

**CITY COUNCIL WORKSHOP**

**January 5, 2016  
5:30 p.m.**

**AGENDA**



*“Where Dreams Can Soar”*

*The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*  
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*The City Council may act on items listed on this agenda, or by consensus give direction for future action.  
The Council may also add and take action on other items not listed on this agenda.*

**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER:** Mayor Neil Johnson

**II. ROLL CALL:**  
Elected Officials: Mayor Neil Johnson, Jr., Councilmember Dan Swatman, Councilmember Justin Evans, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.

**III. AGENDA ITEMS:**

- p. 3 A. **Discussion/Action:** AB16-05 – Election of Deputy Mayor and Appointment of Councilmembers to Standing Committees for 2016-2017 Biennium.
- p. 7 B. **Discussion/Action:** AB16-06 – Appointment of Representative and Alternate to Pierce County Regional Council (PCRC).
- C. **Council Open Discussion**
- p. 9 D. **Review of Council Minutes:** December 1, 2015 Workshop and December 8, 2015 Meeting.

**IV. EXECUTIVE/CLOSED SESSION:**  
Pursuant to RCW 42.30.110 and/or RCW 42.30.140, the City Council may hold an executive or closed session. The topic(s) and duration will be announced prior to the session.

**V. ADJOURNMENT**

**For citizens with disabilities requesting translators or adaptive equipment for listening or other communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.**

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City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

<b>Department/Staff Contact:</b> Admin Srvcs / Edvalson	<b>Meeting/Workshop Date:</b> 5 January 2016	<b>Agenda Bill Number:</b> AB16-05
<b>Agenda Item Type:</b> Motion	<b>Ordinance/Resolution Number:</b>	<b>Councilmember Sponsor:</b>

**Agenda Subject:** Appointment of Deputy Mayor and Councilmembers to Council Standing Committees

**Full Title/Motion:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Electing The Deputy Mayor And Assigning Councilmembers To The Council Standing Committees.

**Administrative Recommendation:** None.

**Background Summary:** The Deputy Mayor's position is elected from among the Council every two years at the first meeting of the year of even years. Coincident with that election is the assignment of Councilmembers to the Standing Committees. BLMC 2.04.500-510, 2.04.510, 2.04.860, and 2.04.880 describe the Deputy Mayor's duties and the composition of the Council Committees. The municipal code sections are attached to this agenda bill.

**Attachments:** Excerpts from the Bonney Lake Municipal Code.

<b>BUDGET INFORMATION</b>			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
<b>Budget Explanation:</b> No impact.			

<b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b>			
<b>Council Committee Review:</b>	<i>Approvals:</i>		<b>Yes No</b>
Date:	Chair/Councilmember		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember		<input type="checkbox"/> <input type="checkbox"/>
Forward to:		<b>Consent Agenda:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Commission/Board Review:</b>			
<b>Hearing Examiner Review:</b>			

<b>COUNCIL ACTION</b>	
Workshop Date(s): 01/05/16	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

<b>APPROVALS</b>		
<b>Director:</b> <i>HTE</i>	<b>Mayor:</b> <i>NJ</i>	<b>Date Reviewed by City Attorney:</b> N/A (if applicable):

#### **2.04.500 Appointment.**

The selection of deputy mayor will be biennially, by majority vote of the council, to serve in the absence or temporary disability of the mayor.

The biennial election shall occur during the even years at the first meeting of the council in January. If there has been no change in council membership said election of the deputy mayor and subsequent committee assignments may be made at the last meeting of the year, provided the results of the municipal election have been certified by that date.

Councilmembers shall make nominations for the appointment of deputy mayor. The nominator is permitted to give reasons for supporting the nominee. Nominations do not require a second, but the person nominated should accept or decline the nomination prior to the vote. Councilmembers nominated for this appointment are not required to abstain from voting. (Ord. 1474 § 1 (Att. A), 2013).

#### **2.04.510 Duties of deputy mayor.**

The deputy mayor presides at meetings of the council, administers oaths and signs instruments in the absence of the mayor. When the deputy mayor presides over a council meeting he/she shall retain his or her councilmanic vote.

