

CITY COUNCIL WORKSHOP

**October 21, 2014
5:30 P.M.**

MINUTES



"Where Dreams Can Soar"

The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

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Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. CALL TO ORDER:** Mayor Neil Johnson, Jr. called the workshop to order at 5:31 p.m.
- II. ROLL CALL:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember James Rackley, and Councilmember Tom Watson. Councilmember Mark Hamilton was absent. Councilmember Katrina Minton-Davis arrived at 5:40 p.m.

Councilmember Rackley moved to excuse Councilmember Hamilton's absence. Councilmember Watson seconded the motion.

Motion to excuse Councilmember Hamilton's absence approved 5 – 0.

Staff members in attendance were City Administrator Don Morrison, Community Development Director John Vodopich, Chief Financial Officer Cherie Gibson, Police Chief Dana Powers, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Kathleen Haggard, Records & Information Specialist Susan Haigh, Senior Planner Jason Sullivan, and Permit Coordinator Jen Francis.

III. AGENDA ITEMS:

- A. Presentation:** Dr. Sara Johnson – Sumner School District Superintendent.

Dr. Johnson introduced herself and Assistant Superintendent Laura Dent. She provided a presentation on the District's "Teacher Tuesday" program, which honors outstanding teachers around the District. She said anyone can submit a recommendation online for this recognition program. She encouraged Councilmembers to contact her if they would like a tour of one of the schools. She thanked the Council for their time. Councilmember Watson said the Lions Club has programs to thank teachers during the year as well. Mayor Johnson thanked Dr. Johnson for coming to speak to the Council.

- B. Presentation:** D. M. Disposal – Automated Garbage Collection.

Mark Gingrich, District Manager for D. M. Disposal, provided an update on the automated garbage collection service transition. He said new carts are being staged at the City-owned Moriarty Property now, and will be distributed to customers in the first week of November. He provided copies of the flyers notifying customers of the change. Councilmembers asked questions about the change-over process and grace period for changing cart sizes. Mr. Gingrich added that a set of garbage carts had been delivered to the Justice & Municipal Center lobby so people can see the bin size options. He thanked City staff for their help. Mayor Johnson said D. M. and City staff have worked closely together to prepare and address issues. Mr. Gingrich said D. M. has committed to providing three glass recycling drop off locations – so far one has been set up at Allan

Yorke Park Ball Field #4, another on 89th St E near the Justice & Municipal Center in the Downtown area, and a third location is still being confirmed.

C. **Presentation:** 2014 3rd Quarter Development Activity Report – Jen Francis.

Permit Coordinator Jen Francis provided a presentation covering the 2nd and 3rd Quarter of 2014, highlights for the past year such as Red Robin, the Renwood Multi-Family and the Hemminger Plat, as well as pre-applications and potential future projects. She gave a summary of the BERK Market Analysis project to update the Economic Plan, and updates on efforts to reach out to local businesses and the Chamber of Commerce. She also gave an overview of the BlueBeam software, which is currently being implemented to facilitate electronic plans review.

Councilmembers asked follow-up questions and thanked Permit Coordinator Francis and other staff for their work providing information to the Council, connecting with local businesses, and implementing the BlueBeam software. Permit Coordinator Francis said the licensing and equipment costs for the program are reasonable, and all costs have been covered by funds collected through the new technology fee on permit applications.

D. **Council Open Discussion**

Credit Card Fees: Councilmember Rackley asked for an update on credit card fees. Mayor Johnson said this is an item for discussion at a future Finance Committee Meeting.

Council Retreat: Councilmember Watson suggested the Council begin thinking about dates for the 2015 Council Retreat. Councilmember Lewis noted there are few meetings before the end of the year and wants to begin talking about future issues early.

City Parks Master Planning: Councilmember Watson said staff have done a great job cleaning up and preparing Victor Falls Park, and he would like to see more work done on Midtown Park. He provided a copy of plans for trails in another city and said he would like this to be an item for discussion at future meetings. Mayor Johnson said he has included a master plan for parks as a key item in his budget memorandum, which the Council will be reviewing soon. He said staff have been researching options and considering park projects. Councilmember Watson said he also wants to consider extending sidewalks on Veterans Memorial Drive East. Councilmember Rackley suggested the Fennel Creek headwaters could be expanded and improved as a fish-spawning habitat, which could bring interest and support from other groups.

