

**CITY COUNCIL WORKSHOP**

**February 16, 2016  
5:30 p.m.**

**AGENDA**



*“Where Dreams Can Soar”*

*The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*  
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*The City Council may act on items listed on this agenda, or by consensus give direction for future action.  
The Council may also add and take action on other items not listed on this agenda.*

**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER:** Mayor Neil Johnson, Jr.

**II. ROLL CALL:**

Elected Officials: Mayor Neil Johnson, Jr., Deputy Mayor Randy McKibbin, Councilmember Justin Evans, Councilmember Donn Lewis, Councilmember Katrina Minton-Davis, Councilmember James Rackley, Councilmember Dan Swatman, and Councilmember Tom Watson.

**III. AGENDA ITEMS:**

p. 3 **A. Proclamation:** Camron Cozzi Day – February 22, 2016

p. 5 **B. Proclamation:** Career and Technical Education Month

**C. Presentation:** Community Development 2015 Year End Activity Report

**D. Council Open Discussion**

p. 7 **E. Review of Minutes:** February 2, 2016 Workshop, February 5, 2016 Special Council Meeting, and February 9, 2016 Meeting

p. 19 **F. Discussion:** 186th Ave Corridor Construction Options

p. 27 **G. Discussion:** AB16-04 – Ordinance D16-04 – Amendments to Fireworks Ordinance

p. 33 **H. Discussion:** AB16-18 – Ordinance D16-18 – Amending the Salary Schedule for Non-Represented Employees

**IV. EXECUTIVE/CLOSED SESSION:**

Pursuant to RCW 42.30.110 and/or RCW 42.30.140, the City Council may hold an executive or closed session. The topic(s) and duration will be announced prior to the session.

**V. ADJOURNMENT**

*For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as early as possible prior to the meeting regarding the type of service or equipment needed.*

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## ***PROCLAMATION***

**WHEREAS**, Camron Cozzi, a Sophomore Lacrosse Player at Bonney Lake High School, and citizen of Bonney Lake was diagnosed with DIPG (Diffuse Intrinsic Pontine Glioma) on December 22, 2015; and

**WHEREAS**, Camron Cozzi desires to fight this inoperable brain stem tumor; and

**WHEREAS**, Family and friends have begun several fundraising campaigns to help the Cozzi family as well as bring awareness to DIPG; and

**WHEREAS**, Camron Cozzi hopes to appear on the Ellen DeGeneres Show to bring national exposure to DIPG and the need for a cure to be found; and

**WHEREAS**, Camron Cozzi has inspired community rivals Bonney Lake High School and Sumner High School to stand together in Gray Out events in support of brain cancer awareness; and

**WHEREAS**, Camron Cozzi inspires the Bonney Lake community to join together to help bring attention to DIPG (Diffuse Intrinsic Pontine Glioma) and the need for a cure to be found.

**NOW, THEREFORE, I, Mayor Neil Johnson, Jr.**, by virtue of the authority vested in me by the City of Bonney Lake, do hereby proclaim

**Monday, February 22, 2016 as  
Camron Cozzi Day**

in Bonney Lake, and urge all citizens to consider the need for a cure to be found for DIPG (Diffuse Intrinsic Pontine Glioma) which sees about 300-350 new cases each year diagnosed in children in the United States.

**IN WITNESS THEREOF**, I have hereunto set my hand and caused the Seal of the City of Bonney Lake to be affixed this 16th day of February, 2016.

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Neil Johnson, Jr., Mayor

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## ***PROCLAMATION***

**WHEREAS:** February 1-29, 2016, has been designated Career and Technical Education Month by the Association for Career and Technical Education; and

**WHEREAS:** Career and technical education offers students the opportunity to gain the academic, technical and employability skills necessary for true career readiness; and

**WHEREAS:** Students in career and technical education programs participate in authentic, meaningful experiences that improve the quality of their education and increase student engagement and achievement; and

**WHEREAS:** Career and technical education provides students with career exploration opportunities earlier in their educational experience, which enables them to make informed and beneficial decisions about their academic coursework as well as pursuit of established programs of study and career pathways; and

**WHEREAS:** Leaders from business and industry nationwide report increasing challenges related to the skills gap and connecting qualified professionals with available careers in critical and growing CTE-related fields, including healthcare, energy, advanced manufacturing and information technology; and

**WHEREAS:** Career and technical education prepares students for these and other fulfilling careers by offering integrated programs of study that link secondary and postsecondary education and lead to the attainment of industry-recognized credentials; and

**WHEREAS:** Ensuring that employers have access to a qualified workforce is a crucial step in ensuring productivity among the business and industry communities as well as continued American economic growth and global competitiveness;

**NOW THEREFORE, I,** Neil Johnson, Mayor of Bonney Lake do hereby proclaim February 1-29, 2016, as

### ***CAREER AND TECHNICAL EDUCATION MONTH***

in Bonney Lake and urge all citizens to become familiar with the services and benefits offered by the career and technical education programs in this community and to support and participate in these programs to enhance their individual skills and productivity.

**IN WITNESS THEREOF,** I have hereunto set my hand and caused the Seal of the City of Bonney Lake to be affixed this 16<sup>th</sup> day of February, 2016.

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Neil Johnson, Jr., Mayor

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**CITY COUNCIL  
WORKSHOP**

**February 2, 2016  
5:30 P.M.**

**DRAFT MINUTES**



*"Where Dreams Can Soar"*

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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. Call to Order** – Deputy Mayor Randy McKibbin called the meeting to order at 5:30 p.m.
- II. Roll Call:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Deputy Mayor McKibbin, elected officials attending were Councilmember Dan Swatman, Councilmember Justin Evans, Councilmember Donn Lewis, Councilmember James Rackley, and Councilmember Tom Watson. Mayor Johnson and Councilmember Katrina Minton-Davis were absent from the Workshop.

**Councilmember Watson moved to excuse Councilmember Minton-Davis' absence. Councilmember Lewis seconded the motion.**

**Motion approved 6 – 0.**

**III. Agenda Items:**

**A. Presentation:** DM Disposal.

Mark Gingrich, District Manager with DM Disposal (which is part of Waste Connections, Inc.) presented DM Disposal's annual presentation regarding the garbage and recycling services provided to the citizens and residents of Bonney Lake, the Garbage Cart Program changes that were recently implemented, the usage of 3 glass recycling public drop sites located within the City, and the numerous community events DM Disposal are working on. Councilmember Rackley asked about DM Disposal providing a mail out to customers regarding the garbage/recycling schedule and Mr. Gingrich advised that the schedules are available online. Councilmember Watson asked about over-subscribed garbage, the height of the container with the lids not fully closeable, and extra charges. Mr. Gingrich provided explanation regarding overage charges, and as to whether a driver has to "reload" a can. He asked that any customer who would like to discuss extra charges, or containers that have been left behind, contact DM Disposal Customer Service to work with them regarding overage charges. Deputy Mayor McKibbin asked about the status of delinquent accounts and Mr. Gingrich said those have improved as the company is allowed to bill the minimum service, and they are working on driver awareness and education of the residents. Councilmember Lewis asked about issues with the garbage trucks that were not able to provide service on designated pick up days, and Mr. Gingrich said the newer trucks have had more problems than the older trucks and they are working with the vendors to address the issues. He stated that next day service is scheduled if a truck was unable to complete service. Mr. Gingrich then provided a report regarding the recent food drive, including the percentage of customers participating and the weight of donations. He said they are working on even more improvements to next year's food drive. Councilmember Watson suggested that they not use white bags, as birds tend to attack the white bags assuming they are full of garbage and food.

**B. Council Open Discussion**

Passport Policies & Procedures. Councilmember Watson expressed concern about the issue that arose regarding passport services, and asked for clarification of a response to the customer's concern/issue and wants to consider reviewing the policies and procedures regarding passports.

Main Street Surplus Property. Councilmember Watson said he is meeting with the Beautify Bonney Lake organization and asked whether there is support for Beautify Bonney Lake making improvements to the Main Street and 84<sup>th</sup> Street surplus property. City Administrator Morrison said the plan is to provide the interested adjoining property owners the option to apply for a right of way encroachment permit, which would allow them to fence and landscape a portion of the property; provided that if the City demanded removal of any fencing or landscaping, that they would have to do so upon demand. There would be no sale, but there would be restrictions that it could not be used for parking and other purposes.

Property behind Safeway (WSU Forest) - Citizen Concerns. Councilmember Watson said he had communication with a concerned citizen regarding the camping that has been occurred behind Safeway, known as the WSU Forest. He said he responded to the citizen and places and opportunities besides the City Council meetings where she could go to address her concerns.

Community Development Committee Meeting/Special Council Meeting of February 16<sup>th</sup> – Sumner WWTF. Councilmember Lewis advised that the Community Development Committee meeting will be cancelled, and a Special Council Meeting will be held for Council to tour the Sumner Wastewater Treatment Facility on February 16, 2016 from 3:30 p.m. – 5:30 p.m. Councilmember Lewis and Public Works Director Grigsby asked for the councilmembers to RSVP, so they are properly equipped for the tour.

186<sup>th</sup> Street Corridor Improvements Project. Councilmember Lewis said the Community Development Committee will provide an update at the February 16<sup>th</sup> Council Workshop regarding the most recent 186<sup>th</sup> Corridor Improvement Project update. He asked Council to thoroughly review the agenda packet and the options presented, including revenue available for the project, and to be prepared for discussion of the options. He discussed that project costs should be less expensive since asphalt/pavement costs are currently at a low due to gas prices.

Puget Sound Regional Council. Councilmember Lewis reminded Council regarding the Pierce County Regional Council (PCRC) University of Washington Tacoma day program and the 2016 General Assembly Meeting/dinner will be held on February 25<sup>th</sup>, with RSVPs requested by February 8<sup>th</sup>. He also advised for councilmembers who are interested in attending the Puget Sound Regional Council meeting, that the meeting will be held on March 31, 2016 at the University of Washington Don James Center.