In addition to serving in the absence of the mayor, the deputy mayor shall serve as finance committee chair for the term of office as established for the deputy mayor, shall serve as voucher review committee chair, shall be responsible for overseeing council agendas with the city clerk and the mayor and shall perform any other duties prescribed by the council. (Ord. 1474 § 1 (Att. A), 2013).

#### **2.04.860 Definition and scope of council standing committees.**

The standing committees of the council and the scope of their duties are described as follows. The council may amend these committees as they deem necessary. All issues for council meeting agendas shall be reviewed by the appropriate council committee, except those issues identified as approved for council workshops or as council may approve, prior to submitting to the city clerk for scheduling. Each council standing committee shall schedule a minimum of 12 meetings per year.

A. Finance Committee/Committee of the Whole (COW). The finance committee/committee of the whole (COW) exists for the purpose of advising the city council on matters concerning the general financial operations of the city. The finance committee/COW's jurisdiction includes budgetary and financial reports, policy matters related to city finances and personnel, including, but not limited to, the salary grade schedule, position classifications and salary changes in coordination with the mayor, city administrator, chief financial officer, and human resources manager. The COW shall serve as an expanded finance committee meeting in order to involve additional interested councilmembers in important financial considerations coming before the committee. As it is anticipated that the finance committee/COW will often involve a majority of councilmembers, notice of said meeting shall be provided as required by RCW [42.30.080](#) and BLMC [2.04.070](#). No official action may be taken by the COW regardless of the number of councilmembers present at the meeting. All items approved by the COW shall be moved forward to a subsequent workshop or regular meeting for action.

B. Public Safety Committee (PSC). The public safety committee exists for the purpose of advising the city council on matters concerning the overall safety of the citizens who live within our community. The PSC's jurisdiction includes, but is not limited to, police and fire protection, safety and security in city parks, municipal court, emergency services, animal control, and civil and criminal penalties for conduct threatening public safety.

C. Community Development Committee (CDC). The community development committee exists for the purpose of advising the city council on matters related to the planning of the physical, aesthetic, cultural and social development of the city. The CDC's jurisdiction includes, but is not limited to, residential

zoning, building codes, sign codes, annexations, utilities, transportation, streets, and other public facilities and services as they pertain to the growth and development of Bonney Lake.

D. Economic Development Committee (EDC). The economic development committee exists for the purpose of advising the city council on matters related to legislative policies regarding the development of the local economy. The EDC's jurisdiction includes business climate policies, economic incentives, downtown redevelopment, parking; business development; commercial zoning, tourism, and workforce development.

E. Voucher Review Committee. The purpose of the voucher review committee is to assist the auditing officer in assuring that claims against the city are just, due and unpaid, and that the goods and services have been received. The committee members may review all accounts payable and payroll and report to the city council as deemed appropriate. The committee need not meet as a body and may conduct individual claim review at a place and time appropriate for the committee member and the auditing officer. (Ord. 1474 § 1 (Att. A), 2013).

**2.04.880 Composition of the council committees.**

Each council committee shall consist of three members appointed by the deputy mayor following consultation with, or caucus of, the councilmembers; provided, however, that the committee of the whole shall consist of the finance committee and any other councilmember who desires to attend on a voluntary basis. If there has been a change in council membership, committee assignments shall be made by the deputy mayor at the first meeting of the new year after the deputy mayor has been elected. If there has been no change in council membership, said election of the deputy mayor and subsequent committee assignments may be made at the last meeting of the year, provided the results of the election have been certified by that date. Each council committee shall select its own committee chair except that the chair of the finance committee/COW and voucher review committee shall be the deputy mayor. (Ord. 1474 § 1 (Att. A), 2013).

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City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

<b>Department/Staff Contact:</b> Admin Srvcs / Edvalson	<b>Meeting/Workshop Date:</b> 5 January 2016	<b>Agenda Bill Number:</b> AB16-06
<b>Agenda Item Type:</b> Motion	<b>Ordinance/Resolution Number:</b>	<b>Councilmember Sponsor:</b> Dan Swatman

**Agenda Subject:** Appointment of Representative and Alternate to the Pierce County Regional Council(PCRC).

**Full Title/Motion:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Appointing The City's Representative And Alternate To The Pierce County Regional Council.

