

CITY COUNCIL MEETING

**August 25, 2015
7:00 P.M.**

AGENDA



“Where Dreams Can Soar”

The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.
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Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr.

- A. Flag Salute
- B. Roll Call: Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.
- C. Announcements, Appointments and Presentations:
 - 1. Announcements: None.
 - 2. Appointments: None.
 - 3. Presentations: None.
- D. Agenda Modifications

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

- A. Public Hearings: None.
- B. Citizen Comments:
Citizens are encouraged to attend and participate at all Council Meetings. You may address the Mayor and City Council on matters of City business, or over which the City has authority, for up to 5 minutes. Sign-up is not required. When recognized by the Mayor, please state your name and address for the official record. Designated representatives recognized by the chair who are speaking on behalf of a group may have a total of 10 minutes to speak. Each citizen is allowed to speak only once during Citizen Comments.
- C. Correspondence

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee
- B. Community Development Committee
- C. Economic Development Committee
- D. Public Safety Committee
- E. Other Reports

IV. CONSENT AGENDA:

The items listed below may be acted upon by a single motion and second of the City Council. By simple request to the Chair, any Councilmember may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.

- p. 5 A. **Approval of Minutes:** July 21st Workshop, July 28th Meeting, and August 11th Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:**
Accounts Payable checks/vouchers #71775-71827 (including wire transfer #'s 20150801, 20150802, 20150803, and 20150804) in the amount of \$244,103.08; Accounts Payable checks/vouchers #71828-71830 in the amount of \$1,155.00; Accounts Payable checks/vouchers #71831-71871 (including wire transfer #2015081001) in the amount of \$69,707.42; and Accounts Payable check/voucher 371872 in the amount of \$450.00. There were no VOIDS.
- C. **Approval of Payroll:**
Accounts Payroll for July 1-15th, 2015 for checks #32501-32524 including Direct Deposits and Electronic Transfers is \$ 502,297.58; Payroll for July 16th-31st, 2015 for checks #32525-32552 including Direct Deposits and Electronic Transfers is \$ 693,817.92; and payroll for August 1-15th, 2015 for checks #32553-32576 including Direct Deposits and Electronic Transfers is \$ 538,309.59.
- p. 17 D. **AB15-44 – Ordinance D15-44** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Portions Of Title 16 Division II (Critical Areas) And Title 16 Division III (Shoreline Code) Of The Bonney Lake Municipal Code Related To Regulation Of Wetlands, Floodplains, And Fish And Wildlife Conservation Areas.
- p. 41 E. **AB15-95 – Resolution 2476** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A Memorandum Of Understanding With AFSCME #120 To Reclassify The Permit Coordinator Position To That Of A Permit Center Lead.
- p. 53 F. **AB15-97 – Resolution 2477** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing An Amendment To Agreement (Resolution 2383) With Transpo Group For The SR 410-VMD Intersection Improvements Project.

V. FINANCE COMMITTEE ISSUES: None.

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES: None.

VII. ECONOMIC DEVELOPMENT COMMITTEE ISSUES: None.

VIII. PUBLIC SAFETY COMMITTEE ISSUES: None.

IX. FULL COUNCIL ISSUES: None.

X. EXECUTIVE SESSION:

Pursuant to RCW 42.30.110, the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.

XI. ADJOURNMENT

For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.

**THE COUNCIL MAY ADD AND TAKE ACTION ON
OTHER ITEMS NOT LISTED ON THIS AGENDA**

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CITY COUNCIL WORKSHOP

**July 21, 2015
5:30 P.M.**

MINUTES



The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

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Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. CALL TO ORDER** – Mayor Neil Johnson, Jr. called the workshop to order at 5:30 p.m.
- II. ROLL CALL:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, and Councilmember Tom Watson. Councilmember James Rackley was absent.

Deputy Mayor Swatman moved to excuse Councilmember Rackley's absence. Councilmember Lewis seconded the motion.

Motion approved 6 – 0.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Police Chief Dana Powers, Chief Financial Officer Cherie Gibson, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Kathleen Haggard, Administrative Specialist II Renee Cameron, and Facilities & Special Projects Manager Gary Leaf.

III. AGENDA ITEMS:

Agenda Modifications:

By consensus of the Council, Agenda Item III.D., was moved from discussion to Executive Session. Administrative Services Director Edvalson advised that should Council seek to take action on the issue discussed during Executive Session, such action should occur during the Open Session of the Workshop, and would not occur during Executive Session. Council and Mayor Johnson agreed.

A. Council Open Discussion:

White River Families First Coalition: Councilmember Lewis discussed the bicycle program that the City of Buckley and the White River School District are co-sponsoring. He said the program is seeking donations of bicycles, equipment, and helmets to help get kids educated on how to properly and safely ride and maintain their bicycles. He said there are volunteer high school and college students who are teaching the younger riders how to repair and maintain student's bikes.

Fire Response: Councilmember Watson thanked the Police Department and the Fire Department with the brush fire that occurred near Sky Island last week. He said there was a concert in the park at the same time, and he was impressed how well both departments handled the simultaneous events.

City Website Update: Councilmember Watson said the City of Marysville launched a new website and he asked how the City is coming along with the research on our website update. Mayor Johnson said the City's Information Services Manager is on the committee for the City's website update, and has access to the necessary update information. Councilmember Watson advised that the Economic Development Committee is not noted in a section of the City's website under subcommittees, and would like to see that updated and corrected.

Mileage Reimbursement: Councilmember Watson asked about the update to the mileage reimbursement, which he believes was last updated in 1995. Mayor Johnson, City Administrator Morrison, and Councilmember McKibbin noted that policy was changed to a per diem allowance several months ago.

Millotte Film Festival: Councilmember Hamilton spoke regarding the Greater Bonney Lake Historical Society's Milotte Film Festival, which will be held on October 17, 2015, at the MidTown Grill, so those attending the film can enjoy a meal. He said the films this year will be a legacy film about the Millottes, as well as the Disney film, "Bear Country." He advised that the purpose of the festival is to raise funds for the Greater Bonney Lake Historical Society. A raffle will be held this year for a chance to win a trip to Mazatlan, and the raffle drawing will be held during the festival.

Relay for Life: Councilmember Minton-Davis said she attended the Relay for Life event held on July 17th and 18th at Allan Yorke Park. The event helps raise money for cancer. She said she really enjoyed the venue at Allan Yorke Park. Mayor Johnson thanked everyone for their attendance and support.

- B. **Review of Council Minutes:** Review of Minutes: June 16, 2015 Council Workshop; June 30, 2015 Special Council Meeting; and the July 14, 2015 Regular Council Meeting.

The corrected minutes were forwarded to the July 28, 2015 Council Meeting for action.

- C. **Discussion Following Public Hearing:** AB15-79 for 2016–2021 Six Year Transportation Improvements Program (Resolution 2469).

Mayor Johnson advised that that a Public Hearing was held on this issue on July 14, 2015, and that there were no citizen comments received during the public hearing. City Administrator Morrison advised that per the RCWs, in order to be eligible for applying for Puget Sound Regional Council grants, the City is required to provide an annual public hearing for any updates to the local Six Year Transportation Improvement Program. This item was forwarded to the July 28, 2015 Council Meeting for action.

- D. **Discussion/Action:** ~~AB15-86—Resolution 2472—A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Rejecting Bids For The SR 410—Veterans Memorial Drive Intersection Improvements Project And Authorizing A Rebid Of The Project Construction.~~ This item was moved to Executive Session.
- E. **Discussion:** AB15-87 – Parks Ad Hoc Committee Recommendations.

