

CITY COUNCIL MEETING

August 12, 2014
7:00 P.M.

MINUTES



"Where Dreams Can Soar"

The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

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Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the meeting to order at 7:00 p.m.

- A. Flag Salute: Mayor Johnson led the audience in the Pledge of Allegiance.
- B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember Jim Rackley, and Councilmember Tom Watson. Councilmember Mark Hamilton was absent.

Councilmember Rackley moved to excuse Councilmember Hamilton's absence. Deputy Mayor Swatman seconded the motion.

Motion approved 6 – 0.

Staff members in attendance were Community Development Director John Vodopich, Chief Financial Officer Al Juarez, Police Chief Dana Powers, Public Works Director Dan Grigsby, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Kathleen Haggard, Records & Information Specialist Susan Haigh, and Human Resources Manager Jenna Richardson.

C. Announcements, Appointments and Presentations:

1. Announcements: None.
2. Appointments:
 - a. **AB14-105** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Confirming The Mayor's Appointment Of Cherie Gibson As Chief Financial Officer.

Councilmember Watson moved to approve motion AB14-105. Councilmember Rackley seconded the motion.

Mayor Johnson said there was a long process to search for the new CFO, and many staff were involved in the interviews. He said Cherie Gibson is a great candidate to step in after CFO Al Juarez retires. Ms. Gibson spoke to the Council, and said she looks forward to serving in Bonney Lake.

Motion approved 6 – 0.

3. Presentations:
 - a. **Proclamation:** Chief For A Day – Kelahna Miller.

Mayor Johnson read the proclamation aloud and presented it to Kelahna Miller. Chief Powers gave her a badge and introduced Records Clerk Jaime Amsbaugh, who has worked on the Chief for a Day events. Ms. Amsbaugh explained the program and activities the Police Department has worked on to support Kelahna and her family.

- b. **Presentation:** East Pierce Fire & Rescue Foundation – Teresa McCallion.

Ms. McCallion, President of the EPFR Foundation, presented Councilmembers with information about the Foundation and its programs. She said the Foundation was formed by citizens to support EPFR's public education and prevention programs, which were cut during the recession. She described their programs including free smoke alarms, citizen CPR education, and the Sentimental Journey program for hospice patients. She encouraged the Council to learn more about the Foundation on their website at www.eastpiercefoundation.org.

D. Agenda Modifications:

The City Attorney provided a proposed Substitute Resolution 2408 for the Council to consider, with revised language for clarification. City Attorney Haggard explained the original proposed language did not specifically give the Mayor authority to sign the attached agreement, which is the intent of the resolution.

Deputy Mayor Swatman moved to consider Substitute Resolution 2408 as provided by the City Attorney for Finance Committee Issues, Item B. Councilmember Rackley seconded the motion.

Motion approved 6 – 0.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

- A. Public Hearings: None.

- B. Citizen Comments:

Jerry Thorsen, East Pierce Fire & Rescue, said the dockside property numbering system for emergency responders is new, but has already been used by a stranded boater on Lake Tapps. He thanked the Police Department for their partnership in this effort. He spoke about the Fire District levy, which received 55% approval but did not pass with the required 60%. He said they submitted a revised levy which will be on the November ballot, and without this levy the District will have a 14% budget shortfall. He reported that a firefighter suffered a sprained ankle fighting a house fire between Bonney Lake and Buckley earlier in the day. Mayor Johnson said the Fire Department offers valuable and important programs for the community, such as SwimSafe.

Lillian McGinnis, 11002 203rd Ave E, Bonney Lake, thanked the Council for their support to citizens with events, including Beautify Bonney Lake and the Milotte Wildlife Film Festival. She also thanked Councilmembers for their time spent in Committee and Council Meetings, and their work in the community.

- C. Correspondence: None.

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee/Committee of the Whole: Deputy Mayor Swatman said the Committee met at 5:30 p.m. earlier in the evening as a Committee of the Whole and discussed and forwarded a proposed contract for GIS services to a future agenda, and discussed two items which are on the current agenda as Finance Committee Issues. The Committee also reviewed meeting notes and discussed credit card fees.
- B. Community Development Committee: Councilmember Lewis said the committee has not met since the last Council Meeting.
- C. Economic Development Committee: Councilmember Minton-Davis said the Committee discussed the International Council of Shopping Centers (ICSC) Conference which some of the members attended, where they learned what retailers are looking for in opening businesses.
- D. Public Safety Committee: Councilmember Watson said the committee has not met since the last Council Meeting.
- E. Other Reports:

Chief Financial Officer's Retirement: Mayor Johnson said this is CFO Al Juarez's last Council meeting. He thanked Mr. Juarez for his work over the years to put systems and processes in place that support the City, and which helped reestablished the city's AA+ bond rating. CFO Juarez thanked the Council and Mayor.