**Administrative Recommendation:** None.

**Background Summary:** The Pierce County Regional Council is a sub-regional planning council affiliated with the larger Puget Sound Regional Council. Former Councilmember Hamilton has been serving as the City's representative with Councilmember Lewis as the alternate. Councilmember Lewis has expressed a desire to be the City's representative to the PCRC. The Council has appointed representatives and alternates in the past by motion. BLMC 2.04.830 is the relevant Council rule on appointments to regional organizations.

**Attachments:** None.

<b>BUDGET INFORMATION</b>			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
<b>Budget Explanation:</b> No impact.			

<b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b>			
<b>Council Committee Review:</b>	<i>Approvals:</i>		<b>Yes No</b>
Date:	Chair/Councilmember		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember		<input type="checkbox"/> <input type="checkbox"/>
Forward to:		<b>Consent Agenda:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Commission/Board Review:</b>			
<b>Hearing Examiner Review:</b>			

<b>COUNCIL ACTION</b>	
Workshop Date(s): 01/05/16	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

<b>APPROVALS</b>		
<b>Director:</b> <i>HTE</i>	<b>Mayor:</b>	<b>Date Reviewed by City Attorney:</b> N/A <small>(if applicable):</small>

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**CITY COUNCIL WORKSHOP**

**December 1, 2015  
5:30 P.M.**

**DRAFT MINUTES**



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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. CALL TO ORDER** – Mayor Neil Johnson, Jr. called the Workshop to order at 5:30 p.m.
- II. ROLL CALL:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember James Rackley, and Councilmember Tom Watson. Councilmember Katrina Minton-Davis and Councilmember Randy McKibbin were absent.

**Councilmember Lewis moved to excuse Councilmember Minton-Davis and Councilmember McKibbin. Councilmember Rackley seconded the motion.**

**Motion to excuse Councilmember Minton-Davis and Councilmember McKibbin approved 5 – 0.**

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Senior Planner Jason Sullivan, Chief Financial Officer Cherie Gibson, Assistant Police Chief James Keller, Senior Planner Jason Sullivan, City Attorney Kathleen Haggard, Administrative Services Director/City Clerk Harwood Edvalson, and Administrative Specialist II Renee Cameron.

**III. AGENDA ITEMS:**

**A. Council Open Discussion:**

Pierce County Regional Council Meeting: Councilmember Lewis said he and Councilmember Hamilton have been attending the Pierce County Regional Council (PCRC) Operations Committee meetings all year in preparation of Councilmember Lewis taking over as the primary representative on behalf of the City, as Councilmember Hamilton will no longer be serving on behalf of the City of Bonney Lake on the PCRC Operations Committee. He said an alternate councilmember will need to be selected in January to serve. He said the PCRC Operations Committee have been working on issues for discussion at the general membership meeting, which is scheduled to be held Thursday February 18, 2016 at the Puyallup Pavilion. He said all councilmembers will be invited to attend. He said the Operations Committee agreed to continue with the same fees and rates for the cities. He said there will be an election to appoint a new PCRC Council for departing members. He spoke regarding the funds appropriated for the Joint Base Lewis McCord transportation improvements study. He said the Pierce County Council approved the City's project for the proposed funding.

White River Families First Coalition Meeting: Councilmember Lewis said he attended the White River Families First Coalition Meeting on November 23<sup>rd</sup>. He said they discussed the Buckley Youth Program and the tutoring assistance the students are offering at the Youth

Center. He said the bicycle program is successfully underway, and spoke regarding the number of bikes and helmets already donated for the program, and that bikes and helmets can be donated at either the Buckley Youth Center, or at Wickersham Elementary School. He shared that one of the volunteers had enough hours to earn a bike. He said another issue discussed was the schedule of the shut-down of the Buckley Bridge, and whether it be for a 10 day span, or during weekends until complete. This will occur most likely in March or April.