City Administrator Morrison said the Mayor's proposal for a master parks plan, if supported by the Council, would include hiring a professional firm to survey residents and develop a plan for park facilities. Mayor Johnson suggested parks be a focus for the Council in early 2015. Deputy Mayor Swatman suggested the Council schedule a joint meeting with the Park Commission. Councilmembers discussed potential dates for a joint workshop in early 2015. Councilmember Minton-Davis spoke in support of surveying residents to determine what people want. Councilmembers expressed support of focusing discussions on parks in 2015. Mayor Johnson noted that having an approved plan will help focus efforts and can assist the City in receiving funds from grants and other sources.

Eastown Sewers: Deputy Mayor Swatman said the Eastown Lift Station is coming online soon; it is not hooked up to any services yet, but opens the area to development and expansion. He asked about the status of the proposed Public Works facility in Eastown.

City Administrator Morrison said he has requested an update and he believes the civil plans are nearly complete, and architectural estimates should be available soon. He said the proposed budget includes funding for expanding sewer from the City-owned parcel to the Lift Station.

Councilmember Watson asked when the remainder of the City's parcel would be available for sale. City Administrator Morrison said once the final site plan for the Eastown Public Works Center (PWC) is established, the City can determine which portion is surplus; this could be ready by late 2015 depending on the project's progress.

Arts Commission Gingerbread House Contest: Councilmember Minton-Davis said the Arts Commission has organized a Gingerbread House Contest for this year's annual Tree Lighting Ceremony event on December 6, 2014. City Administrator Morrison said flyers and posters have been prepared and the application has been posted on the City website. He said this is the first project for the Arts Commission and should be a fun addition. Councilmember Minton-Davis said the Kiwanis donated cash prizes for the contest.

Milotte Film Festival: Councilmember Lewis asked for an update on the Film Festival on October 18th. City Administrator Morrison said the event was well-attended with standing room only. He said the Greater Bonney Lake Historical Society has already held a follow-up meeting and started planning for next year's event.

E. **Review of Council Minutes:** October 7, 2014 Workshop and October 14, 2014 Meeting.

The minutes were forwarded to the October 28, 2014 Meeting for adoption with minor corrections provided by Councilmembers Lewis and Watson.

F. **Discussion:** AB14-121 – Resolution 2415 – Countywide Planning Policies Amendments Related to Potential Annexation Areas.

Senior Planner Sullivan said the City had identified review and clarification of the Countywide Planning Policies as a priority. The proposed amendments clarify some items, streamline the language used, and set guidelines for the County's support of proposed annexations.

Deputy Mayor Swatman noted these amendments are positive and asked if the County is likely to accept them. Senior Planner Sullivan said the proposed amendments have already been reviewed and accepted by the County Council and County Executive, and now all the jurisdictions have a chance to ratify the amendments. City Administrator Morrison said the amendments show some progress on the County's part; Mayor Johnson said the Puget Sound Regional Council has put some pressure on the County. Council consensus was to forward the proposed resolution for action at the next Council Meeting as a Consent Agenda Issue. Councilmember Lewis volunteered to sponsor the item.

G. **Discussion:** Cancellation of November 11, 2014 Meeting for the Veterans Day.

Mayor Johnson noted that the City offices will be closed for the Veterans Day holiday on November 11th and suggested the Council meeting be cancelled. Council consensus was to cancel the November 11th Meeting. Councilmember Rackley suggested the Council also take action on cancelling the last two meetings in December. Mayor Johnson noted that if the Council needs to meet after the December 9th Meeting, to finish budget discussions or other items, a special meeting can be scheduled. Council consensus was to forward a motion cancelling the November 11th Meeting, the December 16th Workshop

and December 23rd Meeting on the upcoming October 28th Meeting agenda.

IV. EXECUTIVE SESSION: None.

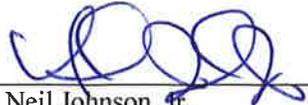
V. ADJOURNMENT:

**At 6:48 p.m., Councilmember Watson moved to adjourn the Council Meeting.
Councilmember Rackley seconded the motion.**

Motion to adjourn approved 6 – 0.



Harwood Edvalson, MMC
City Clerk



Neil Johnson, Jr.
Mayor

Items presented to Council at the October 21, 2014 Workshop:

- Dr. Sara Johnson, Sumner School District – *Presentation titled “Teacher Tuesdays”*.
- John Vodopich, Community Development Director, City of Bonney Lake – *Presentation titled “2014 Second & Third Quarter Development Activity Report”*.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.