Pierce County Regional Council Zoo/Trek Authority Representative and Meetings. Councilmember Lewis spoke regarding the Zoo/Trek Authority Representative nominations, and advised that the many of the meetings are held during the day in Seattle, and could conflict with schedules. This issue was discussed further in Agenda Item III.F.

White River Community Meeting. Councilmember Lewis said he attended the White River Community Meeting on January 25<sup>th</sup> at the Buckley Fire Station. He said the discussed the White River School bond, and funds/scholarships available for training through Advancement Via Individual Determination Program (AVID), which provides scholarships for technical and vocational training to Bates Technical College. He said the robotics program at Bonney Lake High School receives funding through AVID. He briefly spoke regarding the youth facilities that are available in Buckley.

Irrigation Leak Adjustments. Councilmember Swatman said he spoke to a resident regarding a large irrigation meter bill and would like to have the Council review the code to consider revisions to the Bonney Lake Municipal Code regarding irrigation leak adjustments. He said he would like this issue reviewed and discussed at a future Finance Committee meeting.

Passport Processing Hours Change. Councilmember Swatman asked about the City's passport service hours change and the repercussions to the citizens and the staff. City Administrator Morrison said they have been researching options, and are considering offering more Saturday passport events. There was discussion regarding concerns and the process between the Council and City Administrator.

Olympia Legislation. Councilmember Evans provided an update to his meeting with the legislative representatives regarding public records requests, bans on fireworks, and liquor revenues back to cities.

- C. Review of Council Minutes:** January 19, 2016 Special Joint City Council/Planning Commission Meeting & City Council Workshop, January 23, 2016 Special Meeting, and January 26, 2016 Council Meeting.

Minor corrections were made to the minutes and they were forwarded to the February 9, 2016 Council Meeting for action.

- D. Discussion:** AB16-13 – Ordinance D16-13 - Amending BLMC 2.04 Relating to Council Rules of Procedure.

Councilmember Evans first asked for a revision regarding the language in 2.04.710, to change the language from disabled to special needs. Administrative Services Director/City Clerk Edvalson summarized the agenda bill and proposed ordinance. Councilmember Rackley said he would not support the revision to 2.04.310, regarding Agenda issues through Council committee and/or workshop.

City Administrator Morrison spoke regarding the proposed revisions to BLMC 2.08.860, "Definition and scope of council standing committees." Councilmember Watson expressed concern regarding how to determine which items are considered by the Community Development Committee versus the Public Safety Committee, especially parks-related items. If it is undetermined which Committee, then the issue can be taken to workshop. There was discussion regarding Committee-of-the-Whole versus special council meetings, or issues to be addressed at a council workshop. The proposed ordinance was forwarded to the February 9, 2016 on the consent agenda, with revisions.

**E. Discussion:** AB16-17 – Ordinance D16-17 - Amending BLMC 2.08 Regarding Departments and Offices of the City.

City Administrator Morison summarized the agenda bill, explaining that the Mayor has proposed to modify the organizational structure of the City by integrating the Public Works and Community Development Departments in order to increase staffing flexibility, to mix and match skill sets as needed to meet workload demands, and to create a Department of Public Services. This item is on for review before the Finance Committee on February 9, 2016, and then will come back to Council Workshop for review and consideration. No action was taken on this item.

**F. Discussion:** AB16-21 – Motion - Nomination for Zoo/Trek Authority Representative.

This item issue was previously discussed in Open Discussion by Councilmember Lewis. Administrative Services Director/City Clerk Edvalson summarized the agenda bill regarding nominations for the Pierce County Regional Council Position 2 Representative to the Zoo/Trek Authority. Councilmember Evans said he would be interested in serving as a representative. Councilmember Lewis encouraged Councilmember Evans to attend the March 9<sup>th</sup> meeting at Metro Parks. A motion to nominate Councilmember Evans will be brought to the February 9, 2016 Council Meeting.

**IV. EXECUTIVE SESSION:** None

**V. ADJOURNMENT:**

**Councilmember Watson moved to adjourn the Workshop at 6:54 p.m. Councilmember Rackley seconded the motion.**

**Motion to adjourn approved 6 - 0.**

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council for the February 2, 2016 Workshop: None

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*

**SPECIAL CITY COUNCIL  
MEETING**

**February 5, 2016  
4:00 P.M.**



*The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

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**DRAFT MINUTES**

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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East - Suite 200 Conference Room, Bonney Lake, Washington,.

- I. CALL TO ORDER** – Deputy Mayor Randy McKibbin called the meeting to order at 4:00 p.m.
- A. **Roll Call:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Deputy Mayor Randy McKibbin elected officials attending were, Councilmember Justin Evans, Councilmember Donn Lewis, Councilmember Katrina Minton-Davis, Councilmember James Rackley, Councilmember Dan Swatman, and Councilmember Tom Watson. Mayor Johnson was not in attendance.
- B. Staff members in attendance were City Administrator Don Morrison, Administrative Services Director/City Clerk Harwood Edvalson, Public Works Director Dan Grigsby, City Engineer John Woodcock and Senior Planner Jason Sullivan.

**II. PRESENTATION AND DISCUSSION:**

- A. **Flooding Issues in Bonney Lake.** Senior Planner Jason Sullivan briefed the City Council on the current flooding occurring in a natural basin along and in the vicinity of 62<sup>nd</sup> Street East, 187<sup>th</sup> Avenue East and 188<sup>th</sup> Avenue East behind the Lakeridge Middle School. He described current water depths and the impacts to residents in the area, noting that several places along these roadways are now impassable to vehicular traffic. He said only one of the flooded locations is a public roadway. Mr. Sullivan said the staff was alerted to minor flooding in the area around Christmas and since that time have been monitoring the situation expecting that the water would infiltrate back into the ground as it has for the past twenty years, however, the water has continued to rise. He added there is no natural outlet for this basin. The lack of chlorine in tested water samples has largely ruled out the City's water supply as a possible source of the water. He said the water appears to be naturally occurring, producing an event similar to one experienced approximately twenty years ago when flooding also occurred within the basin. He said there appears to be no reasonable solution at this time. Mr. Sullivan said City staff would continue to monitor the situation, work with the residents and work on short-term and long-term solutions. He said there are sandbags available at the Public Works Center for those couple of homes immediately impacted by the water.

City Engineer John Woodcock also addressed the Council reviewing a packet of maps and historical information associated with the 336 acre basin in the area described above. He pointed out average rainfalls in the past twenty years and described areas which have changed over the same time frame. He said he and the staff are at a loss as to what is so different that this year there is flooding while during the past two decades there has not been. Mr. Woodcock said staff had done some exploration of the basin and noted the presence of seasonal springs that are flowing in the basin. He said in speaking with the residents upon whose property the springs occur, the residents say the seasonal flow does

not appear to be any different than in the previous seven years they have lived on the property. Mr. Woodcock observed that other than the rain fall, there is nothing apparent to have changed the characteristics of the basin that it would not drain this year. Mr. Woodcock mentioned that there may be some funds available in the Pierce County Flood District that could be put toward a long-term solution. At this point, there were no other questions from the City Council.

**III. ADJOURNMENT:**

**At 5:08 p.m., Councilmember Watson moved to adjourn the Special Council Meeting. Councilmember Lewis seconded the motion.**

**Motion to adjourn approved 7 - 0.**

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Harwood Edvalson, MMC  
City Clerk

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Randy McKibbin,  
Deputy Mayor

Items presented to Council at the February 5, 2016 Special Meeting:

- John Woodcock, Engineer, City of Bonney Lake Public Works – *Packet of Maps and Information.*

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*

CITY COUNCIL MEETING

February 9, 2016  
7:00 P.M.



“Where Dreams Can Soar”

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DRAFT MINUTES

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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER** – Mayor Neil Johnson, Jr. called the meeting to order at 7:03 p.m.

- A. Flag Salute: Mayor Johnson led the audience in the Pledge of Allegiance.
- B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Randy McKibbin, Councilmember Justin Evans, Councilmember Donn Lewis, Councilmember Katrina Minton-Davis, Councilmember Dan Swatman, and Councilmember Tom Watson. Councilmember James Rackley was absent.

**Councilmember Dan Swatman moved to excuse Councilmember Rackley’s absence due to illness. Councilmember Lewis seconded the motion.**

**Motion to excuse Councilmember Rackley’s absence approved 6 – 0.**

Staff members in attendance were City Administrator Don Morrison, Administrative Services Director/City Clerk Harwood Edvalson, Chief Financial Officer Cherie Gibson, Public Works Director Dan Grigsby, Police Chief Dana Powers, Community Development Director John Vodopich, City Attorney Kathleen Haggard, and Records & Information Specialist Susan Haigh.

**C. Announcements, Appointments and Presentations:**

- 1. Announcements: None.
- 2. Appointments: None.
- 3. Presentations:
  - a. **Proclamation:** Pierce County READS.

Mayor Johnson read the proclamation aloud and welcomed Bonney Lake Senior Librarian Lauren Murphy to speak. Ms. Murphy explained the 2016 program features author Sherman Alexie instead of one specific book. She presented the Council with gifts from Friends of Bonney Lake Library including copies of ‘read and release’ books by Mr. Alexie, and she encouraged them to share or leave the books for someone else to read. She announced that the Pierce County Library is starting work on a strategic plan and will be collecting comments through an online survey and open house events, including one in Bonney Lake on March 28th. She thanked Mayor Johnson and the Council for the proclamation and support.

b. **Presentation:** Arts Commission Annual Report.

Arts Commissioner Suzy Fontaine, along with Commissioners Carrie Maez and JoAnn Taylor, presented information on the Arts Commission since its establishment in 2014. They described the Commission's activities including the annual Gingerbread House competition; involvement in events such as the Summer School District Art Show, Tunes at Tapps and Bonney Lake Days; installation of a mural at Allan Yorke Park; and creation of the "Medal of Arts" award. Mayor Johnson thanked the Commission for their work and staff for their involvement in the new Commission.

c. **Presentation:** Parks Commission Annual Report.