IV. CONSENT AGENDA:

- A. **Approval of Accounts Payable and Utility Refund Checks/Vouchers**: Accounts Payable checks/vouchers #69119 in the amount of \$7,417.06.
Accounts Payable checks/vouchers #69120-69169 (including wire transfer's #13661914, 20140707, 20140708, and 20140715) in the amount of \$868,160.06.
Accounts Payable checks/vouchers #69170-69204 in the amount of \$3,372.27 for Utility refunds.
Accounts Payable checks/vouchers #69205-69208 in the amount of \$2,400.00 for summer entertainment vendors.
Accounts Payable checks/vouchers #69209-69255 (including wire transfer #'s 7162014, and 716201401) in the amount of \$112,620.73.
Accounts Payable wire transfer #2014071701 in the amount of \$49,164.19 for p-card purchases.
Accounts Payable checks/vouchers #69256-69304 (including wire transfer #'s 20140701, 20140702, 20140703, 20140704, 20140705, 20140724, and 20140725) in the amount of \$210,718.72.
Accounts Payable check/voucher #69305 in the amount of \$468.13 for an Accounts Receivable refund.
Accounts Payable checks/vouchers #69306-69340 in the amount of \$3,781.29 for Utility refunds.
VOIDS: #69186 – replaced with check #69313.

- B. **Approval of Payroll:** Payroll for July 1st–15th, 2014 for checks #31878-31902 including Direct Deposits and Electronic Transfers is \$ 485,899.18.
Payroll for July 16th-31st, 2014 for checks # 31903-31930 including Direct Deposits and Electronic Transfers is \$ 699,194.40.

Councilmember Watson moved to approve the Consent Agenda. Councilmember Lewis seconded the motion.

Consent Agenda approved 6 – 0.

V. FINANCE COMMITTEE ISSUES:

- A. **AB14-112 – Resolution 2407** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Contract With KPG Engineering For Services For The 100% Design Of The 186th Corridor Improvements Project.

Councilmember Lewis moved to approve Resolution 2407. Councilmember Watson seconded the motion.

Deputy Mayor Swatman said the Committee of the Whole discussed this item earlier in the evening. He said the Council supports full design and requested that Public Works staff request a change order to also provide design for the portion from 186th St E to Veterans Memorial Drive East, so the full costs are outlined. Councilmember Watson spoke in support of the proposed resolution, because as the area develops there will be more traffic in the area and the project is needed. Councilmember Lewis also spoke in favor of the project, and noted that Councilmember Hamilton, who was not in attendance, originally pushed the Council to set aside funds to design this corridor. Councilmember Rackley said an initial Council concern was how the project would be funded, but it appears this issue has been worked out.

Resolution 2407 approved 6 – 0.

- B. **AB14-113 – Substitute Resolution 2408** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Approving The Schedule 74 Cost Share Agreement Between Puget Sound Energy And The City of Bonney Lake To Underground Puget Sound Energy Utilities Within The 186th Corridor Improvements Project Limits.

Councilmember Watson moved to approve Resolution 2408. Councilmember Lewis seconded the motion.

Deputy Mayor Swatman spoke in favor of the proposed agreement, noting it makes sense to underground utilities at the same time as other improvements are being made.

Resolution 2408 approved 6 – 0.

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES: None.

VII. ECONOMIC DEVELOPMENT COMMITTEE ISSUES: None.

VIII. PUBLIC SAFETY COMMITTEE ISSUES: None.

IX. FULL COUNCIL ISSUES:

A. **AB14-107 – Resolution 2405** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A Professional Services Agreement With Elisa J. Wood As The Contract Prosecuting Attorney.

Councilmember Watson moved to approve Resolution 2405. Councilmember Lewis seconded the motion.

Mayor Johnson said this agreement will provide a prosecuting attorney for the City while Prosecutor Maili Barber is on maternity leave. Human Resources Manager Jenna Richardson described the interview process and Ms. Wood’s experience.

Resolution 2405 approved 6 – 0.

X. EXECUTIVE SESSION: None.

XI. ADJOURNMENT:

At 7:42 p.m., Councilmember Rackley moved to adjourn the Council Meeting. Councilmember Lewis seconded the motion.

Motion to adjourn approved 6 – 0.



Harwood Edvalson, MMC
City Clerk



Neil Johnson, Jr.
Mayor

Items presented to Council at the August 12, 2014 Meeting:

- Teresa McCallion, East Pierce Fire & Rescue Foundation – *Frequently Asked Questions*.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.