Mayor Johnson spoke regarding the Parks Ad Hoc Committee and their recommendations for the preferred elements to be included in Master Plans for both the Midtown and Allan Yorke Park. Concept plans for both parks were distributed to the Council for their review of the suggested recommendations. Mayor Johnson advised that

the Ad Hoc Committee was composed of himself, Councilmember Mark Hamilton, Councilmember Randy McKibbin, Deputy Mayor Dan Swatman, Park Commissioner Chair Jim Bouchard, Park Commissioner Randi Reisenberg, Park Commissioner Paul Surek, and with assistance of Facilities & Special Projects Manager Gary Leaf and Bruce Dees of Bruce Dees & Associates. Bruce Dees & Associates prepared the concept plan drawings. Mayor Johnson said that the Committee reviewed overall park needs identified by the City's Parks and Open Space Plan, as well as considered general site constraints to identify the most important park elements needed. He said the Committee balanced competing priorities while developing these concept plans, and that these recommendations are subject to change following engineering and site studies, which represent the next logical step to take before finalizing master plans for these two sites, if Council approves.

Councilmember Watson asked about the changes to Allan Yorke Park, the uses of the different fields, and the possibility of a track around the main ball field, Field 1. Councilmember Lewis spoke about the uses of the park and events that could occur during the evenings with proper lighting.

Councilmember Minton-Davis asked about the use of the current stage, and the recommendation for an amphitheater. Councilmember Lewis said he appreciated the work done by the Parks Ad Hoc Committee. Mayor Johnson thanked Councilmember Hamilton for the work he did on the Committee.

Councilmember Hamilton spoke regarding the obstacles associated with Midtown Park, and the challenges the City will face. He said the idea of the Committee is trying to retain approximately 20 acres, and to place the stormwater utilities underground. He said this proposal would allow a future Council to use the property for the uses and purposes it so desires. He said though there would be a high capital cost for placing the stormwater facilities underground, and building the recreational fields on top of it, overall it would be beneficial.

Councilmember Lewis asked about the possibility of a space for a zip line and rock climbing wall. Councilmember Hamilton said his thought was an obstacle course, especially with the needs of the "Millennials" generation. Councilmember Watson asked about the 2 acre parcel that sits on 214th and South Prairie Road, and Community Development Director Vodopich advised that that 2 acre parcel is intended to set off the tree mitigation for the commercial development of the property

Councilmember Minton-Davis said she would like to see a pavilion type building. Councilmember Hamilton said a pavilion really did not come up in the Committee's recommendations, as he foresees that a pavilion as more of a downtown civic campus amenity, and it would be very costly. Mayor Johnson said that is something to keep in mind for the downtown civic campus.

City Administrator Morrison noted that where the parking and amphitheater area is, that 5 acres is designated for a future YMCA, or community recreation center, and nothing else, unless that development agreement is amended to loosen that requirement.

Councilmember Watson asked about the uses of more ball fields and fields. Mayor Johnson responded that Allan Yorke ball fields are intended for the smaller groups, whereas Midtown Park fields would accommodate multi-purpose uses/fields.

Councilmember Hamilton said the goal of this plan is to give the City the number of ball fields for use.

Councilmember Watson asked about the costs to get some of these ideas/recommendations started, installing parking, grassy areas, and trails until the funds are in place to expand. Councilmember Lewis said he likes the idea that there is a road map/foot print concept of where the City would like to go with the Master Plan for parks, and how it fits with the Downtown Plan. Councilmember Hamilton said the proposed parking area has direct road access to SR410. He said the best access to the property will be via the new light at 204th Ave E.

Mayor Johnson said the next step is to develop the concept plans, and go out to bid for the plans, specifications, and estimates. Councilmember Hamilton said the benefit of using Bruce Dees & Associates is they are experienced and have done this concept. He also said that the Ad Hoc Committee could meet again and narrow down the Council's concept plan.

Councilmember Lewis spoke regarding initial concerns about parking and that the conceptual plans for the both parks provides for adequate permanent parking.

Mayor Johnson said the Ad Hoc Committee can meet again for Midtown Park, provide the updated recommendations to Bruce Dees to provide a conceptual plan, and then bring the final conceptual plans back to Council for approval.

Councilmember Hamilton said the long term maintenance of the fields will pay off, though the upfront costs will be substantial, as well as the costs of staffing to maintain the parks and trails.

Mayor Johnson said he will have staff direct Bruce Dees & Associates to prepare conceptual plans, taking into consideration the Councils' comments and suggestions.

F. **Discussion:** Placing a Fireworks Ban Referendum on the November Ballot. (Further discussion following Public Safety Committee Meeting)

Councilmember Watson, Chair of the Public Safety Committee, advised that the Public Safety Committee met on July 20th, where they received numerous citizen comments regarding a ban on fireworks. There was discussion regarding placing a fireworks ban referendum on the November 2015 election ballot. Councilmember Hamilton said there was discussion during the Committee meeting about having a designated location within the City to use fireworks, the problem of enforcement of imposed regulations, and the issue with disposing of illegal fireworks. He said the consensus at the Public Safety Committee meeting was to completely ban fireworks. He suggested the Council hold a public hearing, but doesn't believe a referendum needs to be placed on the ballot. Councilmember Hamilton spoke regarding the sale of fireworks and the fundraising events that occur within the City. Councilmember Watson said he supports an all-out ban, including transporting fireworks within City limits.

Administrative Services Director/City Clerk Edvalson advised the Council that the deadline to place an item on the ballot for the November election would be August 4th. Deputy Mayor Swatman said he does not believe there is enough Council support to ban fireworks. Councilmember Minton-Davis said she believes the problem is enforcement, and does not believe banning the purchase of fireworks in City limits is the answer. She

said she would like to know how the City of Auburn enforces their ban. Councilmember McKibbin believes education needs to occur regarding fireworks within the City.

Mayor Johnson said Council needs to make a determination to either have a public hearing process, place a referendum on the ballot, or enact a ban.

Councilmember Watson said something must be done at the Council level. He would like to have a public hearing to address both sides. City Attorney Haggard advised how to proceed with a public hearing. Mayor Johnson said he thought the process would be to prepare an ordinance banning fireworks, hold a public hearing regarding the proposed ordinance to get input from the citizens, and see where it goes from there.

Deputy Mayor Swatman said he would like to see the issue go to an advisory vote. Councilmember Minton-Davis said she would be in favor of a town hall meeting. Councilmember Lewis agreed. He said it needs to be advertised. Mayor Johnson said if a Town Hall meeting is scheduled that it should be held at the Justice & Municipal Center, possibly on September 29th at 6:00 p.m. Councilmember Hamilton suggested inviting the new East Pierce Fire & Rescue Chief Backer, as well as those who had firework stand permits this past year.

G. ~~**Presentation: Mid-Year Financial Report.**~~

This item was removed from the agenda.

IV. EXECUTIVE/CLOSED SESSION:

Pursuant to RCW 42.30.110(1)(i), the Council adjourned to an Executive Session at 7:00 p.m. for 15 minutes with the City Attorney to discuss the potential litigation. The Council returned to chambers at 7:17 p.m. Agenda Item III.D was pulled from the agenda. No action was taken.

V. ADJOURNMENT:

At 7:17 p.m., Councilmember Watson moved to adjourn the Council Meeting. Councilmember Lewis seconded the motion.

Motion to adjourn approved 6 – 0.

Harwood Edvalson, MMC
City Clerk

Neil Johnson, Jr.
Mayor

Items presented to Council at the July 21, 2015 Workshop:

- Mayor Neil Johnson, Jr. – Parks Ad Hoc Committee – Allan Yorke Park and Midtown Park Concept Plans

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

CITY COUNCIL MEETING

July 28, 2015
7:00 P.M.

MINUTES



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Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the meeting to order at 7:02 p.m.

- A. Flag Salute: Mayor Johnson led the audience in the Pledge of Allegiance.
- B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief Financial Officer Cherie Gibson, Police Chief Dana Powers, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Kathleen Haggard, and Records & Information Specialist Susan Haigh.

C. Announcements, Appointments and Presentations:

- 1. Announcements: None.
- 2. Appointments: None.
- 3. Presentations:

- a. **Presentation:** Bonney Lake High School Year-End Presentation – Principal Cris Turner.