Spotlight Culinary Dinner. Councilmember Lewis said the Spotlight Culinary Arts Dinner will be Thursday, December 4, 2015, at Bonney Lake High School with the doors opening at 5:00 p.m. There will be an auction and dinner. Tickets are available, and donations are welcome.

Stormwater and Septic Rates. Councilmember Hamilton said he received a call from a new resident previously from Battleground inquiring about the difference from stormwater sewer and septic rates. He said he has always had a hard time explaining how the City's rates are calculated. He said he did a comparison analysis with other cities and believes the City's rates are high compared to 40 other cities, and he doesn't believe the City has done a recent rate study and wants to know the City can justify the \$14.00 per month stormwater charge. City Administrator Morrison said the City is awaiting final grant approval for the comprehensive stormwater grant that will help with the Easttown and citywide stormwater plan. With this grant, projects can be reviewed to consider what analysis needs to be done, and then a rate study can be done. City Administrator Morrison said a majority of the recent increases were the result of the NPDES-Stormwater Discharge Permit requirements, and the street sweeping water quality conditions. Councilmember Rackley reminded everyone that the rate increases were voted on, and that the City absorbed many of the stormwater ponds that were previously County maintained, and said he believes the City closely considers required ponds from new development

Youth Forum and Career Day: Mayor Johnson said he attended the Career Day at Bonney Lake High School last week, and he offered for the Council to hold a future council meeting at the school to show the students how civic government operates. City Administrator Morrison said he and a number of other department directors attended the Youth Forum on November 10<sup>th</sup>, and shared that the students believe their previous concerns about sidewalks and lighting have been resolved. He said a lot of students are interested in getting more connected with city government and students were unaware that the City has a Twitter and a Facebook page, and more information regarding the City's special events. He said students continue to express desire for having more options of places to go within the City, including a bowling alley. He said it was promising to see students wanting to get involved.

Tree Lighting Ceremony: Mayor Johnson reminded everyone that the City's Tree Lighting Ceremony will be held on Saturday, December 6<sup>th</sup> at the Public Safety Building at 6:00 p.m. He asked that everyone bring food donations to help support the Bonney Lake Food Bank

- B. Review of Council Minutes:** October 20, 2015 Workshop, October 27, 2015 Special Committee of the Whole Meeting, October 27, 2015 Meeting, November 10, 2015 Meeting, and November 24, 2015 Meeting.

The minutes were forwarded to the December 8, 2015 Council Meeting for approval, with minor corrections.

- C. **Discussion:** [Pursuant to Public Hearing on 11/24/2015 - AB15-120) – AB15-121 – Ordinance AB15-121 Ordinance D15-121– Adopting modifications to the 2015-2016 Mid-Biennial Budget.

City Administrator Don Morrison summarized the agenda bill, and said the only big modification was adding the Sumner Court Clerk position, and that there is room for adjustment in each department budget if necessary as 2016 progresses. Councilmember Lewis mentioned that there was the change from the Permit Center Coordinator to Permit Center Lead. City Administrator Morrison summarized the revenues, and spoke regarding balancing out the water and sewer rates. He said he will review the rates and revenue with the Chief Financial Officer to confirm the rates. Chief Financial Officer Gibson said the City just paid the large bond payment for the year, which may not be reflected in the expenditures report. City Administrator Morrison advised that the City is paying debt service on the revenue on water and sewer bonds and public works trust funds.

Deputy Mayor Swatman asked about the general fund revenue from the projected sale of surplus property, and whether that revenue will be necessary to balance the budget at the end of 2016. City Administrator advised that if the surplus property is not sold by the end of 2016 that there will be concerns for balancing the year end budget for 2016. City Administrator Morrison said this is an item for review and discussion at the Council Retreat, instead of waiting until March or later. He discussed the percentage of current collection revenues. Mayor Johnson said Administration is reviewing the fund balance and Administration will put together a plan for discussion at the Council Retreat. Councilmember Hamilton said Council revenue and the budget plan will need to be looked at and whether raising revenue needs to be looked at. Deputy Mayor Swatman wants to know whether Council would approve a plan allowing the City to use ending fund balance to balance out if the City's surplus property doesn't sell. Chief Financial Officer Gibson discussed the sale of the surplus property, the expenditures for 2015, provided Deputy Mayor Swatman expressed concerns about the Council working on a plan, if there is or is not intention to consider the need to include any ending fund balance in the plan. Councilmember Watson said the City cannot consider selling the surplus property as a resolution to balancing the budget, as the City could face this issue every year.

