

CITY COUNCIL WORKSHOP

May 7, 2013
5:30 P.M.

MINUTES



"Where Dreams Can Soar"

The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER –Mayor Neil Johnson, Jr. called the workshop to order at 5:31 p.m.

II. ROLL CALL:

Administrative Services Director/City Clerk Harwood Edvalson called the roll. Elected officials attending were Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Randy McKibbin, Councilmember Mark Hamilton, Councilmember Katrina Minton-Davis, Councilmember Donn Lewis, Councilmember Jim Rackley, and Councilmember Tom Watson.

Staff members in attendance were City Administrator Don Morrison, Chief Financial Officer Al Juarez, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief of Police Dana Powers, City Attorney Kathleen Haggard, Facilities & Special Projects Manager Gary Leaf, Administrative Services Director/City Clerk Harwood Edvalson, and Administrative Specialist II Renee Cameron.

III. AGENDA ITEMS:

A. Presentation: Sumner Councilmember Nancy Dumas Re: Bus services available in Bonney Lake.

Sumner Councilmember Nancy Dumas and Marge Tully with the Pierce County Coordinated Transportation Coalition provided a presentation regarding the Beyond the Borders Connector free transportation available in rural Pierce County for seniors, people with disabilities, low-income residents, and minors and provided a Route & Schedule for the Bonney Lake/Prairie Ridge area as well as in the City of Sumner. Councilmember Dumas said the Beyond the Borders Connector bus is running between the cities of Sumner and Bonney Lake is because Pierce County Transit provides a commuter or express routes, which do not require Pierce County to have to comply with the ADA laws. She said cities are required to provide a fixed route per ADA laws and Beyond the Borders Connector fixed routes allow two route deviations each hour to assist disabled riders. She said in speaking with Marge Tully from Pierce County it was determined that \$700,000 in grant funding was available for use through June 30, 2013. The grant money allows the cities of Sumner and Bonney Lake time to collect data for transit purposes between the two cities. She said effective July 1, 2013 the program will continue to be funded by the grant, but with less robust service.

Ms. Tully said what a number of organizations work together in the Pierce County Coordinated Transportation Coalition (PCCTC) to provide transportation to seniors, low-income, disabled, and youth between the ages of 12-17 who are likely to have transportation challenges. The group of organizations work together and write a plan for the local level as to how they will provide for this transportation. They look at the types of transportation available, where the resources are, and where there are gaps in transportation. She said one of the things PCCTC tries to do is write a grant to get funding to fill the gap. When Pierce

Transit cut back their service PCCTC tried to look at how they could provide some of the transportation resources Pierce Transit previously offered. Grant funding was available for a County project called Beyond the Borders, which previously assisted riders by giving them rides to the nearest bus stops. She said this was developed about 10 years ago and the County tried to piggyback it onto an existing services, such as Medicaid. She said there is a company that has a contract with DSHS to pick up Medicaid riders in need of transportation to go to doctors' appointments. She said PCCTC looked at what could be done with routes already in progress and how they could coordinate with those routes. Ms. Tully said PCCTC decided to a four month pilot program to find out what riders may really need, want, and how they will use the service.

City Administrator Morrison asked how the grant is funded. Ms. Tully said Pierce Transit puts up some local money, Pierce County puts in some money which requires a local match to draw federal money, and she writes a grant to the Puget Sound Regional Council for federal money, and she writes a grant every two years to the State Department of Transportation for state funding which can also be used to match for federal funding.

Councilmember Rackley asked what it would cost the City to participate in this program. Ms. Tully said what the County will do over time is look at what is the most productive time and what routes appear to be less productive. She said the County will be looking to see if the City is willing to assist to provide a robust service.

Councilmember Hamilton asked if the Beyond the Borders Connector could use the already established Pierce Transit bus stops. Ms. Tully said that Pierce County has the right to use the bus stop which are in right-of-ways. She then provided a breakdown of the different routes. Councilmember Watson asked if there was any resolution to minors being able to utilize the service. Ms. Tully said they cannot compete with school bus transportation but students can use the bus as long as it is available. Councilmember Watson said there was an issue that without a parent's consent a minor would not be eligible to ride. Ms. Tully said if a minor is at least 12 years old and registered to ride then they will be eligible to ride.

City Administrator Morrison said that at the last workshop Lyle Bush advised the Council that minors would be income eligible. Ms. Tully said they had considered a condition depending on family income, however, it was determined that the consideration was up to the agency providing the service. She said currently they have said it would not be based on income because they want to increase ridership.

