis, and Councilmember Tom Watson. Councilmember James Rackley and Councilmember Katrina Minton-Davis were absent from the workshop.

**Deputy Mayor Swatman moved to excuse Councilmember Rackley and Councilmember Minton-Davis' absences. Councilmember Lewis seconded the motion.**

**Motion to excuse Councilmember Rackley and Councilmember Minton-Davis' absences approved 5 – 0.**

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief Financial Officer Cherie Gibson, Police Chief Dana Powers, City Attorney Kathleen Haggard, Administrative Services Director/City Clerk Harwood Edvalson, and Administrative Specialist II Renee Cameron.

**III. Agenda Items:**

**A. Council Open Discussion.**

White River Communities First Families Coalition. Councilmember Lewis stated he attended a meeting on February 23<sup>rd</sup> at the Buckley Fire Station and he provided an update to the services and programs that the Coalition provides, especially the Winter Wishes Program, and shared stories about the needs of the children and the items that they wished for and how those wishes were fulfilled in February by the leadership organization. He said they also discussed transportation services offered by Beyond the Borders.

Lions for Kids. Councilmember Watson said 15,370 kids in the community have been served by Lions 4 Kids with clothing and needed items since its inception.

Speed Limits on Angeline and South Prairie. Councilmember Watson said several citizens have come to the Public Safety Committee about speed limit revisions on Angeline and South Prairie. The Committee discussed changing the speed limit from 25 mph to 30 mph at the March 2<sup>nd</sup> Meeting, but the Committee wants to seek out the thoughts of the Council and the Mayor. Councilmember Hamilton said the City needs to receive public input before taking any actions to make speed limit revisions. Councilmember Lewis said they need to consider days that are icy and/or rainy when there is little visibility, as well as where there are no places for a vehicle to pull over in case of an emergency. Councilmember McKibbin said these roads are considered minor arterials, which fall under City standards, and he would like

to see what the experts have to say before he makes a decision on whether he would support this revision. Mayor Johnson suggested Councilmember Watson bring the item forward for further discussion at a Workshop.

City Website Update. Councilmember Watson said he and Councilmember McKibbin met with Darrin Keaton of NotableWeb regarding updating the City's website and they will be meeting again with him at the next Economic and Development Committee (EDC). He welcomed Council and the staff's attendance at the next EDC Meeting. City Administrator Morrison said at the next Management Team meeting they will be discussing the revisions to the Home Page, but not the entire website.

Mileage Reimbursements. Councilmember Watson said he would like to see the City look at mileage policy for reimbursement and believes the policy is too vague. He said he reviewed the travel reimbursements for the Mayor on the Voucher Review and said he spoke with MRSC about the proper reimbursement methods, especially for a Mayor who commutes to and from another full time job. Mayor Johnson spoke regarding his mileage reimbursement and how he actually coordinates meetings and his schedule, and said that if the City didn't want to reimburse mileage then they could offer to have him be a full time mayor and he wouldn't have to be reimbursed for daytime meetings he is required to attend. Councilmember Hamilton asked for clarification about whether it's a City policy, or a state law. Chief Financial Officer Gibson clarified the issues relating to City vehicles, versus reimbursement for Mayor Johnson's city business commuting miles. Council consensus was to have administration review the policy and update the policy as appropriate for the current and future mayor and council members.

186<sup>th</sup> Ave Corridor Project. Councilmember Hamilton asked for an update to the 186<sup>th</sup> Ave Corridor Project. Public Works Director Grigsby provided a brief summary regarding the two phases of property negotiations for the right of way, and the design requirements for all of the phases. He said the right of way acquisition is critical. Director Grigsby indicated that the acquisition of the necessary Right of Way (ROW) was at the point where property owners would be contacted and negotiations for the sale of the ROW on their parcel would begin. He also indicated that the 100% design of Phase-I and the 90% design of Phase-II construction contracts were on schedule.

Renwood. Councilmember McKibbin said he attended the Open House for the Renwood Development last week and that they have approximately 30% of the apartment homes leased. Councilmember Watson said he is concerned about the new stop sign on the corner and the wide usage of the roundabout onto 90<sup>th</sup> St E. Public Works Director Grigsby said he will check with the City Engineer regarding the newly installed stop sign.

Kiwanis Prayer Breakfast. Councilmember McKibbin said that the 2015 Annual Kiwanis Prayer Breakfast will be held on March 31<sup>st</sup> from 7-8 a.m. at Cedar Ridge Retirement Community.