Parks Commissioner/Vice Chair Scott Anderson presented a summary of the Parks Commission's activities in 2015, including the parks ad-hoc committee; reviewing the Community Forestry plan, Fennel Creek Trail plans, Comprehensive Plan updates, proposed ordinances, and park rental fees; and involvement in community events. Mayor Johnson thanked the Commission for their work.

d. **Presentation:** Beautify Bonney Lake – Lillian McGinnis

Lillian McGinnis spoke on behalf of Beautify Bonney Lake and presented highlights from 2015, including participation in community events and various projects around the city from the 2015 BBL event. She thanked volunteers, councilmembers, and board members for their time and dedication. She reminded the Council that the next Beautify Bonney Lake event is scheduled for September 17, 2016.

D. Agenda Modifications:

**Deputy Mayor McKibbin requested that Consent Agenda Item D., proposed Ordinance D16-11, be moved to Full Council Issues as Item A.**

**II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:**

A. Public Hearings: None.

B. Citizen Comments:

Winona L. Jacobsen, 9100 189th Ave E, Bonney Lake, spoke on behalf of the Greater Bonney Lake Historical Society (GBLHS). She presented an overview of the organization's activities in 2015, including awards and grants, displaying historical information at city events and in buildings, and hosting the Milotte Film Festival annual event. The GBLHS worked with the City to install two additional historical markers and held a first-ever community film contest. She said they continue recording oral history interviews with community members.

The GBLHS unveiled a painting by Alfred Milotte entitled “Ghost Forest”, which was painted in Bonney Lake and donated to the Historical Society by Jacqueline Ceola. The GBLHS announced they will loan the painting to the City for display.

Robert Kanany, 7410 182nd Ave E, Bonney Lake, presented the City Attorney with an offer of payment related to an ongoing issue between himself and the City.

- C. Correspondence: None.

### III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee: Deputy Mayor McKibbin said the Committee met at 5:30 p.m. earlier in the evening and discussed water leaks, a proposed salary ordinance, and a proposed Red Cross contract.
- B. Community Development Committee: Councilmember Lewis said the Committee met on February 2, 2016 and discussed the upcoming tour of the Sumner Waste Water Treatment Facility on February 16, 2016 in place of the next Committee meeting. Attendees should meet at the Justice & Municipal Center at 3:30 p.m.; others should notify staff if they plan to attend due to limited space availability. Councilmember Lewis said the City received conditional certification by the Puget Sound Regional Council. He said the Committee also discussed the 186th Ave Corridor improvements which will come forward to future workshop for discussion.
- C. Economic Development Committee: Councilmember Minton-Davis said the Committee met earlier in the evening. Permit Coordinator Jenn Francis presented the 2015 Community Development Department report, which will be presented to the full Council at a future meeting or workshop.
- D. Public Safety Committee: Councilmember Watson said the Committee has not met since the last Council Meeting. Their next meeting is February 23, 2016.
- E. Other Reports: None.

### IV. CONSENT AGENDA:

- A. **Approval of Minutes**: January 19, 2016 Special Meeting & Council Workshop, January 23, 2016 Special Meeting, and January 26, 2016 Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers**:  
Accounts Payable checks/vouchers #72982-72999 in the amount of \$8,432.54.  
Accounts Payable checks/vouchers #73000-73037 (including wire transfer #20160104) in the amount of \$1,111,949.08.  
Accounts Payable checks/vouchers #73038-73063 in the amount of \$40,745.74.  
P-Card wire transfer # 2016012001 in the amount of \$13,258.52.  
Accounts Payable checks/vouchers #72959-72981 in the amount of \$442,585.97.  
VOIDS: #72910 – Replaced with Check #73049.

- C. **Approval of Payroll:** Payroll for February 1st – 15th, 2016 for Checks #32835-32857 including Direct Deposits and Electronic Transfers is \$ 609,715.16.
- D. ~~**AB16-11 – Ordinance D16-11**~~ – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Section 3.90.010 Of The Bonney Lake Municipal Code And Ordinance No. 1417, And Adding A New Section 3.90.050 Relating To Community Garden Fees. *Moved to Full Council Issues, Item A.*
- E. **AB16-13 – Ordinance 1535 [D16-13]** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Chapter 2.04 Of The Bonney Lake Municipal Code And Ordinance No. 1474 Relating To Council Rules Of Procedure.
- F. **AB16-21** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Nominating Bonney Lake Councilmember Justin Evans For The Position Two Vacancy On The Zoo And Trek Authority Board.

**Councilmember Watson moved to approve the Consent Agenda as amended during Agenda Modifications. Councilmember Lewis seconded the motion.**

**Consent Agenda approved 6 – 0.**

- V. **FINANCE COMMITTEE ISSUES:** None.
- VI. **COMMUNITY DEVELOPMENT COMMITTEE ISSUES:** None.
- VII. **ECONOMIC DEVELOPMENT COMMITTEE ISSUES:** None.
- VIII. **PUBLIC SAFETY COMMITTEE ISSUES:** None.
- IX. **FULL COUNCIL ISSUES:**

- A. **AB16-11 – Ordinance 1534 [D16-11]** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Section 3.90.010 Of The Bonney Lake Municipal Code And Ordinance No. 1417, And Adding A New Section 3.90.050 Relating To Community Garden Fees. *Moved from Consent Agendas, Item D.*

**Councilmember Watson moved to approve proposed Ordinance D16-11. Deputy Mayor McKibbin seconded the motion.**

Deputy Mayor McKibbin said he attended the community meeting about the Community Garden and attendees had concerns about the proposed fees being too high. Deputy Mayor McKibbin proposed three fee options for the Council to consider.

Councilmember Watson said he feels \$25 is an appropriate nominal charge, noting that the City provides the space and water for gardeners. Mayor Johnson said staff recommended the proposed \$25 fee to help cover costs of maintaining the site, supplies, and access to water, and gives users greater investment in the garden.

Councilmember Swatman noted there is no charge for the garden currently, and there is concern that the proposed fee is not economically viable for some. Councilmember Lewis discussed the option to offer a reduced rate for seniors and people with disabilities. Deputy Mayor Swatman suggested a phased fee implementation, charging \$10 in 2016 and \$25 in 2017. Deputy Mayor McKibbin said this phased approach was also suggested at the community meeting.

Councilmember Minton-Davis said the fee is intended to provide greater sense of ownership in the garden plots. Mayor Johnson confirmed some plots were unused and others not well-maintained in past years.

Deputy Mayor McKibbin said the proposed ordinance is time-sensitive as several gardeners are excited to apply and start working on their plots as soon as possible. Council consensus favored the phased rate of \$10 this year and \$25 in 2017.

**Councilmember Swatman moved to amend proposed Ordinance D16-11 to revise the application fee in 2016 to \$10.00 for a single plot and \$20.00 for a double plot, and in 2017 to \$25.00 for single plot and \$50.00 for a double plot. Councilmember Lewis seconded the motion.**

Councilmember Swatman said the Community Garden is a partnership and it is important to foster a partnership between the users, the City, and the Food Bank.

**Motion to amend proposed Ordinance D16-11 approved 6 – 0.**

Councilmember Evans noted the existing municipal code for utility billing has language for reduced rates for seniors and disabled persons, and asked whether it could be applied to the Community Garden fees. City Attorney Haggard suggested the Council can take action on the proposed ordinance today, and staff can work on a draft ordinance implementing a reduced rate for seniors and people with disabilities for consideration at a future meeting. Deputy Mayor McKibbin thanked the Council for considering the options from the community meetings outside the normal process of committees and workshops, as it was time sensitive.

**Ord 1534 approved 6 – 0.**

**X. EXECUTIVE/CLOSED SESSION:**

Pursuant to RCW 42.30.140(4)(b) and 42.30.110(1)(i), the Council adjourned to an Closed Session and Executive Session with the City Attorney at 8:14 p.m. for 20 minutes to discuss labor negotiations and pending litigation, with potential action following the session. The Council returned to Chambers at 8:35 p.m.

**Councilmember Lewis moved to amend the agenda to take action on a settlement agreement with Robert Kanany. Councilmember Minton-Davis seconded the motion.**

**Motion to amend the Council's agenda approved 6 – 0.**

**Councilmember Lewis moved to accept the \$20,000 payment from Robert Kanany to satisfy the City's judgement and to direct the City Attorney to draft a settlement agreement in the matter of Robert Kanany (AB16-37). Councilmember Minton-Davis seconded the motion.**

**Motion AB16-37 approved 4 – 2.  
Councilmembers Lewis and Evans voted 'no'.**

**XI. ADJOURNMENT:**

**At 8:37 p.m. the Meeting was adjourned by common consent of the Council.**

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council at the February 9, 2016 Meeting: None.

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*

## 186th/88th/184th Street Corridor Improvement Funding Sources

|   |                         |
|---|-------------------------|
| 2013 Excess Recurring St. Program Reet Funds    | <b>\$376,000</b>        |
| Sale of 186th Avenue ROW on Renwood Property =  | <b>\$200,000</b>        |
| Offsite Voluntary Traffic Mitigation =          | <b>\$200,000</b>        |
| Traffic Impact Fees                             | <b>\$356,532</b>        |
| Fee in Lieu of Undergrounding SR410 Utilities = | <b><u>\$127,968</u></b> |
| <b>Total =</b>                                  | <b>\$1,260,500</b>      |
| Fund 301 Fund Balance (Includes above sources)  | <b>\$3,769,000</b>      |

Note: Other current obligations include the SR410/VMD Intersection. Other 2016 budgeted 301 Fund projects include the annual "recurring" program (e.g. chip sealing, street lights, overlays)



# Memo

**Date** : January 7, 2016  
**To** : Council  
**From** : City Engineer  
**CC:** : Public Works Director  
**Re** : 186<sup>th</sup> Corridor Project Update

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## **ROW Acquisition Update:**

The city completed the Kelly's property acquisition before the end of the 2015 year for the approved offer of **\$215,625**. All Right of Way has been secured though final signatures are yet to be completed for the Mindemann take for filing. This effort does not prevent the city from moving forward for advertisement. The comparison costs of the Estimated Costs and Final costs are attached.