Principal Turner thanked Mayor Johnson for inviting him to speak to the Council. He provided an overview of the past school year, which is his first year serving as principal. He described various programs and progress, and stressed the importance of connecting students with the community. Assistant Principals Tony Clark and Kelsey Anderson spoke briefly. Mayor Johnson thanked Mr. Turner for coming to meet the Council, and suggested that the school work to engage students with local government (such as the Council) and college students. Councilmember Watson suggested the school reach out to the Bonney Lake Lions 4 Kids Clothing Bank; Councilmember Rackley confirmed that the school is partnering with the Food Bank.

- b. **Presentation:** AB15-85 – Eastown Northern Sewer Utility Latecomer Agreement (ULA) – Setting Initial Latecomer Fee – Public Works Director Dan Grigsby.

Public Works Director Grigsby provided a history of the Eastown sewerage project which the City has worked on for over 10 years, and explained how the initial latecomer fee was calculated for each benefitting parcel. He said that after passage of Resolution 2265 in February 2013, which established the ULA, each property owner was notified of the ULA and the process for setting the latecomer fees once actual costs were determined.

Councilmember Lewis asked about notification timelines; Director Grigsby said staff will send letters to each property owner this week notifying them that latecomer fee assessments will be recorded soon. The assessment forms will be completed and recorded within the next week or so.

Deputy Mayor Swatman noted that property owners have several options for paying the ULA fee; they can wait until their property connects to the sewer system, pay now and avoid annual adjustment costs, set up a payment plan, etc. Director Grigsby explained how a Latecomer Agreement differs from a Local Improvement District (LID), which is assessed on property taxes. He confirmed that property owners do not have to pay until they connect to the sewer, and that the ULA expires after 20 years. Mayor Johnson thanked staff for the report and updates.

D. Agenda Modifications: None.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

A. Public Hearings: None.

B. Citizen Comments: None.

C. Correspondence: None.

III. COUNCIL COMMITTEE REPORTS:

A. Finance Committee: Deputy Mayor Swatman said the Committee has not met since the last Council Meeting.

B. Community Development Committee: Councilmember Lewis said the Committee met on July 21, 2015 and forwarded items to the Consent Agenda for approval.

C. Economic Development Committee: Councilmember Minton-Davis said the Committee met earlier in the afternoon. Committee members also attended the second 'Good Morning Bonney Lake' meeting with Chamber of Commerce members at 8:00 a.m. in the Justice & Municipal Center; the next 'Good Morning' meeting is scheduled for August 25, 2015.

D. Public Safety Committee: Councilmember Watson said the Committee met on July 20, 2015. East Pierce Fire Chief Bud Backer was introduced. Chief Backer and Police

Chief Powers gave reports on July 4th weekend activities. The Committee discussed fireworks laws and the proposed jail services agreement with Yakima.

E. Other Reports:

Police Activity: Chief Powers provided a report about a stolen vehicle pursuit and arrest the previous evening where two officers were injured.

IV. CONSENT AGENDA:

- A. **Approval of Minutes:** June 16, 2015 Workshop, June 30, 2015 Special Meeting; and July 14, 2015 Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable checks/vouchers #71573-71613 (including wire transfer #'s 20150701, 20150702, 20150703, and 20140704) in the amount of \$122,421.25. Accounts Payable checks/vouchers #71614-71657 in the amount of \$252,075.42. Accounts Payable checks/vouchers #71658-71661 in the amount of \$2,275.00. VOIDS: 71399 – Replaced with #71572; 71471 – Replaced with #71620; 71160 – Replaced with #71616.
- C. **Approval of Payroll:** Payroll for July 1-15th, 2015 for checks #32501-32524 including Direct Deposits and Electronic Transfers is \$ 502,297.58.
- D. **AB15-74 – Resolution 2464** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Award Construction Agreement For The SR 410 – Veterans Memorial Drive Intersection Improvements Project To Pacific Civil & Infrastructure, Inc.
- E. **AB15-75 – Resolution 2465** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Awarding The Street Light Contract For The SR 410 – Veterans Memorial Drive Intersection Improvements Project to Intolight.
- F. **AB15-76 – Resolution 2466** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Awarding A Services Contract To Transpo For The SR 410 – Veterans Memorial Drive Intersection Improvements Project.
- G. **AB15-88 – Resolution 2473** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Awarding A Services Contract To TransTech For The SR 410 – Veterans Memorial Drive Intersection Improvements Project.
- H. **AB15-80 – Resolution 2469** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting A Six-Year Transportation Improvement Program (2016-2021). [Pursuant to Public Hearing on July 14, 2015.]

Councilmember Watson moved to approve the Consent Agenda. Councilmember Lewis seconded the motion.

Consent Agenda approved 7 – 0.

- V. **FINANCE COMMITTEE ISSUES:** None.
- VI. **COMMUNITY DEVELOPMENT COMMITTEE ISSUES:** None.
- VII. **ECONOMIC DEVELOPMENT COMMITTEE ISSUES:** None.
- VIII. **PUBLIC SAFETY COMMITTEE ISSUES:** None.
- IX. **FULL COUNCIL ISSUES:** None.
- X. **EXECUTIVE/CLOSED SESSION:** None.
- XI. **ADJOURNMENT:**

**At 8:35 p.m., Councilmember Watson moved to adjourn the Council Meeting.
Councilmember Lewis seconded the motion.**

Motion to adjourn approved 7 – 0.

Harwood Edvalson, MMC
City Clerk

Neil Johnson, Jr.
Mayor

Items presented to Council at the July 28, 2015 Meeting: None.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

CITY COUNCIL MEETING

**August 11, 2015
7:00 P.M.**

MINUTES



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Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the meeting to order at 7:00 p.m.

- A. Flag Salute: Mayor Johnson led the audience in the Pledge of Allegiance.
- B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember James Rackley, and Councilmember Tom Watson. Councilmember Katrina Minton-Davis was absent.

Councilmember Lewis moved to excuse Councilmember Minton-Davis’ absence. Councilmember Hamilton seconded the motion.

Motion to excuse Councilmember Minton-Davis’ absence approved 6 – 0.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief Financial Officer Cherie Gibson, Police Chief Dana Powers, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Kathleen Haggard, and Records & Information Specialist Susan Haigh.

- C. Announcements, Appointments and Presentations:
 - 1. Announcements:
Mayor Johnson said Senior Accountant Terrina Marchant received a 2015 Professional Financial Officer’s award. Chief Financial Officer Gibson confirmed this is the 11th year in a row Ms. Marchant has received the award.
 - 2. Appointments: None.
 - 3. Presentations: None.
- D. Agenda Modifications: None.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

- A. Public Hearings: None.
- B. Citizen Comments:

Wendy Woodyard, 9606 192nd Ave E, Bonney Lake, spoke as the Bonney Lake Chamber of Commerce Executive Director. She thanked Mayor Johnson and

Councilmembers who have supported past Chamber functions, and invited all to the next Chamber luncheon on August 20, 2015 at Kelly Farms from 11:30 a.m. to 1:00 p.m.

- C. Correspondence: None.

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee: Deputy Mayor Swatman said the Committee met at 5:30 p.m. earlier in the evening and discussed proposed Senior Center facilities improvements; a memorandum of understanding with AFSCME to re-classify a position in Community Development (forwarded to the August 25th meeting); and a review of the second quarter financial report. He said the budget is tight, but expenditures are appropriate. He suggested the Council wait to hold a budget meeting until 3rd quarter data is available, which is more accurate for projections and planning.
- B. Community Development Committee: Councilmember Lewis said the Committee met on August 4, 2015. The Committee discussed the Kahne project and Southern Eastown Sewer project progress and forwarded three items to the Consent Agenda: AB15-89 – Resolution 2474, AB15-90 – Resolution 2475, and AB15-81.
- C. Economic Development Committee: Councilmember McKibbin said the Committee met earlier in the afternoon at 4:00 p.m. Councilmember Minton-Davis was absent. Ms. Woodyard from the Chamber of Commerce attended, and the group discussed future Committee projects.
- D. Public Safety Committee: Councilmember Watson said the Committee has not met since the last Council Meeting.
- E. Other Reports: None.