Councilmember Watson asked about picking up riders at the Park and Ride in Bonney Lake and if there was a conflict with Pierce Transit. Ms. Tully clarified that the Park and Ride is actually run by Sound Transit. She said they try not to have conflicting schedules with Sound Transit whose primary customers are commuters. She said PCCTC provides an alternative route than Sound Transit's which provides a connection between Bonney Lake and Sumner.

Councilmember Minton-Davis asked about coordinating with the Bonney Lake Senior Center to get seniors to the bus routes offered by Beyond the Borders Connector. Ms. Tully said that is a great idea, because the Bonney Lake Senior Center is not located in a feasible area to incorporate into their route, however, there is always the two stops per hour deviation. She said she plans to do a presentation to the Senior Center next week and will coordinate a ride for the seniors to see where the route goes and try to combine these resources.

Mayor Johnson asked Council if they had any more questions and said he is looking forward to PCCTC working with the Senior Center to provide transportation to the seniors.

Councilmember Hamilton asked about the need for transportation to/from Allan Yorke Park during the busy summer months. Ms. Tully said they are always willing to work on the needs of the community, and to determine where the funds would come from in coordinating with the different cities.

B. Council Open Discussion.

Eastown Sewer Development. Councilmember Rackley asked for an update regarding the Eastown Sewer Project. Public Works Director Grigsby provided an update on the contract, and said the project is currently scheduled to be completed by January/February 2014.

Gnomes Gathering in Bonney Lake. Councilmember Watson said a meeting was held among City staff regarding the “Gnome Gathering in Bonney Lake.” He said there has been numerous feedback and excitement regarding the gnomes in the City’s parks. City Administrator Morrison said Facilities & Special Project Manager Leaf, Assistant Public Works Director Charlie Simpson, and Councilmember Watson talked about how to replace the signs and gnome doors, working on maps and GIS for geocaching the gnome locations, and whether the gnomes may be located in different areas of the City. He said he never realized how popular and extensive the gnomes in Bonney Lake parks would become. Mayor Johnson asked about making the gnomes a seasonal event to keep the excitement going. City Administrator Morrison said they did discuss making it a seasonal event. Councilmember Minton-Davis said maybe since Parks Appreciation Day is held in April, that may be a good time. Councilmember Watson said Laurie Carter and Scott Anderson have helped him quite extensively with the gnome project and thanked them for their assistance.

Ribbon-Cutting Ceremony for Allan Yorke Park / Dike 13 Improvements. Deputy Mayor Swatman said the dike project at Allan Yorke Park turned out great. Public Works Director Grigsby said the ribbon cutting ceremony for the project is scheduled for Saturday, May 11th at 12:00 p.m. Deputy Mayor Swatman asked about the sidewalk crossing that goes across to the new housing development, which leads to nowhere. Public Works Director Grigsby said he will look at it. Councilmember Watson asked about the update for the 911 emergency telephone, and what the total cost was. City Administrator Morrison said it was approximately \$500 above budget because they added power and a sprinkler system to the area to keep the grass green. Councilmember Hamilton said he has heard from citizens who like the improvements to the park. Mayor Johnson said he too has received comments about what a nice and “classy” park Allan Yorke Park has become with the recent improvements.

C. Review of Council Minutes – April 13, 2013 Special Council Meeting, April 16, 2013 Council Workshop, and April 23, 2013 Council Meeting.

Councilmember Lewis had a minor correction to the April 23, 2013 Minutes, and Councilmember Minton-Davis noted a correction to the April 13, 2013 Special Meeting Minutes. The minutes were forwarded to the May 14, 2013 Meeting for action, with revisions.

D. Presentation: 2012 Budget Recap and 1st Quarter 2013 Financial Report.

City Administrator Morrison began the presentation for the 2012 Budget Recap and showed two slides regarding the 2012 recap actual revenues and actual expenditures. He said the City is actually ahead on the revenue and expenditures for the first quarter of 2013, compared to

the previous year. He thinks the budget is tracking well. Deputy Mayor Swatman said it looks like overall the departments did very well of staying within their budgets. City Administrator Morrison agreed that the City did do well in only utilizing 98.8% of the expenditures and did not go over budget, especially with the allocations being so thin.

Councilmember Rackley said it would be helpful to review the fund balances. Deputy Mayor Swatman asked about the Information Technology budget and City Administrator said it will even out through the year. Chief Financial Officer Juarez said a large part is due to the annual payment for the EDEN software.