The city budgeted **\$650,000** for ROW acquisition and processing. The land purchases came in at \$380,113 (see attachment) and the contract for processing the acquisitions was approved for \$63,300 for Cascade ROW Services. The total for ROW will be approximately **\$443,413**. The final billing for Cascade ROW Services has yet to be received since the last of the efforts are still being accomplished.

## **DESIGN Update:**

Design costs have been approved for **\$353,966** from two contracts. A 30% design option was approved for \$70,443 on 10-15-13 and the 100% effort was approved for \$283,523 on 8-12-14. Efforts to submit 90% Plans, Specifications, and Engineering (PS&E) are scheduled for the middle of February with advertisement available in early March. Utility coordination and conflict resolution has protracted the completion time line but we have overcome that hurdle.

## **CONSTRUCTION PROBABLE COSTS:**

Phase 1 (186<sup>th</sup> – 88<sup>th</sup> - 188<sup>th</sup>) PS&E package will be ready for advertisement in March 2016. The current probable costs are approximately **\$1.1M**. An updated cost estimate will be prepared before advertisement but these values are very close. Phase 2 (186<sup>th</sup> Extension) PS&E package were only approved to be completed to 90% so although we have the ROW necessary we do not have approval

to complete the design phase for construction at this time. Probable construction costs are about \$0.5M.

**Attachments:** 186<sup>th</sup> Corridor ROW Acquisition Parcels Spreadsheet (updated)  
POAM  
90% Engineers Estimates (Ph. 1 & Ph. 2)

| Job No.  | 14102   | 186TH Corridor Improvements Project - Ph. 1 - 186th, 88th, and 188th | By  | EEO     | Chkd By     | TEW                   |
|--|---------|--|---|---------|-------------|-----------------------|
| Subject  | QTO     | City of Bonney Lake  | Date  | 10/5/15 | Date        | 10/5/15               |
| <b>ENGINEERS</b><br><b>ARCHITECTS</b><br><b>LANDSCAPE ARCHITECTS</b><br><b>SURVEYORS</b> |         |  |  |         |             |                       |
| <b>TOTAL PROBABLE CONSTRUCTION COST ESTIMATE</b>   |         |  |   |         |             |                       |
| Bid Item   | Section | Item   | QUANTITY  | UNIT    | UNIT COST   | BASE COST             |
| <b>SCHEDULE A - ROADWAY AND STORMWATER IMPROVEMENTS</b>                                  |         |  |   |         |             |                       |
| 1  | 1-04    | Minor Change   | 1   | FA      | \$25,000.00 | \$25,000.00           |
| 2  | 1-05    | Record Drawings (Min Bid \$1000)                                     | 1   | LS      | \$1,000.00  | \$1,000.00            |
| 3  | 1-07    | SPCC   | 1   | LS      | \$3,000.00  | \$3,000.00            |
| 4  | 1-07    | Property Restoration   | 1   | FA      | \$10,000.00 | \$10,000.00           |
| 5  | 1-09    | Mobilization   | 1   | LS      | \$60,000.00 | \$60,000.00           |
| 6  | 1-10    | Project Temporary Traffic Control                                    | 1   | LS      | \$50,000.00 | \$50,000.00           |
| 7  | 2-01    | Clearing and Grubbing  | 0.14  | AC      | \$22,000.00 | \$3,055.56            |
| 8  | 2-01    | Roadside Cleanup   | 1   | FA      | \$8,000.00  | \$8,000.00            |
| 9  | 2-02    | Removal of Structure and Obstruction                                 | 1   | LS      | \$20,000.00 | \$20,000.00           |
| 10   | 2-02    | Full Depth Sawcut  | 332   | LF      | \$2.50      | \$829.50              |
| 11   | 2-02    | Adjust Existing Utility to Grade                                     | 20  | EA      | \$350.00    | \$7,000.00            |
| 12   | 2-02    | Asphalt Conc. Pavement Removal                                       | 2792  | SY      | \$6.00      | \$16,749.60           |
| 13   | 2-02    | Cement Conc. Sidewalk Removal  | 45  | SY      | \$12.00     | \$537.60              |
| 14   | 2-02    | Curb Removal   | 35  | LF      | \$6.00      | \$207.90              |
| 15   | 2-03    | Roadway Excavation Incl. Haul  | 705   | CY      | \$24.00     | \$16,916.67           |
| 16   | 2-03    | Unsuitable Foundation Excavation Incl. Haul                          | 70  | CY      | \$50.00     | \$3,517.50            |
| 17   | 2-03    | Gravel Borrow Incl. Haul   | 273   | CY      | \$36.00     | \$8,197.18            |
| 18   | 2-09    | Shoring or Extra Excavation Cl. B                                    | 1   | LS      | \$8,000.00  | \$8,000.00            |
| 19   | 4-04    | Crushed Surfacing Base Course  | 1217  | TN      | \$30.00     | \$36,499.39           |
| 20   | 4-04    | Crushed Surfacing Top Course   | 256   | TN      | \$32.00     | \$8,198.12            |
| 21   | 5-04    | HMA Class 1/2" in. PG 64-22  | 631   | TN      | \$130.00    | \$82,028.70           |
| 22   | 5-04    | Commercial HMA   | 39  | TN      | \$150.00    | \$5,803.30            |
| 23   | 7-04    | Ductile Iron Storm Sewer Pipe 8 In. Diam.                            | 55  | LF      | \$50.00     | \$2,750.00            |
| 24   | 7-04    | Ductile Iron Storm Sewer Pipe 12 In. Diam.                           | 78  | LF      | \$65.00     | \$5,070.00            |
| 25   | 7-04    | Solid Wall PVC Storm Sewer Pipe 8in. Diam.                           | 240   | LF      | \$65.00     | \$15,600.00           |
| 26   | 7-04    | Testing Storm Sewer Pipe   | 373   | LF      | \$1.50      | \$559.50              |
| 27   | 7-05    | Filterra Unit 6'x6'  | 4   | EA      | \$17,000.00 | \$68,000.00           |
| 28   | 7-05    | Catch Basin Type 1   | 9   | EA      | \$1,500.00  | \$13,500.00           |
| 29   | 7-05    | Catch Basin Type 2 48 In. Diam.                                      | 2   | EA      | \$3,500.00  | \$7,000.00            |
| 30   | 7-05    | Concrete Inlet   | 1   | EA      | \$900.00    | \$900.00              |
| 31   | 7-08    | Native Backfill for Storm Sewer Pipe                                 | 1980  | CY      | \$10.00     | \$19,800.00           |
| 32   | 7-11    | Infiltration Trench  | 290   | LF      | \$150.00    | \$43,500.00           |
| 33   | 7-19    | Yard Drain   | 2   | EA      | \$750.00    | \$1,500.00            |
| 34   | 8-01    | Inlet Protection   | 8   | EA      | \$75.00     | \$600.00              |
| 35   | 8-01    | Erosion/Water Pollution Control                                      | 1   | LS      | \$10,000.00 | \$11,000.00           |
| 36   | 8-01    | Stormwater Pollution Prevention Plan                                 | 1   | LS      | \$2,500.00  | \$2,500.00            |
| 37   | 8-01    | Silt Fence   | 550   | LF      | \$5.00      | \$2,750.00            |
| 38   | 8-01    | Seeding, Fertilizing and Mulching                                    | 94  | SY      | \$5.00      | \$468.75              |
| 39   | 8-02    | Bark Mulch   | 3   | CY      | \$50.00     | \$125.00              |
| 40   | 8-02    | Install Tree Pit   | 4   | EA      | \$1,250.00  | \$5,000.00            |
| 41   | 8-02    | Topsoil Type A   | 20  | CY      | \$40.00     | \$800.00              |
| 42   | 8-04    | Cement Conc. Pedestrian Curb   | 50  | LF      | \$22.00     | \$1,100.00            |
| 43   | 8-04    | Cement Concrete Traffic Curb and Gutter                              | 2337  | LF      | \$22.00     | \$51,420.60           |
| 44   | 8-05    | Utility Potholing  | 5   | EA      | \$500.00    | \$2,500.00            |
| 45   | 8-05    | Resolution of Utility Conflicts                                      | 1   | FA      | \$15,000.00 | \$15,000.00           |
| 46   | 8-06    | Cement Conc. Driveway Entrance                                       | 182   | SY      | \$60.00     | \$10,948.67           |
| 47   | 8-13    | Monument Case and Cover  | 2   | EA      | \$2,500.00  | \$5,000.00            |
| 48   | 8-14    | Cement Conc. Curb Ramp Type Perpendicular                            | 2   | EA      | \$2,500.00  | \$5,000.00            |
| 49   | 8-14    | Cement Conc. Curb Ramp Type Parallel                                 | 3   | EA      | \$2,500.00  | \$7,500.00            |
| 50   | 8-14    | Cement Concrete Sidewalk   | 683   | SY      | \$50.00     | \$34,160.00           |
| 51   | 8-18    | Cluster Box Unit Mailbox   | 3   | EA      | \$2,000.00  | \$6,000.00            |
| 52   | 8-20    | Illumination System - Complete                                       | 1   | LS      | \$50,000.00 | \$50,000.00           |
| 53   | 8-21    | Permenant Signing  | 1   | LS      | \$6,000.00  | \$6,000.00            |
| 54   | 8-22    | Paint Line   | 1212  | LF      | \$0.40      | \$484.68              |
| 55   | 8-22    | Plastic Crosswalk  | 788   | SF      | \$5.00      | \$3,937.50            |
| 56   | 8-22    | Plastic Stop Line  | 46  | LF      | \$12.00     | \$554.40              |
| 57   | 8-24    | Landscape Block Wall   | 500   | SF      | \$50.00     | \$25,000.00           |
| 58   | 8-26    | Tree Grate   | 4   | EA      | \$2,000.00  | \$8,000.00            |
| 59   | 8-27    | Utility Trench Excavation, inc. Haul                                 | 275   | CY      | \$30.00     | \$8,253.00            |
| 60   | 8-27    | Utility Trench Bedding, Sand   | 116   | CY      | \$30.00     | \$3,465.00            |
| 61   | 8-27    | Utility Trench Backfill, Select Native                               | 173   | CY      | \$6.00      | \$1,039.50            |
| 62   | 8-27    | Conduit Installation (Joint Utility Trench)                          | 550   | LF      | \$70.00     | \$38,500.00           |
| <b>Schedule A Subtotal=</b>  |         |  |   |         |             | <b>\$859,827.60</b>   |
| <b>SCHEDULE B - POTABLE WATER IMPROVEMENTS</b>   |         |  |   |         |             |                       |
| 200  | 7-15    | Service Connection 1 In. Diam.                                       | 5   | EA      | \$2,000.00  | \$10,000.00           |
| <b>Schedule B Subtotal=</b>  |         |  |   |         |             | <b>\$10,000.00</b>    |
| Washington State Sales Tax 9.5% (Undergrounding & Water) =                               |         |  |   |         |             | \$5,819.46            |
| Subtotal Schedule A + B =  |         |  |   |         |             | <b>\$875,647.07</b>   |
| Contingency for 20% =  |         |  |   |         |             | \$175,129.41          |
| City Admin @ 5% of Total =   |         |  |   |         |             | \$43,782.35           |
| Construction Admin @ 12% of Total =  |         |  |   |         |             | \$105,077.65          |
| <b>Estimated Total Project Cost (not incl. design) =</b>                                 |         |  |   |         |             | <b>\$1,190,000.00</b> |