IV. CONSENT AGENDA:

- A. **Approval of Accounts Payable and Utility Refund Checks/Vouchers**: Accounts Payable Wire #2015071701 in the amount of \$43,929.21 for p-card purchases. Accounts Payable checks/vouchers #71662-71732 (including wire transfer # 20150705) in the amount of \$333,789.30. Accounts Payable checks/vouchers #71733-71735 in the amount of \$1,675.00. Accounts Payable checks/vouchers #71736-71774 (including wire transfer #'s 15972026, 20150706, and 2015072301) in the amount of \$241,969.70. VOIDS: Check #53134 – Check is from 2008. Vendor stated the invoice paid by this check is not open.
- B. **AB15-84 – Resolution 2471** – A Resolution Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign An Interlocal Agreement Between The City Of Bonney Lake, Washington And Yakima County, Washington, For The Housing Of Inmates In The Yakima County Jail.
- C. **AB15-89 – Resolution 2474** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Professional Services Agreement With Apply-A-Line, Inc. For The 2015 Street Striping And Pavement Markings Project.

- D. **AB15-90 – Resolution 2475** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Contract To Award The Professional Services Agreement To RH-2 Engineering, Inc. To Complete The Design Efforts For The Grainger Springs Site Upgrade.
- E. **AB15-81** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County Washington, To Accept As Complete The Phase 1- SCADA System Upgrades Project With Northeast Electric, LLC.

Councilmember Watson moved to approve the Consent Agenda. Councilmember Rackley seconded the motion.

Consent Agenda approved 6 – 0.

- V. **FINANCE COMMITTEE ISSUES:** None.
- VI. **COMMUNITY DEVELOPMENT COMMITTEE ISSUES:** None.
- VII. **ECONOMIC DEVELOPMENT COMMITTEE ISSUES:** None.
- VIII. **PUBLIC SAFETY COMMITTEE ISSUES:** None.
- IX. **FULL COUNCIL ISSUES:** None.
- X. **EXECUTIVE/CLOSED SESSION:**

Pursuant to RCW 42.30.110(1)(c), the Council adjourned to an Executive Session with the City Attorney at 7:08 p.m. for 20 minutes to discuss the price of real estate. No action was anticipated after the Session. The Executive Session was extended for 10 minutes at 7:28 p.m. Council returned to Chambers at 7:36 p.m. No action was taken.

- XI. **ADJOURNMENT:**

At 7:36 p.m., Councilmember Watson moved to adjourn the Council Meeting. Councilmember Lewis seconded the motion.

Motion to adjourn approved 6 – 0.

Harwood Edvalson, MMC
City Clerk

Neil Johnson, Jr.
Mayor

Items presented to Council at the August 11, 2015 Meeting: None.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

| | | |
|---|--|---|
| Department/Staff Contact: Community Development/ Jason Sullivan – Senior Planner | Meeting/Workshop Date: August 25, 2015 | Agenda Bill Number: AB15-44 |
| Agenda Item Type: Ordinance | Ordinance/Resolution Number: D15-44 | Councilmember Sponsor: Donn Lewis |

Agenda Subject: Amendments to the City’s Critical Areas Code and Shoreline Code – Notice of Intent to Adopt

Full Title/Motion: An Ordinance of the City Council of the City Of Bonney Lake, Pierce County, Washington, amending portions of Title 16 Division II (Critical Areas) and Title 16 Division III (Shoreline Code) of the Bonney Lake Municipal Code related to regulation of wetlands, floodplains, and fish and wildlife conservation areas.

Administrative Recommendation:

Background Summary: The proposed amendments are relate to the new rating system for wetlands, minor housekeeping amendments to the floodplain management regulations, the designation of fish and wildlife conservation areas, and to the shoreline code to incorporate the amendments to the critical areas code. The proposed amendment to the wetland rating system will not modify the City’s adopted wetland buffers for each category of wetland. These proposed amendments are required to bring the City into compliance with state law. A complete discussion of each amendment is provided in the attached Planning Commission recommendation memo.

Since the ordinance amends the City’s shoreline regulations, the City was first required to issue a Notice of Intent to Adopt. On April 28, 2015, the City Council passed Resolution 2447 stating the City Council’s intent to adopted Ordinance D15-44, amending the City’s Critical Areas Code and Shoreline Code.

The Community Development Director submit a copy of Ordinance D15-44, along with the required supporting documentation, to the Department of Ecology (ECY) as required by RCW 90.58.090 and WAC173-26-110. ECY deemed the submittal complete on May 19, 2015. ECY conducted its public comment period from June 12, 2015 to July 13, 2015. ECY has now completed its review of the proposed amendments and issued its findings approving the amendments on August 11, 2015.

The proposed amendments to the wetland rating system and the definition of fish and wildlife habitat is required as part of the 2015 Comprehensive Plan Periodic Update process pursuant to the Department of Commerce’s Period Update Checklist for Cities.

The proposed amendments to the floodplain management regulations were identified as mandatory changes in the *Bonney Lake 2035: 2015 Comprehensive Plan Periodic Update – Consistency Report* adopted by the City Council pursuant to Resolution 2379 and identified in the *2015 – 2016 Planning Commission Work Plan* adopted pursuant to Resolution 2423.

The amendment to the Shoreline Code is required to incorporate the amendments into the shoreline regulations as the City adopts the critical areas code by reference to regulate these areas within the shoreline jurisdiction.

Attachments: Ordinance D15-44, Planning Commission Recommendation Memo, and ECY Approval Letter

| BUDGET INFORMATION | | | |
|----------------------------|-----------------|----------------------|----------------|
| Budget Amount | Current Balance | Required Expenditure | Budget Balance |
| Budget Explanation: | | | |

| COMMITTEE, BOARD & COMMISSION REVIEW | | | |
|---|--|--|---|
| Council Committee Review: | <i>Approvals:</i> | | Yes No |
| Date: | Chair/Councilmember | | <input type="checkbox"/> <input type="checkbox"/> |
| | Councilmember | | <input type="checkbox"/> <input type="checkbox"/> |
| | Councilmember | | <input type="checkbox"/> <input type="checkbox"/> |
| Forward to: | Consent Agenda: | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Commission/Board Review: | Planning Commission – March 18, 2015 and April 8, 2015 | | |
| Hearing Examiner Review: | | | |

| COUNCIL ACTION | | | |
|-----------------------|----------------|-------------------------|--|
| Workshop Date(s): | April 21, 2015 | Public Hearing Date(s): | |
| Meeting Date(s): | April 28, 2015 | Tabled to Date: | |

| APPROVALS | | |
|---|---------------|--|
| Director: <i>John P. Vodopich, AICP</i> | Mayor: | Date Reviewed by City Attorney: (if applicable): |

ORDINANCE NO. D15-44

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING PORTIONS OF TITLE 16 DIVISION II (CRITICAL AREAS) AND TITLE 16 DIVISION III (SHORELINE CODE) OF THE BONNEY LAKE MUNICIPAL CODE RELATED TO REGULATION OF WETLANDS, FLOODPLAINS, AND FISH AND WILDLIFE CONSERVATION AREAS.