Councilmember Hamilton asked how increasing home prices will affect the City's budget. City Administrator Morrison said permitting was up for the first two months and is beginning to taper off, but he hopes that revenue will continue to come in. Chief Financial Officer Juarez said he keeps track of what is happening at the State level. In the April 2013 the State highlights employment growth, construction and permitting, and home price index has increased from the previous twelve months. Chief Financial Officer Juarez said there is growth, however it is moderate.

E. Discussion: AB13-62 – Resolution 2300 - Reaffirming City-Wide Refuse Service Requirements, and Establishing A Minimum Level of Service.

Facilities & Special Projects Manager Leaf said he has been working with DM Disposal to charge minimum mandatory refuse service fees, as outlined in the agenda packet. He said it has not yet been determined how long the City would allow a delinquent account. Deputy Mayor Swatman said the City already has mandatory garbage service. City Administrator Morrison said DM Disposal is hesitant to charge a minimum fee without reaffirmation from the City.

Mayor Johnson said DM Disposal has the right to charge the mandatory service fee, but the City is not responsible for the service DM Disposal provides its customers. He said it is DM's responsibility to collect for their services and the proposed resolution is not necessary. Councilmember Watson said that DM Disposal should have put it in their contract and they should be responsible to charge their customers the minimum can charge.

Manager Leaf said the City has a contract with DM Disposal stating what their prices will be, but a minimum level of service is not included. He said the proposed resolution would authorize DM Disposal to add a minimum charge to the contract. Manager Leaf said if a City resident does not sign up for service they will still receive a statement for minimum service. He said the resolution would be an amendment to the rate schedule of the contract between the City and DM Disposal.

There was discussion among the Councilmembers, Mayor Johnson, City Administrator Morrison, and Facilities & Special Projects Manager Leaf and it was inevitably determined that the proposed resolution, or an amendment to the contract with DM Disposal, was not necessary to revise the Bonney Lake Municipal Code to state a minimum mandatory refuse service fee.

City Administrator Morrison advised that the City will change the City code per Ordinance D13-65 and the resolution is not necessary. Council consensus was that Resolution 2300 is unnecessary and therefore tabled.

F. Discussion: AB13-65 – Ordinance D13-65 - Amend Portions of Chapter 8.04 of the BLMC Relating to Garbage and Solid Waste Service and Fees.

Following the previous agenda discussion, Facilities & Special Projects Manager Leaf said the proposed draft Ordinance would make the city code compatible with previously proposed Mandatory Refuse Service Fee. He said this proposed Ordinance would also clean up a number of minor outstanding issues in city code.

Council consensus was to refine Ordinance D13-65 and forward it to the May 21, 2013 Workshop for further consideration.

G. Discussion: AB13-66 – Resolution 2303 - Purchase and Sale Agreement with Renwood, LLC for City Property.

Community Development Director Vodopich outlined the proposed purchase and sale agreement with Renwood, LLC to to acquire two City owned properties behind the library for approximately \$1.1 million. Mayor Johnson said this proposed development is keeping with the City's Downtown Plan. Councilmember Rackley agreed with Mayor Johnson and he said it is the bedrock of it the City's Downtown Plan and would bring in potential customers. City Administrator Morrison said the Downtown Plan is coming together, bit by bit. He said East Pierce Fire & Rescue is still planning on building its new facility in the Downtown area so the fringe of the plan is coming together hopefully in the next two or three years. Councilmember Watson said he thinks it is good plan but he is concerned about the roads there and wants to know what will happen with traffic. Mayor Johnson asked if there is any additional traffic scoping and Director Vodopich said there will be additional traffic scoping, but under the Real Estate Purchase and Sale Agreement the City will not seek additional transportation impact fees from the developer.

Deputy Mayor Swatman asked if the \$500,000 would all be transportation impact fees monies. City Administrator Morrison said the easement release and the voluntary mitigation payments of approximately \$400,000 could be devoted to improving that area right away. Councilmember Minton-Davis asked how long it has been since the City has updated its Transportation Plan. City Administrator Morrison said it is in the process of being updated currently. Director Vodopich said with this project the City would be able to kickstart development in the area. He said Renwood would be obligated to submit all of their plans by the end of November. Deputy Mayor Swatman asked if it was the City's intent to spend \$400,000 in that area. City Administrator Morrison said if the City could just do overlay for about \$100,000, but if the City wanted to do a full design the cost could be upwards of \$400,00.

