

CITY COUNCIL WORKSHOP

February 7, 2012  
5:30 P.M.

MINUTES



“Where Dreams Can Soar”

*The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

**Location:** Bonney Lake Justice Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER** – Deputy Mayor Dan Swatman called the workshop to order at 5:33 p.m.

**II. ROLL CALL:**

Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Deputy Mayor Dan Swatman, elected officials attending were Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember Jim Rackley, and Councilmember Tom Watson. Mayor Johnson was absent.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Assistant Public Works Director Charlie Simpson, Community Development Director John Vodopich, Police Chief Dana Powers, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Jim Dionne, and Administrative Specialist II Shawn Campbell.

**III. AGENDA ITEMS:**

**A. Action: AB12-18 – Resolution 2185** – A Resolution Of The City Of Bonney Lake, Pierce County, Washington, Authorizing the Mayor to Execute An ICMA-RC Plan Adoption Agreement Establishing the Retirement Savings Program For The Bonney Lake Police Guild Law Enforcement And Support Staff Employees As Agreed Upon In The 2012–2014 Collective Bargaining Agreement.

**Councilmember Rackley moved to approve Resolution 2185. Councilmember Watson seconded the motion.**

Councilmember Lewis requested the agenda bill be modified to show the budget amount required. Director Edvalson said this item is in the budget. He said this agreement is not a line item in the budget, but was a part of the general fund. Councilmember Hamilton said the City has already agreed upon this agreement as part of the collective bargaining agreement and this Council action is only a formality.

**Resolution 2185 approved 7-0.**

**B. Presentation / Discussion: AB12-19** –Authorizing Utility Bond and Preparation of Plans, Specifications and Contract Documents for the Proposed New Public Works Maintenance Building and to Proceed with Construction.

Rex Bond from ARC Architects said his firm was retained in 2007 to design a building for the Public Works department that would fit the needs of the City for the current population and also be expandable to serve a population of 40,000. He said the firm set a vigorous set of criteria to select the site and design the buildings, and eventually selected the Peaking Storage Tank site (at 21719 96<sup>th</sup> St E). He presented the building designs and

proposed site improvements. He said the goal is to consolidate all Public Works department employees onto one site. He stated the projected cost for the project is \$14 million, of which \$7 million is for required site improvements. He said the City requested they cut the cost as much as possible, and his firm was able to cut approximately \$3 million from the total cost without any loss to the total square footage. He said these items can be added back into the project over time. He said these cost were estimated as of 2009, but his cost engineer said due to the economy the prices are still accurate. Councilmember McKibbin asked if the building could be LEED certified. Mr. Bond said that process could be added to the engineering. Councilmember Hamilton asked if the size of the utility district is part of the consideration for planning. He said since the City is looking to annex a large area in the future he wants to ensure there is adequate room for growth. City Administrator Morrison said the size of the utility was considered, but the primary consideration for size is regarding the total population of the City limits.

City Administrator Morrison said the current plan is to move all Public Works employees to the City Hall building until the new Public Works maintenance building is completed. He said the City has set aside funds over the last three to four years for this project. He said the total set aside is \$7.2 million. He said if the building cost \$13.2 million the City would need to issue a utility bond for \$6 million. He added some money would need to be taken from the general fund to pay fair rent for the Streets division. He said from the time the City finishes engineering, the project will take approximately three years to complete. He stated a Public Works maintenance building does not belong in a residential neighborhood as it is currently. Councilmember Watson confirmed this project is not going to raise rates to the utility customers. Councilmember Lewis said the proposed location is ideal in relation to the CUGA. Councilmember Rackley said interest rates are at an all time low and the City should borrow 60 -70 percent of the project costs and save the cash on hand. Councilmember Hamilton said he is concerned about the unknown financial requirements from the Sumner/Bonney Lake Wastewater Treatment Facility (WWTF). City Administrator Morrison said the City will not know the full extent of the financial obligations for the WWTF project for several years. Councilmember McKibbin suggested saving the money the City has set aside for this project and increasing the debt ratio to ensure the City can fulfill all other obligations to the utility. Deputy Mayor Swatman said the Public Works maintenance building would be a strategic piece of the City's facilities. He said the current buildings have not been updated and are in need of repair. Council consensus was that the City administration should move forward with the design of the Public Works Maintenance Building.

**C. Council Open Discussion:**

Tour of City Facilities: Councilmember Watson thanked Director Grigsby for taking the new Councilmembers on a tour of City facilities. He said he has a much better understanding of the properties.