WHEREAS, in 2005 the Washington State Department of Ecology (Ecology) published a synthesis of scientific information available on freshwater wetlands, their functions, and their management; and

WHEREAS, the purpose of the 2005 synthesis was to provide local governments in the state with the best available science (BAS) when managing their wetland resources; and

WHEREAS, using BAS in making decisions related to critical areas is mandated by the Revised Code of Washington (RCW) 36.70A.172(1); and

WHEREAS, Ecology released an update of the science pertaining to wetland buffers which was sent out for agency and peer review in August 2013 and finalized in October 2013; and

WHEREAS, the *Update on Wetland Buffers: The State of the Science, Final Report* (Washington State Department of Ecology Publication #13-06-11) reflects changes in the scientific information since 2005 and represents the current BAS for wetland buffers; and

WHEREAS, as a result of the updated BAS, Ecology developed a new wetland rating system with decision points that are more scientifically supportable; and

WHEREAS, the City's wetland buffer strategy relies on habitat scores to determine buffer width and as a result of an update the rating systems the City wetland tables need to be adjusted to reflect the new scoring system; and

WHEREAS, Ecology's recommended wetland buffer widths are unchanged; and

WHEREAS, the Department of Commerce's (Commerce) *Period Update Checklist for Cities*, specifically requires the City to update its wetland regulations to reflect the new Ecology rating system as part of the required 2015 Comprehensive Plan Periodic Update process; and

WHEREAS, the definition of fish and wildlife conservation areas has been amended to exempt artificial features such as irrigation delivery systems, irrigation infrastructure, irrigation canals, or drainage ditches that lie within the boundaries of and are maintained by a port district or an irrigation district or company; and

WHEREAS, Commerce's *Period Update Checklist for Cities*, specifically requires the City's to update its definition of fish and wildlife conservation areas to exempt irrigation systems, infrastructure, canals, and drainage ditches as part of the required 2015 Comprehensive Plan Periodic Update process; and

WHEREAS, Ecology conducted a Community Assistance Visit in 2013 to review the City's procedures for administering and enforcing the City's floodplain management regulations; and

WHEREAS, while the City's floodplain management regulations, adopted in Chapter 16.26 of the Bonney Lake Municipal Code (BLMC), were found to be in substantial compliance with the National Flood Insurance Program (NFIP) and the State floodplain regulations, Ecology did identify a few minor deficiencies that needed to be corrected by the City; and

WHEREAS, the City is required to amend the Bonney Lake Shoreline Code to implement the updated critical area regulations within the shoreline jurisdiction; and

WHEREAS, as part amendments to the City's floodplain code are identified the *Bonney Lake 2035 Consistency Report* adopted pursuant to Resolution 2379; and

WHEREAS, amendments to the City's floodplain code are identified on the *2015 – 2016 Planning Commission Work Plan* adopted pursuant to Resolution 2423; and

WHEREAS, the City issued a Determination of Non-Significance on March 16, 2015 pursuant to WAC 197-11-340 in order to comply with the requirements of Chapter 43.21C RCW; and

WHEREAS, pursuant to the Growth Management Act - Chapter 36.70A RCW this Ordinance was provided to the Commerce for the mandatory 60-day review and comment period by Commerce and other State agencies; and

WHEREAS, expedited review was requested and granted by Commerce and the review period concluded on March 31, 2015; and

WHEREAS, notice of the public hearing was given to the public in accordance with law and a public hearing was held by the Planning Commission on April 8, 2014;

NOW THEREFORE, the City Council of Bonney Lake, Washington, do ordain as follows:

Section 1. Periodic Review. The adoption of this ordinance signifies that the City of Bonney Lake has completed the last outstanding item identified in Ordinance 1522 of the City's periodic review and update of the City's comprehensive plan and development regulations as

required by RCW 36.70A.130. The City declares that the periodic update required in RCW 36.70A.130 is now complete.

Section 2. Section 16.21.020, “Rating” of the Bonney Lake Municipal Code and Ordinance Nos. 1491 § 21 are each hereby amended to read as follows:

16.22.020 Rating.

Wetlands shall be rated Category I, II, III, or IV according to the Department of Ecology’s “~~2004~~ 2014 Washington State Wetland Rating System for Western Washington” (Publication No. ~~04-06-014~~ 14-06-29) as presently constituted or as may be subsequently amended. Wetland categories shall apply to the wetland as it exists on the date the city adopts the rating system, as the wetland naturally changes thereafter, or as the wetland changes in accordance with permitted activities. Wetland rating categories shall not change due to illegal modifications.

Section 3. Section 16.22.040, “Substantive requirements” of the Bonney Lake Municipal Code and Ordinance Nos. 1491 § 22 are each hereby amended to read as follows:

16.22.040 Substantive requirements.

In addition to the substantive requirements of BLMC 16.20.130, the following requirements shall apply to developments (see definitions) in wetlands except as exempted above:

- A. The higher the wetland category (Category I is highest), the greater shall be the emphasis on higher-priority “sequencing” methods per BLMC 16.20.130(E).
- B. The following table establishes the standard buffer width that shall apply to each wetland category, depending on the intensity of the potential land use on the upland side of the buffer and the habitat score of the wetland as determined on the Wetland Rating Form for Western Washington Version 2, as presently constituted or as may be subsequently amended, completed by a qualified professional.

| Overall Wetland Rating | Habitat Score-Wetland Characteristics | Intensity land use on the upland side of the buffer | | |
|------------------------|---|---|-----------------------|------------------|
| | | High ¹ | Moderate ² | Low ³ |
| Category I | 29 – 36 points <u>Habitat Score of 8 – 9 points.</u> | 300 feet | 225 feet | 150 feet |
| Category I | 20 – 28 points <u>Habitat Score of 5 – 7 points.</u> | 150 feet | 110 feet | 75 feet |
| Category I | <u>Water Quality Score of 8 – 9 points and a Habitat Score of less than 5 points.</u> | 100 feet | 75 feet | 50 feet |
| Category I | <u>19 points or less Wetlands that do not meet the characteristics described above for Category I wetlands.</u> | 100 feet | 75 feet | 50 feet |
| Category II | 29 – 36 points <u>Habitat Score of 8 – 9 points.</u> | 300 feet | 225 feet | 150 feet |
| Category II | 20 – 28 points <u>Habitat Score of 5 – 7 points.</u> | 150 feet | 110 feet | 75 feet |
| <u>Category II</u> | <u>Water Quality Score of 8 – 9 points and a Habitat Score of less than 5 points.</u> | <u>100 feet</u> | <u>75 feet</u> | <u>50 feet</u> |
| Category II | <u>19 points Wetlands that do not meet the characteristics described above for Category II wetlands.</u> | 100 feet | 75 feet | 50 feet |

| Overall Wetland Rating | Habitat Score Wetland Characteristics | Intensity land use on the upland side of the buffer | | |
|---------------------------|---|---|-----------------------|------------------|
| | | High ¹ | Moderate ² | Low ³ |
| Category III ⁴ | <u>Habitat Score of 8 – 9 points.</u> | <u>300 feet</u> | <u>225 feet</u> | <u>150 feet</u> |
| Category III ⁴ | 20 points <u>Habitat Score of 5-7 points.</u> | 150 feet | 110 feet | 75 feet |
| Category III ⁴ | 19 points or less <u>Habitat Score of 3 – 4 points.</u> | 80 feet | 60 feet | 40 feet |
| Category IV ⁴ | 0 points or greater <u>Scores for all 3 basic functions are less than 16 points.</u> | 50 feet | 40 feet | 25 feet |

¹ High intensity land uses include commercial, industrial, and retail developments; institutional use; residential developments at more than one unit per acre; high intensity recreation areas (golf course, ball fields, etc.); and hobby farms.

² Moderate intensity land uses include residential developments at less than one unit per acre; moderate intensity open space (parks with biking, jogging, etc.); paved trails and utility corridors with maintenance roads.

³ Low intensity land uses include low intensity open space (hiking, bird-watching, preservation of natural resources, etc.); unpaved trails and utility corridors without maintenance roads.

⁴ For exemption of wetlands under 1,000 square feet see BLMC 16.20.070(S).

- C. Buffers shall be measured from the wetland boundary as surveyed in the field. These buffer widths presume that healthy native plant communities dominate the buffer. If wetland enhancement is proposed, the category of the wetland after enhancement shall pertain.
- D. Buffers shall be measured from the wetland boundary as surveyed in the field. If wetland enhancement is proposed, the category of the wetland after enhancement shall pertain.
- E. The director(s) may increase the required buffer width and/or require buffer enhancement if a wetland professional determines that the wetland provides habitat for wildlife species that require greater protection than the standard buffer, or the buffer lacks healthy native vegetation or is otherwise handicapped in its ability to protect the wetland. Said determination shall take into account the score derived from the Wetland Rating System and such factors as topography, land use, and past disturbance.