|         |       |  |      |         |         |         |
|---------|-------|--|------|---------|---------|---------|
| Job No. | 14102 | 146771 Corridor Improvements Project - Ph. 2 - 186th Extension | By   | EEO     | Chkd By | TEW     |
| Subject | QTO   | City of Bonney Lake  | Date | 10/5/15 | Date    | 10/5/15 |



**TOTAL PROBABLE CONSTRUCTION COST ESTIMATE**

| Bid Item  | Section | Item  | QUANTITY | UNIT | UNIT COST  | BASE COST           |
|---|---------|---|----------|------|--|---------------------|
| <b>SCHEDULE A - ROADWAY AND STORMWATER IMPROVEMENTS</b> |         |   |          |      |  |                     |
| 1   | 1-04    | Minor Change                                | 1        | FA   | \$10,000.00  | \$10,000.00         |
| 2   | 1-05    | Record Drawings (Min Bid \$1000)            | 1        | LS   | \$1,000.00   | \$1,000.00          |
| 3   | 1-07    | SPCC  | 1        | LS   | \$2,000.00   | \$2,000.00          |
| 4   | 1-07    | Property Restoration                        | 1        | FA   | \$5,000.00   | \$5,000.00          |
| 5   | 1-09    | Mobilization                                | 1        | LS   | \$30,000.00  | \$30,000.00         |
| 6   | 1-10    | Project Temporary Traffic Control           | 1        | LS   | \$25,000.00  | \$25,000.00         |
| 7   | 2-01    | Clearing and Grubbing                       | 0.42     | AC   | \$22,000.00  | \$9,136.36          |
| 8   | 2-01    | Roadside Cleanup                            | 1        | FA   | \$4,000.00   | \$4,000.00          |
| 9   | 2-02    | Removal of Structure and Obstruction        | 1        | LS   | \$60,000.00  | \$60,000.00         |
| 10  | 2-02    | Full Depth Sawcut                           | 284      | LF   | \$2.50   | \$708.75            |
| 11  | 2-02    | Adjust Existing Utility to Grade            | 0        | EA   | \$350.00   | \$0.00              |
| 12  | 2-02    | Asphalt Conc. Pavement Removal              | 454      | SY   | \$6.00   | \$2,725.80          |
| 13  | 2-02    | Cement Conc. Sidewalk Removal               | 200      | SY   | \$12.00  | \$2,405.20          |
| 14  | 2-02    | Curb Removal                                | 288      | LF   | \$6.00   | \$1,726.20          |
| 15  | 2-03    | Roadway Excavation Incl. Haul               | 807      | CY   | \$24.00  | \$19,366.67         |
| 16  | 2-03    | Unsuitable Foundation Excavation Incl. Haul | 81       | CY   | \$50.00  | \$4,042.50          |
| 17  | 2-03    | Gravel Borrow Incl. Haul                    | 105      | CY   | \$30.00  | \$3,150.00          |
| 18  | 2-09    | Shoring or Extra Excavation Cl. B           | 1        | LS   | \$2,000.00   | \$2,000.00          |
| 19  | 4-04    | Crushed Surfacing Base Course               | 349      | TN   | \$30.00  | \$10,458.91         |
| 20  | 4-04    | Crushed Surfacing Top Course                | 144      | TN   | \$32.00  | \$4,615.71          |
| 21  | 5-04    | HMA Class 1/2" in. PG 64-22                 | 144      | TN   | \$130.00   | \$18,751.30         |
| 22  | 5-04    | Commercial HMA                              | 38       | TN   | \$150.00   | \$5,703.01          |
| 23  | 7-04    | Ductile Iron Storm Sewer Pipe 8 In Diam.    | 22       | LF   | \$50.00  | \$1,100.00          |
| 24  | 7-04    | Ductile Iron Storm Sewer Pipe 12 In Diam.   | 151      | LF   | \$65.00  | \$9,815.00          |
| 25  | 7-04    | Testing Storm Sewer Pipe                    | 173      | LF   | \$1.50   | \$259.50            |
| 26  | 7-05    | Catch Basin Type 1                          | 4        | EA   | \$1,500.00   | \$6,000.00          |
| 27  | 7-05    | Catch Basin Type 2 48 In. Diam.             | 1        | EA   | \$3,500.00   | \$3,500.00          |
| 28  | 7-05    | Replacement of Private Stormwater System    | 1        | LS   | \$30,000.00  | \$30,000.00         |
| 29  | 7-08    | Native Backfill for Storm Sewer Pipe        | 110      | CY   | \$10.00  | \$1,100.00          |
| 30  | 8-01    | Inlet Protection                            | 2        | EA   | \$75.00  | \$150.00            |
| 31  | 8-01    | Erosion/Water Pollution Control             | 1        | LS   | \$5,000.00   | \$5,000.00          |
| 32  | 8-01    | Stormwater Pollution Prevention Plan        | 1        | LS   | \$2,500.00   | \$2,500.00          |
| 33  | 8-01    | Silt Fence                                  | 220      | LF   | \$5.00   | \$1,100.00          |
| 34  | 8-01    | Seeding, Fertilizing and Mulching           | 313      | SY   | \$5.00   | \$1,562.50          |
| 35  | 8-02    | Install Tree Pit                            | 4        | EA   | \$1,250.00   | \$5,000.00          |
| 36  | 8-02    | Topsoil Type A                              | 5        | CY   | \$40.00  | \$200.00            |
| 37  | 8-04    | Cement Conc. Pedestrian Curb                | 32       | LF   | \$22.00  | \$704.00            |
| 38  | 8-04    | Cement Concrete Traffic Curb and Gutter     | 748      | LF   | \$22.00  | \$16,447.20         |
| 39  | 8-05    | Utility Potholing                           | 3        | EA   | \$500.00   | \$1,500.00          |
| 40  | 8-05    | Resolution of Utility Conflicts             | 1        | FA   | \$5,000.00   | \$5,000.00          |
| 41  | 8-06    | Cement Conc. Driveway Entrance              | 77       | SY   | \$80.00  | \$4,620.00          |
| 42  | 8-14    | Cement Conc. Curb Ramp Type Parallel        | 2        | EA   | \$2,500.00   | \$5,000.00          |
| 43  | 8-14    | Cement Concrete Sidewalk                    | 477      | SY   | \$50.00  | \$23,835.00         |
| 44  | 8-20    | Illumination System - Complete              | 1        | LS   | \$25,000.00  | \$25,000.00         |
| 45  | 8-21    | Permenant Signing                           | 1        | LS   | \$1,500.00   | \$1,500.00          |
| 46  | 8-22    | Paint Line                                  | 301      | LF   | \$0.40   | \$120.54            |
| 47  | 8-22    | Plastic Crosswalk                           | 101      | SF   | \$5.00   | \$504.00            |
| 48  | 8-22    | Plastic Stop Line                           | 13       | LF   | \$12.00  | \$151.20            |
| 49  | 8-24    | Landscape Block Wall                        | 270      | SF   | \$50.00  | \$13,500.00         |
| 50  | 8-26    | Tree Grate                                  | 4        | EA   | \$2,000.00   | \$8,000.00          |
|   |         |   |          |      | <b>Schedule A Subtotal=</b>                              | <b>\$395,459.35</b> |
| <b>SCHEDULE B - POTABLE WATER IMPROVEMENTS</b>          |         |   |          |      |  |                     |
| 200   | 2-02    | Remove/Abandon Water System                 | 1        | LS   | \$1,500.00   | \$1,500.00          |
| 201   | 7-14    | Hydrant Assembly                            | 1        | EA   | \$4,500.00   | \$4,500.00          |
|   |         |   |          |      | <b>Schedule B Subtotal=</b>                              | <b>\$6,000.00</b>   |
|   |         |   |          |      | Washington State Sales Tax 9.5% (Water) =                | \$570.00            |
|   |         |   |          |      | Subtotal Schedule A + B =                                | \$402,029.35        |
|   |         |   |          |      | Contingency for 20% =                                    | \$80,405.87         |
|   |         |   |          |      | City Admin @ 5% of Total =                               | \$20,101.47         |
|   |         |   |          |      | Construction Admin @ 12% of Total =                      | \$48,243.52         |
|   |         |   |          |      | <b>Estimated Total Project Cost (not incl. design) =</b> | <b>\$550,780.21</b> |