Pink Bags: Councilmembers Watson said he contacted the distribution department of the Tacoma News Tribune and requested his residence be taken off the distribution list for the advertisement packet. He said the deliveries have been stopped and it was a very simple process. Deputy Mayor Swatman asked if the "pink bags" can be considered a hand bill. Director Vodopich said the City is looking at several options provided by the City Attorney's office. He said staff is working on an informational flier to help citizens remove themselves from the distribution list. City Attorney Dionne said these papers are

protected by the first amendment. He said a homeowner can post their property, but otherwise the newspapers can distribute their product.

Lions Club: Councilmember Watson said the Lions Club Death by Chocolate fundraiser is March 31, 2012.

City Business Licensing: Councilmember Watson said he attended a webinar on business and occupation taxes and city business licensing. He said the new laws will not affect the City because Bonney Lake currently processes all business licenses through the State of Washington business licensing service.

Pierce County Business Fair: Councilmember Watson said the City of Orting is hosting a business fair on June 9, 2012. He said there will be classes and vendors there to help struggling businesses. He asked for the City to consider hosting this event for 2013.

City Calendar: Councilmember Watson requested the City calendar be updated to include hyperlinks from the event to the page on the website for more information. He also asked if the City could add the ability to download the content of the calendar to a personal electronic calendar like Outlook.

Bonney Lake High School: Councilmember Lewis said the Bonney Lake High School's drama department is presenting "Annie" on March 9-11. He said 20% of the proceeds will go to the Bonney Lake Food Bank.

Relay for Life: Councilmember Minton-Davis stated the Relay for Life kick off meeting is Thursday, February 9<sup>th</sup> at 5:30 p.m. at the Midtown Grill in Bonney Lake. She added Mayor Johnson will be the keynote speaker. She noted this year the relay for Life main event is being held at the Bonney Lake High School.

Storm Debris: Councilmember Hamilton complimented the Public Works department on their response to the storm. He said he has received many favorable reports from citizens regarding the City's handling of the storm. Director Grigsby said citizens were very pleased by the storm debris drop off site. Assistant Director Charlie Simpson said the drop off site had over 1,000 customers the first Saturday, 700 on Sunday, approximately 200 per day during the week, 700 the second Saturday and over 500 on Super Bowl Sunday. He said the City crews had to flag and direct traffic due to the high volumes of customers. Councilmember Rackley said the storm cost the City about \$38 dollars per citizen. He said not only did the City crews do a great job they did so very inexpensively.

- D. **Review of Council Minute:** January 17, 2012 Council Workshop and January 24, 2012 Council Meeting.

The minutes were forwarded to the February 14, 2012 Meeting for action with no revisions.

- E. **Discussion:** AB12-03 – Resolution 2174 – Extension of the Term of the City Administrator's Employment Agreement.

City Administrator Morrison said his current employment agreement expires on May 31, 2012. He said the Mayor has requested to extend that agreement through the end of the Mayor's current term. Councilmember Lewis asked if three months would be sufficient time to overlap between a new mayor and the current City Administrator leaving the city.

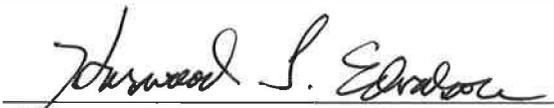
Deputy Mayor Swatman said a new mayor could chose to extend the agreement, but the Finance Committee wanted to give a new mayor the option to hire a City Administrator of their choice. Councilmember Minton-Davis asked if the process would have to start over if the City wanted to extend the agreement again. Councilmember Hamilton said this deadline gives a new mayor the flexibility to staff an administration they are comfortable with. Deputy Mayor Swatman stated the City is fortunate to have City Administrator Morrison. City Administrator Morrison said a lot has been accomplished in the last several years and he looks forward to continuing with the City. By Council consensus, Resolution 2174 was forwarded to the February 14<sup>th</sup> Meeting for action.

- IV. **Executive Session:** Pursuant to RCW 42.30.110(1)(i) the Council adjourned to an executive session with the City Attorney at 7:00 p.m. for 25 minutes to discuss current litigation. At 7:25 p.m. the executive session was extended an additional 10 minutes; at 7:38 p.m. the executive session was extended an additional 5 minutes. The Council returned to chambers at 7:41 p.m.

V. **ADJOURNMENT:**

**At 7:41p.m., Councilmember Rackley moved to adjourn the Council Meeting. Councilmember Lewis seconded the motion.**

**Motion to adjourn approved 7-0.**

  
Harwood Edvalson, CMC  
City Clerk

  
Neil Johnson, Jr.  
Mayor

Items presented to Council at the February 7, 2012 Workshop: None