Director Vodopich said the terms of the agreement state that at least \$200,00 of funds would be placed in a reserve account and be utilized for improvements to the 186th and the 184th Improvements Corridors. Deputy Mayor Swatman said he wanted to make sure the funds will be there to assist with improvements in this area. Councilmember Minton-Davis said she thinks this is a great project not just for residential, but also for commercial development. Councilmember Hamilton said the City is going to have to come up with approximately \$500,000 for road improvements to handle the traffic impacts in the area and he wants the City to do it right so the City does not have to go back and make additional improvements in the future. Councilmember McKibbin said he was involved in a citizen's group in Burien and that took too many years. He said he too would like to see the City do these improvements right.

Councilmember Hamilton asked how soon the City needs to act on this agreement and City Administrator Morrison said he is planning on approval at next week's Council Meeting. Councilmember Hamilton said he would like some time for the Council to see what funds could be available. Councilmember Lewis said he believes that by having this project connected to the trails and to the new completed sidewalks it will be a good pillar for the Downtown Plan. Councilmember Watson said he is concerned with the traffic congestion. Mayor Johnson said he does not want to wait for five or six years to get development going in this area and hopes to see this project developed. Councilmember Hamilton suggested lowering the price on the property and let the developer build the road. City Administrator Morrison said the City could use part of the funds from the sale of the land to build the roads. Michael Corliss with Renwood, LLC, said he believes the City has more flexibility in building the road. He said the design for the development will basically be identical to the Four Lakes at Lakeland project. City Administrator Morrison said the project will still have to go through the Design Commission.

Mayor Johnson said he wants to make sure Council knows that there are earmarked funding options for transportation improvements in the area.

Resolution 2303 was forwarded to the May 14, 2013 Meeting for action.

H. Discussion: AB13-05 – Ordinance D13-05 – Amending Ordinance No. 1403 Relating to Salaries for Non-Represented Employees.

Deputy Mayor Swatman said the draft ordinance was discussed at the Finance Committee to remove two of the "whereas" items from the ordinance. Deputy Mayor Swatman asked if the 3% step increase is still in place, confirmed that this proposed ordinance is in addition to that, as an actual cost of living adjustment (COLA). He asked how the 1.5% amount was determined. Councilmember Rackley said this is a 1.5% raise. Councilmember Minton-Davis said without having an agreement in place with AFSCME, she is unsure how Council can know the budget will balance out with a retroactive COLA. Councilmember Rackley said this will put pressure on the union to follow suit. Deputy Mayor Swatman said that if revenues are up then he thinks the employees should benefit from their good work. He suggested a shared fund for employees when revenue increases.

Councilmember Watson said if the City has additional revenues then they should hire more staff to take some of the heavy workload burden off the current staff. He thinks the 1.5% is reasonable. Mayor Johnson said the goal is not to hire more people, he said there is always opportunity if we hire in the right areas. He thinks 1.5% is reasonable and he likes the idea of a shared fund for employees, but he questioned how the City would deal with permitting when the City has no control over permitting revenue. He said Deputy Mayor Swatman's concept of a shared fund for employees is a good idea, but not sure how it would work. Councilmember Hamilton said he is comfortable with 1.5% and he understands the great service the employees provide the City. He said the funds are in the budget and thinks it is fair. Councilmember Minton-Davis said she feels like it should be tabled until there is a contract with AFSCME. Mayor Johnson said the proposed COLA has been in the budget and though it is a difficult discussion because it puts pressure between represented and non-represented employees it needs to be addressed.

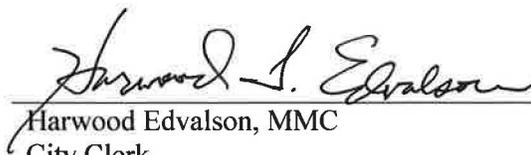
Ordinance D13-05 was forwarded to the May 14, 2013 Meeting for action.

IV. EXECUTIVE SESSION: None

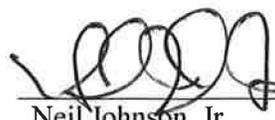
V. ADJOURNMENT:

**At 7:51 p.m., Councilmember Rackley moved to adjourn the Council Workshop.
Councilmember Watson seconded the motion.**

Motion to adjourn approved 7-0.



Harwood Edvalson, MMC
City Clerk



Neil Johnson, Jr.
Mayor

Items presented to Council for the May 7th City Council Workshop:

- Marge Tully – *Beyond the Border Connector Bonney Lake/Prairie Ridge Route & Schedule* –
Pierce County Coordinated Transportation Coalition.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.