## 186th CORRIDOR IMPROVEMENTS PROJECT OBJECTIVES AND MILESTONES

| DATES<br>(Target - Range) | ACTUAL     | MILESTONE EVENTS   |
|---------------------------|------------|--|
| 10/15/2013                | 10/15/2013 | 30% Contract Plans Approved by Council                                 |
| 7/1/2013                  | 7/1/2014   | 30% Cost Estimates Reviewed by Council                                 |
| 7/2/2013                  | 7/1/2014   | Contract to Purchase ROW Approved by Council                           |
|                           | 7/23/2014  | Executive Order 05-05 Requirement Approved by DAHP                     |
|                           | 8/20/2014  | Schedule 74 Request made to PSE  |
|                           | 9/30/2014  | Schedule 74 NTP made to PSE  |
| 10/3/2014                 | 11/6/2014  | 100 % Contract Plans Approved by Council                               |
|                           | 11/21/2014 | ROW Consultant completes Administrative Offer Summaries for 8 parcels  |
|                           | 11/24/2014 | SEPA Approved  |
|                           | 11/26/2014 | City Signs AOS documents   |
|                           | 12/30/2014 | PSE Preliminary Design UG Plans  |
| 12/3/2014                 | 12/3/2014  | City Requests Title Reports from Rainier Title Company                 |
| 12/22/2014                | 1/8/2015   | Title Reports Completed by Rainier Title Company                       |
| 12/22/2014                | 1/8/2015   | City sends Completed Title Reports to KPG Survey                       |
| 1/5/2015                  | 1/15/2015  | Fit No Fit Meeting - PSE & Design Team                                 |
| 2/2/2015                  | 2/2/2015   | 90% Plans submitted to DOE   |
| 2/10/2015                 | 2/10/2015  | 1st Utility Corridor Meeting   |
| 2/5/2015                  | 2/5/2015   | City Receives Legal Descriptions                                       |
| 2/5/2015                  | 2/6/2015   | City Submits Legal Descriptions to ROW Consultant                      |
| 2/5/2015                  | 3/6/2015   | ROW Consultant begins property acquisitions process with offer letters |
| 2/19/2015                 | 2/19/2015  | KPG submits Lighting Plan to Intolight                                 |
| 2/5/2015                  | 3/6/2015   | ROW Consultant sends first offer letter to M. Gunn                     |
| 5/15/2015                 | 6/1/2015   | KPG submits 90% PS&E Plans (First review comments)                     |
| 5/1/2015                  | 3/4/2015   | PSE submits 100% UG Plans to City with Construction Quotes             |
| 6/1/2015                  | 3/5/2015   | City sends submission to KPG   |
|                           | 4/23/2015  | 2nd Utility Corridor Meeting   |
| 9/1/2015                  | 9/15/2015  | 2/15/2016 Submit 100% PS&E (including UG Plans) to City for Review     |
| 10/1/2015                 | 10/15/2015 | 3/4/2016 Update PS&E Plans (Second review comments)                    |
| 1/15/2016                 |            | 3/9/2016 ADVERTISE PS&E  |
| 2/1/2016                  |            | 3/23/2016 OPEN BIDS  |
| 2/15/2016                 |            | 4/5/2016 AWARD CONTRACT  |
| 2/30/2016                 |            | 4/20/2016 NTP TO CONTRACTOR  |

JANUARY

**186th Corridor ROW Acquisition Parcels and Costs**

| 186TH CORRIDOR IMPROVEMENTS PROJECT RIGHT OF WAY ACQUISITION TABLE |            |                             |                             |             |                           |                        |               |                     |                     |   |  |
|--|------------|-----------------------------|-----------------------------|-------------|---------------------------|------------------------|---------------|---------------------|---------------------|---|--|
| Parcel   | Tax Parcel | Owner                       | Address                     | Current Use | Approximate<br>Total s.f. | Values - November 2015 |               |                     | January 2016        | STATUS<br>1/7/2016  |  |
|  |            |                             |                             |             |                           | COST/SF                | Landscaping   | EST. COST           | ACTUAL COST         |   |  |
| 1  | 5640001335 | Ralph Kelly                 | 18602 88th St               | Residential | 12,000                    |                        |               | \$165,000.00        | \$215,625.00        | Acquisition completed 12/2015   |  |
| 2  | 5640001336 | Lutsenko, Sergey & Svetlana | 18606 88th St               | Residential | 799                       | \$4.50                 | \$1,500.00    | \$0.00              | \$0.00              | No r/w needed<br>Owner has died, may just<br>move forward if in<br>foreclosure. |  |
| 3  | 5640001350 | Castrilli, Melanie          | 18610 88th St               | Residential | 887                       | \$4.50                 | \$150.00      | \$550.00            | \$0.00              | Completed   |  |
| 4  | 5640001340 | Krett, Andrew               | 18616 88th St               | Residential | 734                       | \$4.50                 | \$0.00        | \$350.00            | \$350.00            | Documents completing<br>signatures.   |  |
| 5  | 5640001290 | Mindemann, Steven and Mary  | 8713 188TH Ave E            | Residential | 1,279                     | \$4.50                 | \$500.00      | \$1,800.00          | \$3,064.00          | Completed   |  |
| 6  | 5640001242 | GM Gunn LLC                 | 8708 188th Ave. E.          | Comm/Res    | 1,219                     | \$14.00                | \$250.00      | \$17,350.00         | \$24,630.00         | Decision is to build around and<br>address later.                               |  |
| 7  | 5640001514 | Ryckman, Gladys             | 18426 89th St               | Residential | 730                       | \$4.50                 | \$500.00      | \$3,050.00          | \$0.00              | Documents completing<br>signatures.   |  |
| 8  | 5640001361 | Corky's LLC (Post Office)   | 18429 Veterans Memorial Dr. | Comm        | 200                       | \$14.00                | \$500.00      | \$3,300.00          | \$3,300.00          | Documents completing<br>signatures.   |  |
| 9  | 5640001323 | Bonney Lake Advance LLC     | 18525 Veterans Memorial Dr. | Industrial  | 7,774                     |                        |               | \$115,600.00        | \$131,144.00        | Completed   |  |
| 10   | 3850000010 | Harvill, Leonard & Sara     | 8802 186th Ave E            | Residential | 508                       | \$4.50                 | \$0.00        | \$500.00            | \$2,000.00          |   |  |
|  |            |                             |                             |             | <b>TOTAL ROW</b>          | <b>26,130</b>          |               |                     |                     |   |  |
|  |            |                             |                             |             |                           |                        | <b>TOTALS</b> | <b>\$307,500.00</b> | <b>\$380,113.00</b> |   |  |

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**City of Bonney Lake, Washington**  
**Council Agenda Bill (CAB)**

|   |  |   |
|---|--|---|
| <b>Department/Staff Contact:</b><br>City Attorney Haggard<br>City Prosecutor Barber | <b>Meeting/Workshop Date:</b><br>February 16, 2016 | <b>Agenda Bill Number:</b><br>AB16-04       |
| <b>Agenda Item Type:</b><br>Ordinance   | <b>Ordinance/Resolution Number:</b><br>D16-04      | <b>Councilmember Sponsor:</b><br>Tom Watson |

**Agenda Subject:** Amendments to Fireworks Ordinance

**Full Title/Motion:** An Ordinance of the City Council of the City of Bonney Lake, Pierce County, Washington, making amendments to the Bonney Lake Municipal Code related to discharge of fireworks.

**Administrative Recommendation:** Approve.

**Background Summary:** In response to the number of fireworks discharged outside of the legal permitted times, the City Council wishes to improve enforcement by narrowing the times of legal discharge before and after the fourth of July and allowing for a civil penalty for the illegal discharge of consumer fireworks. This is the product of many meetings covering several months of discussion.

**Attachments:** Ordinance D16-04

| <b>BUDGET INFORMATION</b>                                |                      |               |                |
|--|----------------------|---------------|----------------|
| Budget Amount  | Required Expenditure | Budget Impact | Budget Balance |
| N/A  |                      |               |                |
| <b>Budget Explanation:</b> No Anticipated Budget Impact. |                      |               |                |

| <b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b> |  |                 |  |
|---|--|-----------------|--|
| <b>Council Committee Review:</b>                | Public Safety<br>Date: 10-19-15; 11-16-15,<br>12-7-15; 1/25/16 | Approvals:      | <input type="checkbox"/> Watson, Chair<br><input type="checkbox"/> Rackley, Councilmember<br><input type="checkbox"/> Evans, Councilmember |
|   | Forward to:  | Council Meeting | Consent Agenda: <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| <b>Commission/Board Review:</b>                 |  |                 |  |
| <b>Hearing Examiner Review:</b>                 |  |                 |  |

| <b>COUNCIL ACTION</b>              |                         |
|------------------------------------|-------------------------|
| Workshop Date(s): 7-21-15; 10-6-15 | Public Hearing Date(s): |
| Meeting Date(s): 9-29-15           | Tabled to Date:         |

| <b>APPROVALS</b> |        |   |
|------------------|--------|---|
| Director:        | Mayor: | Date Reviewed<br>by City Attorney<br>(if applicable): |

**ORDINANCE NO. D16-04**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING SECTIONS 5.14.090, 5.14.110, 5.14.135, AND 5.14.160 OF THE BONNEY LAKE MUNICIPAL CODE AND THE CORRESPONDING PORTIONS OF ORDINANCE NO. 1235 RELATING TO FIREWORKS.**

**WHEREAS**, in the interest of public peace, welfare, and safety, the City Council wishes to make amendments to the Bonney Lake Municipal Code related to discharge of fireworks.