Authorization for Out of State Travel/Training. Councilmember McKibbin said he would like to attend the International Council Of Shopping Centers Recon Exhibition and Conference May 17 - 20, 2015 In Las Vegas, Nevada. He said the registration deadline is March 27<sup>th</sup> for early bird rates. Community Development Director Vodopich provided a breakdown of the cost per person, which would be approximately \$1,300. Councilmember Hamilton spoke regarding his previous conference experience. Mayor Johnson said he has gained insight from different cities and attendees, when he has attended. He wants to be

assured that attendance will create value for the Councilmembers. This item was moved forward for approval at the next Council Meeting.

WSU Forest/Midtown Park Vegetation Removal. Councilmember Hamilton inquired about native vegetation being removed from the WSU forest. Chief Powers was not aware of an issue, but advised if they see or are made aware of something suspicious they will respond.

Call for Question Vote/Procedure. Deputy Mayor Swatman said he researched the issue from the February 24<sup>th</sup> Council Meeting and the discussion regarding the Building Design Standards in Midtown, the 2014-2015 Council Work Plan, and the 2015-2016 Work Plan, that he was hoping to have continued discussion on. He said the reason that Council has the Work Plan is a tool for themselves to give them the powers and procedures to go through a process. Council discussed Deputy Mayor Swatman's concern and Councilmember McKibbin and Councilmember Lewis stated that the Community Development Committee thoroughly discussed the Building Design Standards in Midtown and that they were comfortable with including it on the Consent Agenda. Mayor Johnson said he will make sure that staff is prepared for questions and discussion on items that appear on the Council agenda. Deputy Mayor Swatman said he doesn't have any issue with scheduling a Finance Committee meeting, if one is needed to discuss specific issues, versus taking items to Workshop. Councilmember Lewis said if there are issues that need full discussion, whether Finance related or not, that he sees it as reasonable to discuss them at Workshops so full Council are present and able to participate.

Council Meeting Time. Councilmember Watson asked about the possibility of changing the Council Meeting times from 7:00 to 6:00 p.m. Mayor Johnson said if it is more convenient for the public to attend, then that is always an option to consider. There was discussion about the Finance Committee meeting time, then having to possibly be changed, if and when a Finance Committee meeting is necessary.

Council Retreat. Councilmember Hamilton thanked the Council and department heads for attending the Council Retreat on February 21<sup>st</sup>.

**B. Review of Draft Council Minutes:** February 17, 2015 Council Workshop, February 21, 2015 Special Council Meeting (Retreat), and February 24, 2015 Council Meeting.

Minor corrections were made to the minutes, which were forwarded to the March 10, 2015 Meeting for action.

**C. Discussion:** AB15-27 – Resolution 2348 – 2014-2019 Hazard Mitigation Plan Update.

City Administrator Morrison summarized the agenda bill and provided a PowerPoint Presentation regarding the 2014-2019 Hazard Mitigation Plan Update and summarized the Plan Content Sections. He said the plan is required by FEMA, and the City adopted its first Hazard Mitigation Plan in 2004, which made the City eligible for FEMA grants for hazard mitigation. The Plan was again updated in 2010. In late 2012, the City participated in a county-wide effort to again update the plan again for 2014-2019. The latest update has been completed, includes the required new man-made hazards, plan contents, has been pre-approved by FEMA, and is ready for adoption by the City of Bonney Lake and the other Pierce County participating agencies, and eventual final approval by FEMA. This item was forwarded to the March 10, 2015 Council Meeting for action.

**D. Discussion:** AB15-28 – Resolution 2439 – Amending the Interagency Agreement with Department of Enterprise Services.

Facilities and Special Projects Manager Gary Leaf summarized the agenda bill stating the City's 2015 budget funds replacement of the Public Safety Building boiler, controls, and domestic hot water tank, which has been a high priority for the Council. He said that in 2014, the City established an Interagency Agreement with the Washington Department of Enterprise Services (DES) expecting to apply for energy conservation grants. While grants did not materialize, the same DES agreement can still be used to procure the boiler, controls, and hot water tank. Staff believe using the DES agreement is the best approach: it is a well-established contracting method; saves the cost of developing specifications and advertising since DES has already pre-qualified 11 firms that can accomplish this work; and results in a maximum guaranteed cost. The maximum guaranteed cost to replace the boiler, controls, and hot water tank using the DES agreement is estimated to be about \$450,000. Mr. Leaf said they will stay within budget. This item was forwarded for approval to a future Council Meeting.

**IV. EXECUTIVE SESSION:** None.

**V. ADJOURNMENT:**

**Councilmember Watson moved to adjourn the Workshop at 6:51 p.m. Councilmember Lewis seconded the motion.**

**Motion to adjourn approved 5 - 0.**

  
Harwood Edvalson, MMC  
City Clerk

  
Neil Johnson, Jr.  
Mayor

Items presented to Council for the March 3, 2015 Workshop:

- Councilmember Randy McKibbin, *Kiwanis Prayers Breakfast Brochure*.

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*