Mayor Johnson said it is not necessarily the plan to use the ending fund balance to balance the budget, and that the budget plan also will focus on the 2017 and 2018 biennial budget. He said another challenge is a plan may affect services that the City has provided, or another plan may implement more services, however, another challenge is that personnel wise the City has not grown and City employees already work hard in providing prompt and professional service currently provided. He said the City is working on alternate plans, which can be discussed at the Council Retreat. City Administrator Morrison said there will likely be three proposed plans for Council's review. One with the land sale, one with without the land sale, and one with a big box store.

Councilmember Hamilton asked City Administrator Morrison what the percentage fund balance was, and City Administrator Morrison said it was over 10%. Councilmember Rackley said the City should be very diligent about using the ending fund balance, however, it is there for a rainy day fund for back up, however, he does not want to see it used easily if it can be avoided. He said that is for the City Council to watch and decide how the funds are used, like with the Public Safety Building boiler. Councilmember Lewis said he thinks the City has done some great improvements and believes it is necessary for the Council to take

slow steps in managing the City's budget, which slow steps will help to manage and make budgeting easier.

This item was forwarded to the December 8, 2015 Council Meeting for approval.

- D. **Discussion:** AB15-92 – Ordinance No. D15-92 – Amendment to Right-of-Way Widths in BLMC 17.20.010.

Senior Planner Jason Sullivan summarized the agenda bill regarding this amendment to Bonney Lake Municipal Code 17.20.010 regarding right-of-way widths. He said this is primarily a year end housecleaning amendment from the recently comprehensive plan update. Councilmember Rackley asked about the Community Development Committee's (CDC) discussion earlier today about the 41' wide frontage road and how it would affect the three properties addressed at CDC. Senior Planner Sullivan said this amendment corrects any concerns. Councilmember Watson said Mr. Sullivan addressed his previous concerns at the CDC Meeting. He said other subdivision developments are vested, so this amendment will not affect them. Public Works Director Grigsby advised that Mr. Kahne purchased the Shephard Morris property from the County, so his project will be moving along. Ordinance D15-92 was forwarded to the December 8<sup>th</sup> Council Meeting on the Consent Agenda.

- E. **Discussion:** AB15-127 – Resolution 2498 – Supporting the Sumner School District Bond Issue.

Mayor Johnson summarized the agenda bill and the two options regarding approving a resolution in support of the Sumner School District Bond issue. Council agreed that the School District's resolution is simple, which they believe is better. City Administrator Morrison said the Sumner School District officially authorized placing this issue on the ballot at this November Board meeting. Councilmember Lewis confirmed said that if there are questions regarding this bond proposal, that questions would be directed to the Sumner School District. Deputy Mayor Swatman asked public comment before adopting the resolution. City Attorney Haggard said it does not need to be a formal public hearing, so as long as citizens are notified at the beginning of the meeting that they are permitted to speak on the issue during the citizen comment period, then the requirements are filled. This item was forwarded to the December 8<sup>th</sup> Council Meeting.

- F. **Discussion:** City Council Retreat Dates – January 2016

City Administrator Morrison said Deputy Mayor Swatman asked him to check on dates for an upcoming Council Retreat to take place in January 2016, again to be held at C.I. Shenanigans. Saturday, January 23<sup>rd</sup>, is the proposed date that works best for the Council and Directors. Deputy Mayor Swatman said he would also like to have discussion regarding the remaining Council, Committee Meetings, and Commission Meetings for the year. Administrative Services Director/City Clerk Edvalson advised that the Clerk's Office would do a Public Notice cancelling the workshop/meetings for the remainder of the year. Deputy Mayor Swatman also said he would like to have discussion and take action at the January 5, 2016 Workshop to elect/appoint the Deputy Mayor, and Sub-Committee appointments. Councilmember Lewis advised that with City Administrator Morrison's approval, that a Community Development Committee meeting will also be held on January 5<sup>th</sup>, as action needs to be taken at the January 12<sup>th</sup> Council Meeting..