**NOW, THEREFORE**, the City Council of the City of Bonney Lake does hereby ordain as follows:

**Section 1.** Section 5.14.090 of the Bonney Lake Municipal Code and the corresponding portions of Ordinance No. 1235 are hereby amended to read as follows:

**5.14.090 Permit required for sales – Application.**

A. An application for a permit to sell fireworks shall be made in writing to the community development director (normally processed at the permit center, on forms provided for that purpose) from January 2nd through January 31st of the year for which the permit is sought. Permit fees, inspection, and site plan review charges shall be charged as required by resolution of the city council. The applicant shall include with the application the following:

1. A completed Bonney Lake business license application and fee (~~nonprofit entities are exempt from this requirement~~); and
2. A copy of the signed and approved State License Application for Retail Firework Temporary Structure Permit; and
3. A copy of the signed and approved Washington State Patrol Fire Protection Bureau, Office of the State Fire Marshal-issued Fireworks Temporary Structure License Permit (with printed permit number); and
4. A copy of the lease agreement or permission from the property owner for the site location; and
5. A site plan diagram of the proposed sale location; and
6. A certificate of insurance as required by BLMC 5.14.070; and
7. ~~A performance bond or cleaning damage deposit of \$50.00.~~

The community development director or his or her designee shall deny or grant any such application in writing by March 10th of the year for which the permit is sought. The community development director or his or her designee may place reasonable conditions on any permit issued. The person applying for a permit may ask in writing that the community development director reconsider the denial of the permit or the conditions of the permit. Reconsideration shall be based solely upon written information provided by the applicant and information obtained or held by community development director, and no hearing shall be required. The determination of the community development director on the request for reconsideration shall be final.

B. Corporations, firms, groups, clubs, and organizations applying for a permit to sell fireworks shall designate an individual sponsor to complete the application and ensure that all applicable regulations and permit conditions are followed. No person, corporation, firm, group, club, or organization, as an applicant or sponsor, shall receive more than one permit from the city for the sale of fireworks during any one calendar year. The permit application shall contain the address of the applicant and sponsor and be signed by the sponsor. The maximum number of permits that may be issued pursuant to this chapter shall not exceed one permit for each 2,500 residents of the city, according to the last official census or the last estimate of the state's Census Board. A permit granted pursuant to this chapter shall entitle the permittee to maintain only one retail fireworks stand.

C. If there are more applications for permits than the maximum number of permits that may be issued pursuant to this chapter, the community development director or his or her designee shall issue permits in the order received with priority given to nonprofit organizations, service clubs, school groups, religious, or charitable organizations located in the city. For the purpose of this chapter, "nonprofit organizations, service clubs, school groups, religious, or charitable organizations" shall be defined as an organization designated as a nonprofit entity by the United States Internal Revenue Service, a primary organization with an identified and accepted public purpose, and/or an organization created under the auspices of a primacy organization with an identified and accepted public purpose. For the purposes of this chapter, separate chapters of an organization shall be considered the same person, firm, or corporation.

D. Transfer to any other person, corporation, firm, group, club, or organization by the permit holder of the permit issued by the city shall be deemed void and a violation of this chapter.

~~E. The applicant shall post with the city a performance bond or cash deposit in an amount of \$50.00, conditioned upon the prompt removal of the temporary structure and the cleaning up of all debris from the site of the temporary structure. The removal of the temporary structure and the required cleanup shall be performed no later than five days after termination of the temporary structure's permitted operation. In the event that the required cleanup is not performed to the satisfaction of the inspecting official of the city, the entire amount of the bond shall be forfeited to the city. Extraordinary expenses in excess of the bond amount in addition to all other remedies, if suffered by the city in cleanup or site remediation, shall be billed to the permit holder. Failure of the permit holder to pay such a billing, in full and within 30 days, may result in refusal of the city to grant a future firework temporary structures permit to the same person, corporation, firm, group, club, or organization.~~

**Section 2.** Section 5.14.110 of the Bonney Lake Municipal Code and the corresponding portions of Ordinance No. 1235 are hereby amended to read as follows:

**5.14.110 Sale and discharge of fireworks.**

A. Except as permitted by this chapter and state law, it is unlawful to possess, discharge or sell at wholesale or retail any fireworks other than consumer fireworks.

B. No consumer fireworks shall be sold or offered for sale at retail within the city except from 12:00 noon on the twenty-eighth day of June to 11:00 p.m. on the fourth day of July of each year. No consumer fireworks may be sold between the hours of 11:00 p.m. and 9:00 a.m.

C. It is unlawful for a person to ignite, discharge, use or explode any consumer fireworks except between the hours of ~~9:00 a.m. and 11:00 p.m. on July 3rd and on July 5th;~~ between 9:00 a.m. and 12:00 midnight on July 4th; and between 6:00 p.m. on December 31st and 1:00 a.m. on January 1st.

~~D. The restrictions on the sale or discharge of fireworks contained in this section are effective starting on June 28, 2008, and every day thereafter. Until that date, the restrictions contained in RCW 70.77.395 govern the times when the sale and discharge of fireworks is permitted in the city.~~

~~E.~~ It is unlawful for any person to discharge fireworks on the property of another without permission of the owner of such property. It is unlawful for any person to discharge fireworks in a public park unless a written permit has been obtained from the city. It is unlawful for any person to discharge fireworks on city property that is not a park without the express written permission of the city. Violation of this subsection shall constitute a misdemeanor, punishable by imprisonment for a maximum term fixed by the court of not more than 90 days, or by a fine in an amount fixed by the court of not more than \$1,000, or by both such imprisonment and fine.

~~E F.~~ During hours of operation, the operator of a retail sales fireworks temporary structure shall prominently post a sign quoting the text of subsections B, and C, ~~and D~~ of this section at every point where a sales transaction is completed.

~~F G.~~ The transfer of fireworks ownership, whether by sale at wholesale or retail, by gift or by other means of conveyance of title, or the delivery of any fireworks to any person who does not possess a valid permit at the time of such transfer where a permit is required by this chapter, is prohibited.

~~G H.~~ The sale, transportation, possession, or discharge of fireworks not marked as required by Chapter 70.77 RCW is prohibited.

**Section 3.** Section 5.14.135 of the Bonney Lake Municipal Code and the corresponding portions of Ordinance No. 1235 are hereby amended to read as follows:

**5.14.135 Permit fees**

The annual permit fee for the sale of fireworks as authorized under BLMC 5.14.090 shall be ~~\$25.00~~ the amount set forth in BLMC 3.68 as a Temporary Use Permit for a Business. The city council finds that this fee is necessary to cover the actual administrative costs of processing, inspection, and issuance of the permit.

The annual permit fee for the public display of fireworks as authorized under BLMC 5.14.130 shall be the amount set forth in BLMC 3.68 as a Temporary Use Permit for an Event ~~\$50.00~~; provided, that any amount of this fee not necessary to cover actual costs of processing, inspection, and issuance of the permit shall be reimbursed to the applicant. No permit fee shall be required for special use permits authorized under BLMC 5.14.120.

**Section 4.** Section 5.14.160 of the Bonney Lake Municipal Code and the corresponding portions of Ordinance No. 1235 are hereby amended to read as follows:

**5.14.160 Penalty.**

Except as otherwise provided in this chapter, any person violating any provision of this chapter or any permit issued pursuant to this chapter is guilty of a class 1 civil infraction pursuant to Chapter 7.80 RCW. ~~misdemeanor punishable by imprisonment for a maximum term fixed by the court of not more than 90 days, or by a fine in an amount fixed by the court of not more than \$1,000, or by both such imprisonment and fine~~. A person is guilty of a separate offense for each ~~day~~ occurrence during which he or she commits, continues, or permits a violation of any provision of, or permit issued under, this chapter. The inclusion in this chapter of criminal penalties does not preclude enforcement of this chapter through ~~civil~~ additional means.

**Section 5.** Consistent with RCW 70.77.250(4), Section 2 of this Ordinance shall take effect one (1) year after passage, approval, and publication as required by law. Section 1, 3, and 4 of this Ordinance shall take effect thirty (30) days after passage, approval, and publication as required by law.

**PASSED** by the City Council and approved by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Neil Johnson, Jr., Mayor

AUTHENTICATED:

\_\_\_\_\_  
Harwood Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Kathleen Haggard, City Attorney

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City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

|  |   |                                       |
|--|---|---------------------------------------|
| <b>Department/Staff Contact:</b><br>Executive / Don Morrison | <b>Meeting/Workshop Date:</b><br>16 February 2016 | <b>Agenda Bill Number:</b><br>AB16-18 |
| <b>Agenda Item Type:</b><br>Motion                           | <b>Ordinance/Resolution Number:</b><br>Ord D16-18 | <b>Councilmember Sponsor:</b>         |

**Agenda Subject:** Non-Represented Salary Schedule

**Full Title/Motion:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Ordinance No. 1471 Relating To The Salary Schedule For Non-Represented Employees.