- F. The director(s) may reduce the standard buffer width if the function(s) served by the particular wetland needs less buffer width, as indicated by a wetland functional analysis.
- G. Except as provided elsewhere in this critical areas code, all existing native vegetation in wetland buffers shall be retained without disturbance, mowing, or hard surfacing, nor shall any action be taken to inhibit volunteer regrowth of native vegetation. Invasive weeds shall be removed for the duration of any mitigation bond. Stormwater management facilities and bioswales are permitted in the outer 25 percent of the buffer of Category III or IV wetlands provided wetland functions and values are not significantly lost through fluctuations in wetland hydrology and construction integrates best management practices.

Section 4. Section 16.26.030, “Mitigation” of the Bonney Lake Municipal Code and the corresponding portion of Ordinance Nos. 1491 § 23 are each hereby amended to read as follows:

16.22.050 Mitigation.

- A. Mitigation for alterations to wetlands may be satisfied by restoring former wetlands, creating wetlands, or enhancing degraded wetlands, consistent with the Wetland Mitigation in Washington State – Parts 1 and 2 ~~(2006)~~ (Washington State Department of Ecology Publication No. 06-06-011a and 06-06-011b) or as revised.
- B. Mitigation shall generally replace wetland functions lost from the altered wetland except that the city may permit out-of-kind replacement when the lost functions are minimal or less important to the drainage basin than the functions that the mitigation action seeks to augment.
- C. Mitigation shall be in the same drainage basin as the altered wetland. Wetland mitigation shall be in the same sub-basin unless a higher level of ecological functioning would result from an alternate approach.
- D. Mitigation projects shall be completed as quickly as possible consistent with such factors as rainfall and seasonal sensitivity of fish, wildlife, and flora.
- E. Mitigation projects shall be designed utilizing ~~Washington State Department of Ecology Publication No. 06-06-011a;~~ Wetland Mitigation in Washington State – Parts 1 and 2 ~~(2006)~~ (Washington State Department of Ecology Publication No. 06-06-011a and 06-06-011b) or as revised.
- F. Compensatory mitigation shall be determined using the methodology established in ~~Department of Ecology Publication No. 10-06-01;~~ Calculating Credits and Debits for Compensatory Mitigation in Wetlands of Western Washington ~~(2012)~~ (Washington

Department of Ecology Publication No. 10-06-01); or the mitigation ratios found in Wetland Mitigation in Washington State – Parts 1 and 2 (2006) (Washington State Department of Ecology Publication No. 06-06-011a and 06-06-011b) as revised.

- G. Credits granted from a certified wetland mitigation bank shall be consistent with the bank's certification and service area.
- H. The applicant shall provide an as-built plan of the mitigation site and monitor the site in accordance with BLMC 16.20.110(G).

Section 5. Section 16.26.030, "General Provisions" of the Bonney Lake Municipal Code and the corresponding portion of Ordinance Nos. 1301 § 5 are each hereby amended to read as follows:

16.26.030 General provisions.

- A. Lands to Which This Chapter Applies. This chapter shall apply to all special flood hazards areas within the jurisdiction of the city of Bonney Lake.
- B. Basis for Establishing Special Flood Hazard Areas. The special flood hazard areas identified by the Federal Insurance Administration in a scientific and engineering report entitled "The Flood Insurance Study for the City of Bonney Lake" dated November, 1979, and any subsequent revisions, with an accompanying Flood Insurance Rate Map (FIRM) dated May 1, 1980, and any subsequent revisions, are adopted by reference and declared to be a part of this chapter. The Flood Insurance Study and the FIRM are on file at the office of the city clerk located at 9002 Main St. E, Bonney Lake, WA. The best available information for flood hazard area identification as outlined in BLMC 16.26.040(D) shall be the basis for regulation until a new FIRM is issued that incorporates data utilized under that section.
- C. Penalties for Noncompliance. No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this chapter and other applicable regulations. Violations of the provisions of this chapter by failure to comply with any of its requirements shall constitute a misdemeanor, punishable in accordance with Chapter 1.16 BLMC, including violations of conditions and safeguards established in connection with conditions. Nothing shall prevent the city from taking such other lawful action as is necessary to prevent or remedy any violation.
- D. Abrogation and Greater Restrictions. This chapter is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this chapter and another, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

- E. Interpretation. In the interpretation and application of this chapter, all provisions shall be:
1. Considered as minimum requirements;
 2. Liberally construed in favor of the governing body; and
 3. Deemed neither to limit nor repeal any other powers granted under state statutes.
- F. Warning and Disclaimer of Liability. The degree of flood protection required by this chapter is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This chapter does not imply that land outside the special flood hazards areas or uses permitted within such areas will be free from flooding or flood damages. This chapter shall not create liability on the part of the city, any officer or employee of the city, or the Federal Insurance Administration, for any flood damages that result from reliance on this chapter or any administrative decision lawfully made in accordance with this chapter.

Section 6. Section 16.26.030, “General standards for flood hazard reduction” of the Bonney Lake Municipal Code and the corresponding portion of Ordinance Nos. 1301 § 5 are each hereby amended to read as follows:

16.26.060 General standards for flood hazard reduction.

In all special flood hazards areas, the following standards are required:

A. Anchoring.

1. All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure.
2. All manufactured homes shall be anchored to prevent flotation, collapse, or lateral movement, and shall be installed using methods and practices that minimize flood damage. Anchoring methods may include, but are not limited to, use of over-the-top or frame ties to ground anchors.

B. Construction Materials and Methods.

1. All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage;

2. All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage;
3. Electrical, heating, ventilation, plumbing, and air-conditioning equipment and other service facilities shall be designed and/or otherwise elevated or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

C. Utilities.

1. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the systems;
2. Water wells shall be located on high ground that is not in the floodway;
3. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters;
4. On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

D. Subdivision and Multifamily Proposals.

1. All subdivision proposals shall be consistent with the need to minimize flood damage;
2. All subdivision proposals shall have public utilities and facilities, such as sewer, gas, electrical, and water systems located and constructed to minimize or eliminate flood damage;
3. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage;
4. Where base flood elevation data has not been provided or is not available from another authoritative source, it shall be generated for subdivision proposals and other proposed developments that contain at least 50 lots or five acres, whichever is less;
5. Density calculations shall not include floodways or special flood hazard areas.

- E. Review of Building Permits. Where elevation data is not available either through the Flood Insurance Study, FIRM, or from another authoritative source (BLMC 16.26.040(D)), applications for building permits shall be reviewed to assure that

proposed construction will be reasonably safe from flooding. The test of reasonableness is a local judgment and includes use of historical data, high water marks, photographs of past flooding, etc., where available. Failure to elevate at least two feet above the highest adjacent grade in these zones may result in higher insurance rates.

F. Specific Standards. In all special flood hazards areas where base flood elevation data has been provided as set forth in BLMC 16.26.030(B), Basis for Establishing Special Flood Hazard Areas, or BLMC 16.26.040(D), Use of Other Base Flood Data, the following criteria apply:

1. Residential Construction.

- a. New construction and substantial improvement of any residential structure shall have the lowest floor, including basement, elevated one foot or more above the base flood elevation (BFE).
- b. Fully enclosed areas below the lowest floor that are subject to flooding are prohibited, or shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria:
 - i. A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided;
 - ii. The bottom of all openings shall be no higher than one foot above grade;
 - iii. Openings may be equipped with screens, louvers, or other coverings or devices; provided, that they permit the automatic entry and exit of floodwaters.