**IV. EXECUTIVE/CLOSED SESSION: None.**

**V. ADJOURNMENT:**

**At 6:27 p.m., Councilmember Rackley moved to adjourn the Council Workshop.  
Councilmember Lewis seconded the motion.**

**Motion to adjourn approved 5– 0.**

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council at the December 1, 2015 Workshop: None

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*

## CITY COUNCIL MEETING

December 8, 2015  
7:00 P.M.



"Where Dreams Can Soar"

*The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

[www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

### DRAFT MINUTES

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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER** – Mayor for the Day Austin Ferencz called the meeting to order at 7:00 p.m.

- A. Flag Salute: Mayor for the Day Austin Ferencz led the audience in the Pledge of Allegiance.
- B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. Elected officials attending were Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief Financial Officer Cherie Gibson, Assistant Police Chief Jim Keller, Administrative Services Director/City Clerk Harwood Edvalson, Municipal Court Judge Ronald Heslop, City Attorney Kathleen Haggard, and Records & Information Specialist Susan Haigh.

**C. Announcements, Appointments and Presentations:**

- 1. Announcements: None.
- 2. Appointments: (see below).
- 3. Presentations:

**a. Mayor For the Day Recognition** – Austin Ferencz.

Mayor Johnson introduced Mayor for the Day Austin Ferencz. He thanked Austin for joining the city and opening the meeting, and presented him with a certificate of recognition.

**b. Administration of Oath of Office** (Effective January 1, 2016):

- Council Position #2 – Justin Evans.
- Council Position #4 – James Rackley.
- Council Position #5 – Tom Watson.
- Council Position #7 – Katrina Minton-Davis.

Municipal Court Judge Ronald Heslop administered the oath of office to new and returning Councilmembers. Mayor Johnson congratulated them on their recent election to public office.

**c. AB15-141** – A Motion of the City Council Of The City Of Bonney Lake, Pierce County, Washington, Ratifying the Mayor's Appointments of Tom Edwards

(Commissioner #1), Carlee Losnegard (Commissioner #2), and Pablo Monroy (Commissioner #3) To The Park Commission With Terms Expiring April 6, 2017.

**Councilmember Watson moved to ratify the Mayor's Park Commission appointments. Councilmember Lewis seconded the motion.**

Mayor Johnson introduced Mr. Edwards and Ms. Losnegard, who were in the audience at the Meeting. He said the City received five applications for these open positions, and the Park Commission again has full membership.

**Motion AB15-141 approved 7 – 0.**

D. Agenda Modifications:

Deputy Mayor Swatman said the Sumner School District submitted a revised version of Resolution 2498 for consideration, with minor changes to the title and verbiage.

**Councilmember Lewis moved to amend the agenda to consider the revised Resolution 2498 under Full Council Issues, Item B. Councilmember Watson seconded the motion.**

**Motion to amend the agenda to consider revised Resolution 2498 approved 7 – 0.**

**II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:**

A. Public Hearings: None.

B. Citizen Comments:

Karen Smith, Citizens for Education, spoke in support of proposed Resolution 2498 on behalf of the nonprofit group Citizens for Education. She described enrollment growth in the district and encouraged voters to approve the proposed bond proposition.

Debbie Campbell, Chief Financial Officer, Sumner School District, spoke in support of proposed Resolution 2498. She described the School District's recent and future projected growth and facility needs, and the process for developing the proposed bond on the February 2016 ballot. She thanked the Bonney Lake Council for their support.

C. Correspondence: None.

**III. COUNCIL COMMITTEE REPORTS:**

A. Finance Committee: Deputy Mayor Swatman said the Committee has not met since the last Council Meeting. He said three Councilmembers plan to participate in the State Auditor's Exit Conference with City staff on December 18, 2015.