**Administrative Recommendation:** Approve

**Background Summary:** This change to the salary schedule for non-represented employees is the result of the proposed merger of the community development and public works departments and other miscellaneous organizational changes. The proposed changes represent the increase/decrease in duties, knowledge, supervision, decision-making, etc. that results in modification to the salary grade of certain positions. The net result of said changes is estimated to be a savings of \$29,056 per year.  
**Attachments:** Ordinance D16-18, Attachments, Cost Sheet

| <b>BUDGET INFORMATION</b>  |                 |                      |                |
|--|-----------------|----------------------|----------------|
| Budget Amount  | Current Balance | Required Expenditure | Budget Balance |
| <b>Budget Explanation:</b> Should result in budgetary savings of \$29,056 per year |                 |                      |                |

| <b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b> |  |  |   |     |    |                                     |                          |                                     |                          |                                     |                          |
|---|--|--|---|-----|----|-------------------------------------|--------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| <b>Council Committee Review:</b>                | Finance Committee<br>Date: 9 February 2016 | <i>Approvals:</i><br>Chair/Councilmember NAME<br>Councilmember NAME<br>Councilmember NAME            | <table style="width: 100%; border: none;"> <tr> <td style="padding: 0 5px;">Yes</td> <td style="padding: 0 5px;">No</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> | Yes | No | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Yes   | No   |  |   |     |    |                                     |                          |                                     |                          |                                     |                          |
| <input checked="" type="checkbox"/>             | <input type="checkbox"/>                   |  |   |     |    |                                     |                          |                                     |                          |                                     |                          |
| <input checked="" type="checkbox"/>             | <input type="checkbox"/>                   |  |   |     |    |                                     |                          |                                     |                          |                                     |                          |
| <input checked="" type="checkbox"/>             | <input type="checkbox"/>                   |  |   |     |    |                                     |                          |                                     |                          |                                     |                          |
| Forward to: Workshop                            |  | <b>Consent</b><br><b>Agenda:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |   |     |    |                                     |                          |                                     |                          |                                     |                          |
| <b>Commission/Board Review:</b>                 |  |  |   |     |    |                                     |                          |                                     |                          |                                     |                          |
| <b>Hearing Examiner Review:</b>                 |  |  |   |     |    |                                     |                          |                                     |                          |                                     |                          |

| <b>COUNCIL ACTION</b>         |                         |
|-------------------------------|-------------------------|
| Workshop Date(s): 16 Feb 2016 | Public Hearing Date(s): |
| Meeting Date(s):              | Tabled to Date:         |

| <b>APPROVALS</b> |               |  |
|------------------|---------------|--|
| <b>Director:</b> | <b>Mayor:</b> | <b>Date Reviewed by City Attorney:</b><br>(if applicable): |

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**ORDINANCE NO. D16-18**

**AN ORDINANCE OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING ORDINANCE NO. 1471 RELATING TO THE SALARY SCHEDULE FOR NON-REPRESENTED EMPLOYEES.**

**WHEREAS**, the Mayor has proposed and the Council approved a merger of the public works and community development departments and a reorganization thereof; and

**WHEREAS**, a number of salary classifications are affected as a result of the merger and other proposed changes; and

**WHEREAS**, salary surveys have been completed to determine the appropriate pay grades for those positions which will change as a result of the reorganization;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON DO ORDAIN AS FOLLOWS:**

**Section 1.** Section 2 of Ordinance No. 1471 is hereby amended to read as follows:

**Section 2.** ~~A new Attachment “A1,” to ordinance No. 1471 last updated by the City Council May 14, 2013 by Ordinance No. 1460, consisting of a Position Classification Matrix, is hereby readopted and incorporated herein by this reference. These position classifications and salary grades for non-represented employees remain in effect until amended by subsequent ordinance of the City Council. A new Attachment “A2” (salary table) to ordinance No. 1471 is hereby adopted and shall remain in effect until amended by subsequent ordinance of the City Council. The employees in those positions whose pay grades are increased as a result of the reorganization and related position reclassification may be granted, at the discretion of the mayor, a 5% increase in salary upon the implementation of the reorganization. The retiring public works director, whose position is being reclassified from a grade 25 to a grade 24 shall not be reduced in pay as a result of this change. Attachment “A2” (Salary Schedule) of ordinance No. 1471 is hereby adjusted upward by 2.0% to reflect a 2.0% cost of living adjustment (COLA), retroactive to January 1, 2015, and shall be adjusted upward again, effective January 1, 2016 to reflect a 2.25% cost of living adjustment (COLA) for 2016.~~

**Section 2.** Severance Pay for Certain Appointive Officers. If any of the appointive officers of the City specified hereafter have their employment terminated by the Mayor at his/her pleasure or without just cause during the term of the appointive officer’s employment, and while said appointive officer is willing and able to perform the duties of their office, then in such event the appointive officer shall receive the sum two (2) months base salary as severance pay, to be paid with the appointive officer’s last pay check. The appointive officers authorized to receive this severance pay provision include the following: Public Services Director, Chief Financial Officer, Administrative Services Director/City Clerk, and Chief of Police. The Mayor is authorized to develop and adopt administrative policies and procedures to implement this section, including a definition of “just cause”.

**Section 3.** This Ordinance concerns compensation and working conditions of city employees and is not subject to referendum. It shall take effect five (5) days after its passage, approval and publication as required by law.

**PASSED by the City Council and approved by the Mayor this \_\_\_\_ day of February, 2016.**

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Neil Johnson, Jr., Mayor

AUTHENTICATED:

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Harwood Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

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Kathleen Haggard, City Attorney

Attachment "A1" to Ordinance No. D16-18: Non Represented Employee Classification and Grade Matrix

| GRADE | FINANCE & ADMINISTRATION   | PUBLIC SAFETY          | PUBLIC SERVICES   | GRADE |
|-------|--|------------------------|---|-------|
| 1-9   |  |                        |   | 1-9   |
| 10    |  |                        |   | 10    |
| 11    | <u>Records and Information Specialist;</u><br>Special Events Coordinator |                        |   | 11    |
| 12    | Executive Assistant;<br><u>Deputy City Clerk</u>                         |                        | Support Services Coordinator  | 12    |
| 13    | Accountant   | Probation Officer      | Project Manager;<br>Contract Administrator  | 13    |
| 14    | Financial Operations Supervisor;<br>Senior Services Manager              |                        |   | 14    |
| 15    | Senior Accountant  |                        | Senior Planner  | 15    |
| 16    |  |                        | PW Operations Engineer  | 16    |
| 17    | <u>Human Resources Manager</u>   | Court Administrator    | Transportation Supervisor; Utilities Supervisor<br>Assistant PW Superintendent;<br>Planning and Building Supervisor | 17    |
| 18    | <u>Human Resources Manager</u><br><u>Prosecuting Attorney</u>            |                        | Development Review Engineer   | 18    |
| 19    | <u>Deputy City Attorney - Prosecutor</u>                                 |                        | Assistant City Engineer - Utilities   | 19    |
| 20    | Information Systems Manager  | Police Lieutenant      |   | 20    |
| 21    |  |                        | City Engineer<br>Assistant Public Works Dir.  | 21    |
| 22    | Facilities & Special Projects/Events Mgr                                 |                        |   | 22    |
| 23    |  | Assistant Police Chief |   | 23    |
| 24    | Administrative Services Director;<br>Chief Financial Officer             |                        | Public Works Superintendent   | 24    |
| 25    |  | Police Chief           | Public Works Director<br>Community Development Director   | 25    |
| 26    |  | Municipal Judge        | Public Services Director  | 26    |
| 27    | City Administrator   |                        |   | 27    |
| 28    |  |                        |   | 28    |

**POTENTIAL SALARY CHANGES**

| Current Job Title                  | New Job Title                        | Old Grade | New Grade | *Current Top Salary | *New Top Salary | Difference | Actual Salary      | Plus 5% Increase | Difference for 5% Increase | Plus 3% Increase | Difference for 3% Increase |
|------------------------------------|--------------------------------------|-----------|-----------|---------------------|-----------------|------------|--------------------|------------------|----------------------------|------------------|----------------------------|
| Community Development Director     | Public Services Director             | 25        | 26        | 12040               | 12673           | 633        | 12040              | 12642.00         | 602.00                     | 12401.20         | 361.20                     |
| Public Work Director               | Supintendent of Public Works         | 25        | 24        | 12040               | 11439           | -601       | 10340 <sup>1</sup> | 10340.00         | -1700.00                   | 10340.00         | -1700.00                   |
| Assistant Public Works Director    | Asst. Superintendent of Public Works | 22        | 17        | 10322               | 7987            | -2335      | 7220 <sup>1</sup>  | 7220.00          | -3102.00                   | 7220.00          | -3102.00                   |
| Senior Planner                     | Planning and Building Services Mgr.  | 15        | 17        | 7210                | 7987            | 777        | 7121.82            | 7477.91          | 356.09                     | 7335.47          | 213.65                     |
| Assistant Engineer                 | Operations Engineer                  | 18        | 16        | 7001                | 7589            | 588        | 6748.69            | 7086.12          | 337.43                     | 6951.15          | 202.46                     |
| Prosecuting Attorney               | Deputy City Attorney-Prosecutor      | 18        | 19        | 8408                | 8851            | 443        | 7894.48            | 8289.20          | 394.72                     | 8131.31          | 236.83                     |
| Records and Information Specialist | Deputy City Clerk                    | 11        | 12        | 5872                | 6182            | 310        | 5869.12            | 6162.58          | 293.46                     | 6045.19          | 176.07                     |
| Human Resources Manager            | N/A                                  | 17        | 18        | 7987                | 8408            | 421        | 7938.22            | 8335.13          | 396.91                     | 8176.37          | 238.15                     |
| PW Support Services Coordinator    | Contract Administrator               | 12        | 13        | 6182                | 6505            | 323        | 6182               | 6491.10          | 309.10                     | 6367.46          | 185.46                     |

Cost/Savings

Month \$ 236.00      Month \$ (2,421.38)      Month \$ (3,373.63)  
 Year \$ 2,832.00      Year \$ (29,056.60)      Year \$ (40,483.56)

Annual cost without vacant PW Positions \$ 32,276.60      \$ 19,365.96

| POSITIONS LEFT VACANT (FOR NOW)                   | TOTAL COMPENSATION (Salary&Benefits) |
|---|--------------------------------------|
| Executive Assistant <sup>2</sup>                  | 103858                               |
| Accountant <sup>2</sup>                           | 109284                               |
| Street Maintenance Worker II (70%GF) <sup>2</sup> | 63711                                |
| Construction Inspector <sup>2</sup>               | 92807                                |
| Building Inspector <sup>2</sup>                   | 92807                                |
| <b>*TOTAL GF COST/SAVINGS</b>                     | <b>\$ 462,467.00</b>                 |

\* Annual cost

<sup>1</sup> Assumes a new hire at midpoint of the range

<sup>2</sup> Top of the range for the position plus 40%

Please note the majority of the savings comes from the downgrade/vacancy of the Superintendent and Asst Superintendent of PW and filling at a lower rate of pay