2. Nonresidential Construction. New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall either have the lowest floor, including basement, elevated one foot or more above the base flood elevation; or, together with attendant utility and sanitary facilities, shall:

- a. Be floodproofed so that below one foot or more above the base flood level the structure is watertight with walls substantially impermeable to the passage of water;

- b. Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy;
 - c. Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting provisions of this subsection based on their development and/or review of the structural design, specifications and plans. Such certifications shall be provided to the official as set forth in BLMC 16.26.040(E)(2);
 - d. Nonresidential structures that are elevated, not floodproofed, must meet the same standards for space below the lowest floor as described in subsection (F)(1)(b) of this section;
 - e. Nonresidential buildings that are floodproofed will have flood insurance premiums based on rates that are one foot below the floodproofed level.
3. **Manufactured Homes.** All manufactured homes in the floodplain to be placed or substantially improved on sites shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated one foot or more above the base flood elevation and is securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement.
4. **Recreational Vehicles.** Recreational vehicles placed on sites are required to either:
- a. Be on the site for fewer than 180 consecutive days;
 - b. Be fully licensed and ready for highway use, on wheels or jacking system, attached to the site only by quick disconnect type utilities and security devices, and have no permanently attached additions; or
 - c. Meet the requirements of subsection (F)(3) of this section and the elevation and anchoring requirements for manufactured homes.
- G. **AE and A1 – A30 Zones with Base Flood Elevations But No Floodways.** In areas with base flood elevations, but a regulatory floodway is not designated, no new construction, substantial improvements, fill, or other development shall be permitted within Zones A1 – A30 and AE on the community’s FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

H. Floodways (Also See Chapter 86.16 RCW). Located within special flood hazard areas established in BLMC 16.26.030(B) are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of floodwaters that can carry debris, and increase erosion potential, the following provisions apply:

1. Encroachments are prohibited. This includes fill, new construction, substantial improvements, and other development unless certification by a registered professional engineer is provided demonstrating through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels during the occurrence of the base flood discharge.
2. Construction or reconstruction of residential structures is prohibited within designated floodways, except for:
 - a. Repairs, reconstruction, or improvements to a structure that do not increase the ground floor area; ~~and~~.
 - b. Repairs, reconstruction or improvements to a structure, the cost of which does not exceed 50 percent of the market value of the structure either:
 - i. Before the repair or reconstruction is started; or
 - ii. If the structure has been damaged, and is being restored, before the damage occurred. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications identified by the local code enforcement official and are the minimum necessary to assure safe living conditions, or to structures identified as historic places, may be excluded in the 50 percent.
3. If subsection (H)(1) of this section is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of this section, provisions for flood hazard reduction.

Section 7. Section 16.26.080, “Requirements for below-grade crawlspaces” of the Bonney Lake Municipal Code and the corresponding portion of Ordinance Nos. 1301 § 5 are each hereby amended to read as follows:

16.26.080 Requirements for below-grade crawlspaces.

Below-grade crawlspaces are allowed if, in addition to the above requirements, the following requirements are met:

- A. The interior grade of a crawlspace below the BFE must not be more than two feet below the lowest adjacent exterior grade (LAG), shown as D in Figure 3 of Bulletin 11-01.
- B. The height of the below-grade crawlspace, measured from the interior grade of the crawlspace to the top of the crawlspace foundation wall must not exceed four feet at any point; this is illustrated and shown as L in Figure 3. The height limitation is the maximum allowable unsupported wall height according to the engineering analyses and building code requirements for flood hazard areas. Also see the section Guidance for Pre-Engineered Crawlspaces on page 7 of this Bulletin 11-01.
- C. Adequate drainage must be supplied that removes floodwaters from the interior areas of the crawlspace. The enclosed area should be drained within a reasonable time after a flood event. The type of drainage system will vary because of the site gradient and other drainage characteristics, such as soil types. Possible options include natural drainage through porous, well-drained soils and drainage systems such as perforated pipes, drainage tiles, or gravel or crushed stone drainage by gravity or mechanical means.
- D. The velocity of floodwaters at the site should not exceed five feet per second for any crawlspace. For velocities in excess of five feet per second, other foundation types should be used.
- E. Ductwork shall either be placed above the BFE or sealed to prevent the entry of floodwaters.
- F. Buildings that have below-grade crawlspaces will have higher flood insurance premiums that buildings that have the interior elevation at or above the lowest adjacent exterior grade. For additional information refer to FEMA Technical Bulletin 11.

Section 8. Section 16.30.010, “Designation” of the Bonney Lake Municipal Code and the corresponding portion of Ordinance Nos. 1070 § 2 are each hereby amended to read as follows:

16.30.010 Designation.

Habitat conservation areas include:

- A. Areas having a primary association with fish and wildlife species identified by the U.S. Fish and Wildlife Service and the National Marine Fisheries Service as being in danger of extinction or threatened to become endangered;
- B. Areas having a primary association with fish and wildlife species identified by the Washington Department of Fish and Wildlife as being in danger of extinction, threatened to become endangered, vulnerable, or declining and are likely to become endangered or threatened in a significant portion of their range within the state without cooperative management or removal of threats. See WAC 232-12-014 (state endangered species) and WAC 232-12-011 (state threatened and sensitive species);
- C. State priority habitats as identified by the State Department of Fish and Wildlife;
- D. Habitats and species of local importance as identified by the city in accordance with BLMC 16.30.020;
- E. Waters of the state, including lakes, rivers, ponds, streams, inland waters, underground waters, salt waters, and all other surface waters and watercourses within the jurisdiction of the state of Washington, as classified in WAC 222-16-031;
- F. Ponds under 20 acres that provide fish or wildlife habitat except for:
 - 1. artificial ponds created for a nonwildlife purpose such as stormwater detention facilities, wastewater treatment facilities, farm ponds, and temporary construction ponds; and
 - 2. artificial features such as irrigation delivery systems, irrigation infrastructure, irrigation canals, or drainage ditches that lie within the boundaries of and are maintained by a port district or an irrigation district or company.
- G. Lakes, ponds, streams, and rivers planted with game fish by a governmental or tribal entity;
- H. Natural area preserves and natural resource conservation areas as defined by the Washington State Department of Natural Resources;
- I. Areas of rare plant species and high quality ecosystems as identified by the Washington State Department of Natural Resources through the Natural Heritage Program (see Chapter 79.70 RCW); and
- J. Land useful or essential for preserving connections between habitat blocks and open spaces.

Section 9. Section 16.36.060, “C” of the Bonney Lake Municipal Code and the corresponding portion of Ordinance Nos. 1491 § 6 are each hereby amended to read as follows:

16.36.060 “C.”

“City” means the city of Bonney Lake, Washington.

“Clearing” means the destruction or removal of vegetation groundcover, shrubs and trees including root material removal and topsoil removal.

“Commercial use” means uses are those that sell goods and/or services directly to the consumer.

“Covered moorage” means boat moorage, with or without walls, that has a roof to protect the vessel.

“Critical areas code” means the city of Bonney Lake’s critical areas code codified in Chapters 16.20 through 16.30 BLMC adopted by Ordinance Numbers 1070 (2004), 1189 (2006), 1252 (2007), 1301 (2009), 1325 (2009), ~~and-1491 (2014), and~~ **D15-44 (2015)**.

Section 10. Severability. If any one or more section, subsection, or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force effect.

Section 11. Effective Date. This Ordinance shall take effect and be in force fourteen (14) days from the date of the Department of Ecology’s final approval of the proposed amendments, as required by law.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2015.

Neil Johnson, Jr., Mayor

AUTHENTICATED:

Harwood T. Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

Kathleen Haggard, City Attorney

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Planning
Commission

Memo

Date : April 8, 2015
To : Mayor and City Council
From : Grant Sulham, Planning Commission Chair
Re : **Ordinance D15-44**

A. Wetland Regulations

In 1995, the state's Growth Management Act was amended to added RCW 36.70A.172, which required local governments to use the best available science (BAS) when reviewing and development local policies and regulations related to critical areas. However, when the requirement was enacted there was no comprehensive synthesis or interpretation of the science for wetlands, and most local governments lack the resources to tackle such an undertaking.

In 2005, the state departments of Ecology and Fish and Wildlife, with funding from the U.S. Environmental Protection Agency, initiated a project to develop a comprehensive synthesis of the science for wetlands. The state hired Sheldon and Associates, Inc. and called on staff from the two agencies to produce a two-volume document on the science available on wetlands:

- *Wetlands in Washington - Volume 1: A Synthesis of the Science* (March 2005, Publication #05-06-006) was a synthesis of the science regarding freshwater wetlands.
- *Wetlands in Washington - Volume 2: Guidance for Protecting and Managing Wetlands* (April 2005, Publication #05-06-008) translated the science synthesized in Volume 1 into guidance for local governments protecting and managing wetlands.