B. Community Development Committee: Councilmember Lewis said the Committee met on December 1, 2015, and forwarded Resolution 2504 and Resolution 2505 to the current agenda as Consent Agenda items.

- C. Economic Development Committee: Councilmember McKibbin said the Committee met earlier in the evening and discussed the formation of an Economic Development Commission for the region.
- D. Public Safety Committee: Councilmember Watson said the committee met on December 7, 2015. The Committee discussed proposed revisions to fireworks regulations, and supported the administration's proposal of shifting fireworks violations from a misdemeanor to an infraction. The Committee also stressed the need for community awareness and education about fireworks regulations. The Committee forwarded Resolution 2508 (continuation of the South Sound 911 agreement) and Resolution 2509 (DUI and Traffic Safety agreement) to the current agenda, recommended for approval. The Committee also discussed LED crosswalk lighting, the transition for Bonney Lake to take on Sumner Court cases next month, and a report from East Pierce Fire & Rescue. Councilmember Watson said the Committee's next scheduled meeting is January 25th due to holidays in January.
- E. Other Reports: None.

#### IV. **CONSENT AGENDA:**

- A. **Approval of Minutes**: October 20, 2015 Workshop, October 27, 2015 Special Meeting/ Committee of the Whole, October 27, 2015 Meeting, November 10, 2015 Meeting, and November 24, 2015 Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers**: Accounts Payable checks/vouchers #72551-72595 (including wire transfer #'s 16782613 & 20151105) in the amount of \$1,069,284.52.  
VOIDS: 66941 – Replaced with check #72421 AND #72190;  
67632 – Replaced with check #72408; 70230 – Replaced with check #71261;  
70257 – Replaced with check #71298; 70273 – Replaced with check #71273;  
70284 – Replaced with check #71294; 70313 – Replaced with check #71293; ;  
70328 – Replaced with check #71292; 70359 – Replaced with check #71330;  
70445 – Replaced with check #71323; 70460 – Replaced with check #71291;  
70534 – Replaced with check #71321; 70535 – Replaced with check #71322;  
70536 – Replaced with check #71325; 70729 – Replaced with check #71324;  
70733 – Replaced with check #70733; 70742 – Replaced with check #71312;  
70754 – Replaced with check #71289; 70768 – Replaced with check #71311;  
70769 – Replaced with check #71277; 70775 – Replaced with check #71336;  
70776 – Replaced with check #71315; 70777 – Replaced with check #71284;  
70780 – Replaced with check #71329; 70792 – Replaced with check #71326;  
70793 – Replaced with check #71309; 71282 – Duplicate Payment (also paid with P-card).
- C. **Approval of Payroll**: Payroll for November 16th-30th, 2015 for checks #32718 - 32739 including Direct Deposits and Electronic Transfers is \$615,431.37.
- D. **AB15-92 – Ordinance 1531 [D15-92]** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Section 17.20.010 Of The Bonney Lake Municipal Code To Update The Minimum Right-Of-Way Width Standards.

- E. **AB15-134 – Resolution 2504** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing An Agreement With Prizm Surveying Inc. For Topographic Surveying Services For Allan Yorke Park.
- F. **AB15-135 – Resolution 2505** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing An Agreement With Habitat Technologies For A Critical Areas Assessment For Allan Yorke Park

**Councilmember Watson moved to approve the Consent Agenda. Councilmember Lewis seconded the motion.**

**Consent Agenda approved 7 – 0.**

**V. FINANCE COMMITTEE ISSUES:** None.

**VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES:** None.

**VII. ECONOMIC DEVELOPMENT COMMITTEE ISSUES:** None.

**VIII. PUBLIC SAFETY COMMITTEE ISSUES:**

- A. **AB15-138 – Resolution 2508** – A Resolution Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A Service Agreement Between The City Of Bonney Lake, Washington And South Sound 911 For Continued Services.

**Councilmember Watson moved to approve Resolution 2508. Councilmember Rackley seconded the motion.**

**Resolution 2508 approved 7 – 0.**

- B. **AB15-139 – Resolution 2509** – A Resolution Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign The DUI (Driving Under The Influence) & Traffic Safety Interlocal Agreement And Mutual Aid Agreement.

**Councilmember Rackley moved to approve Resolution 2509. Councilmember Watson seconded the motion.**

Councilmember Rackley noted this agreement is related to a small grant and qualifies the Police Department to apply for additional funds in the future.

**Resolution 2509 approved 7 – 0.**

**IX. FULL COUNCIL ISSUES:**

- A. **AB15-121 – Ordinance 1532 [D15-121]** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting The Mid-Biennial Budget Amendment For Budget Years 2015 And 2016.

**Councilmember Lewis moved to approve Ordinance 1532. Councilmember Watson seconded the motion.**

Deputy Mayor Swatman thanked the Mayor and staff for their work to keep the budget in line, and noted the budget will be a major discussion item for the Council retreat in early 2016. Mayor Johnson thanked Chief Financial Officer Gibson, City Administrator Morrison, and department heads for their diligent work on these budget amendments.

**Ordinance 1532 approved 7 – 0.**

- B. **AB15-127 – Resolution 2498** – A Resolution Of The City Council Of The City Of Bonney Lake, Washington, Expressing Its Support For The February 9, 2016 Ballot Proposition Of Summer School District No. 320, Pierce County, Washington, To Provide For The Issuance Of \$145,600,000 Principal Amount Of General Obligation Bonds To Fund The Costs Of Constructing And Improving School Facilities, And Providing For Other Matters Properly Relating Thereto. *[Amended resolution as presented in Agenda Modifications.]*

**Councilmember Lewis moved to approve the amended version of Resolution 2498. Councilmember Watson seconded the motion.**

Councilmember Lewis confirmed the proposed bond amount is correct. Mayor Johnson said the revised resolution from the School District provides more description on the proposed improvements, but does not make major changes to the version that was previously reviewed by the Council.

**Resolution 2498 approved 7 – 0.**

- C. **AB15-140** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Cancel The Following Meetings in December 2015: the December 8<sup>th</sup> Finance Committee Meeting, the December 15<sup>th</sup> Council Workshop, the December 15<sup>th</sup> Community Development Committee Meeting, the December 16<sup>th</sup> Planning Commission Meeting, the December 22<sup>nd</sup> Council Meeting, the December 22<sup>nd</sup> Economic Development Committee and Finance Committee Meetings, and the December 23<sup>rd</sup> Arts Commission meeting.

**Councilmember Rackley moved to approve motion AB15-140 to cancel meetings. Councilmember Lewis seconded the motion.**

Deputy Mayor Swatman confirmed that the Community Development Committee had planned to meet on December 15, 2015, but decided to cancel the meeting.

**Motion AB15-140 approved 7 – 0.**

#### **RECOGNITION OF COUNCILMEMBER MARK HAMILTON:**

Before adjourning the Meeting Mayor Johnson recognized Councilmember Hamilton, who was completing his final term as a City Councilmember. Mayor Johnson and each Councilmember spoke of Mr. Hamilton's accomplishments during his years of service, in particular his work on the Pierce County Regional Council, the Tree City USA award, and various trails, parks, and Historical Society projects. Staff members spoke about Mr. Hamilton's dedication to projects,

work on the Greater Bonney Lake Historical Society, and his appreciation and support of City staff. City Administrator Morrison said he greatly valued Mr. Hamilton's qualities as an elected official who listens, studies issues, makes thoughtful decisions, and puts the community first. Mayor Johnson presented Councilmember Mark Hamilton with a plaque in honor of his service as a City Councilmember from 2004 to 2015.

**X. EXECUTIVE/CLOSED SESSION:** None.

**XI. ADJOURNMENT:**

**At 7:36 p.m., Councilmember Watson moved to adjourn the Council Meeting.  
Councilmember Lewis seconded the motion.**

**Motion to adjourn approved 7 – 0.**

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council at the December 8, 2015 Meeting:

- Summer School District – *Resolution 2498 [Revised 12/7/2015]*.

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*