Since 2005, the scientific knowledge related to wetlands has continued to increase and as a result Ecology determined that the 2005 synthesis needed to be updated. Much of the information presented in the 2005 publications is still valid, but the research over the last decade has provided new data to expand and clarify many of the conclusions made in the original synthesis. This is especially true for the information on the role of buffers in protecting wetland functions.

To reflect this new scientific research, Ecology issued the *Update on Wetland Buffers: The State of the Science* (Ecology Publication #13-06-011, October 2013). As a result of the new science Ecology established a new wetland rating system with decision points that are more scientifically supportable. Ecology did not make any changes to the required buffer widths currently used by the City.

To address these changes, two amendments are proposed to the City's wetland regulations codified in Chapter 16.22 of the Bonney Lake Municipal Code (BLMC). One proposed amendment will amend BLMC 16.22.020 to change the date and publication number of the wetland rating manual required to be used wetland biologists. The other amendment will change the habitat scores in the wetland buffer table, in BLMC 16.22.040, to reflect the change from a scoring system that had a range of 0 to 29 points for habitat to a system that now has a range of 3 to 9 points for habitat. Finally, there is one housekeeping amendment in the mitigation section, in BLMC 16.22.050, related to the citation of Ecology publications.

B. Floodplain Regulations

Ecology conducted a Community Assistance Visit in 2013 to review the City's procedures for administering and enforcing the City's floodplain management regulations. While the City's floodplain management regulations, adopted in Chapter 16.26 BLMC, were found to be in substantial compliance with the National Flood Insurance Program (NFIP) and the State floodplain regulations, Ecology did identify the following minor deficiencies that needed to be corrected by the City:

- The date of the Flood Insurance Rate Maps (FIRMs) was not reference correctly in BLMC 16.26.030.B and the physical address where the FIRMs can be found was missing.
- The building permit review section, BLMC 16.26.060.E, was missing the mandatory language that failure to elevate at least two feet above the highest adjacent grade in these zones may result in higher insurance rates.
- The section concerning nonresidential construction, BLMC 16.26.060.F, was missing language regarding the impact of floodproofing on flood insurance rates.
- The section concerning below-grade crawlspaces, BLMC 16.26.080, was missing mandatory language regarding the impact of failing to seal ductwork would have on insurance premiums.

C. Fish and Wildlife Habitat Conservation Areas.

In 2012, the definition of fish and wildlife conservation areas, in RCW 36.70A.030(5) was amended to exempt artificial features such as irrigation delivery systems, irrigation infrastructure, irrigation canals, or drainage ditches that lie within the boundaries of and are maintained by a port district or an irrigation district or company.

The proposed amendment would incorporate this new exemption into the City's designation of fish and wildlife conservation areas in BLMC 16.30.010.

D. Shoreline Code

Since the City's Shoreline Code adopts the City's Critical Areas Code by reference as required by the Shoreline Management Act, the City must also amend the adoption reference in BLMC 16.36.060 to reflect the amendments to the Critical Areas Code.

The Planning Commission finds that the proposed amendment in Ordinance D15-44 will ensure consistency between the state law and the Bonney Lake Municipal Code.

On April 8, 2015, the Planning Commission held a public hearing on Ordinance D15-44 which amends the City's critical areas code and shoreline code and voted 7-0-0 to recommend that the City Council adopt Ordinance D15-44. Comments from the public were neither made at the public hearing nor submitted in writing to the City.

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STATE OF WASHINGTON

DEPARTMENT OF ECOLOGY

PO Box 47600 • Olympia, WA 98504-7600 • 360-407-6000

711 for Washington Relay Service • Persons with a speech disability can call 877-833-6341

August 11, 2015

The Honorable Neil Johnson, Jr
City of Bonney Lake
PO Box 7380
Bonney Lake, WA 98391

Re: Final Ecology Approval of City of Bonney Lake Shoreline Master Program Limited Amendment

Dear Mayor Johnson:

The Department of Ecology (Ecology) is pleased to announce final approval of the city of Bonney Lake's (City) Shoreline Master Program (SMP) limited amendment. Ecology finds the City's proposed SMP amendment is consistent with the policy and procedural requirements of the Shoreline Management Act of 1971 and the SMP Guidelines.

Ecology, therefore, approves the City's amendment SMP update as submitted. The enclosed Attachment A, Findings and Conclusions document provides more information about our decision. This is Ecology's final action and there will be no further modifications to the proposal.

The SMP is effective 14 days from the date of this letter. This 14-day period was established by legislative action in 2011 and is intended to provide lead time for the City to prepare to implement the new SMP.

Ecology is required to publish a newspaper notice that the City's SMP has received final approval. The publication of this notice, in the form of a legal ad, will begin a 60-day appeal period. We will provide a copy of the legal ad to the City for its records.

If you have any questions, please contact your regional planner, Sarah Cassal, at sarah.cassal@ecy.wa.gov or (360) 407-7459.

Sincerely,

Maia D. Bellon
Director

Enclosures

By Certified Mail [7012 1010 0003 3028 4048]

cc: Jason Sullivan, City of Bonney Lake
Sarah Cassal, Ecology
Paula Ehlers, Ecology



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City of Bonney Lake
City Council Agenda Bill (AB)

| | | |
|--|--|---|
| Department / Staff Member: Community Development John P. Vodopich, AICP | Meeting/Workshop Date: August 25, 2015 | Agenda Bill Number: AB15-95 |
| Agenda Item Type: Resolution | Ordinance/Resolution Number: 2476 | Councilmember Sponsor: Donn Lewis |

Agenda Subject: Authorization to enter into a Memorandum of Understanding with AFSCME #120 to reclassify the Permit Coordinator position to that of Permit Center Lead at Pay Grade 18

Full Title/Motion:
 A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing the Mayor to enter into a Memorandum of Understanding with AFSCME #120 to reclassify the Permit Coordinator position to that of Permit Center Lead at Pay Grade 18

Administrative Recommendation: Approve

Background Summary:
 See attached memorandum.

Attachments: Resolution 2476, MOU, August 11, 2015 Memorandum, & Permit Center Lead Job Description

| BUDGET INFORMATION | | | |
|---|-----------------|----------------------|----------------|
| Budget Amount | Current Balance | Required Expenditure | Budget Balance |
| \$860,153 | \$406,922.59 | \$1,237.48 | \$405,685.11 |
| Budget Explanation: Expenditure assumes an effective date of September 1 st and a 5% increase in salary. The Departmental year-to-date salary balance is at 44.58%, sufficient funds are available to cover this expenditure. | | | |

| COMMITTEE, BOARD & COMMISSION REVIEW | | | | |
|---|--|--|----------------|---|
| Council Committee: Finance | | <i>Approvals:</i> | | |
| | | Chair/Councilmember | Dan Swatman | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Committee Date: August 11, 2015 | | Councilmember | Donn Lewis | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| | | Councilmember | Randy McKibbin | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Forwarded to: | | Consent Agenda: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Commission/Board Review: | | | | |
| Hearing Examiner Review: | | | | |

| COUNCIL ACTION | |
|----------------------------------|-------------------------|
| Workshop Date(s): | Public Hearing Date(s): |
| Meeting Date(s): August 25, 2015 | Tabled to: |

| APPROVALS | | |
|---|---------------------------------|---|
| Director: John P. Vodopich, AICP | Mayor: Neil Johnson, Jr. | Date Reviewed by: NA |
| | | City Attorney: (if applicable): |

RESOLUTION NO. 2476

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH AFSCME #120 TO RECLASSIFY THE PERMIT COORDINATOR POSITION TO THAT OF A PERMIT CENTER LEAD.

WHEREAS, the City Council is desirous to reclassify the Permit Coordinator position to that of a Permit Center Lead;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Bonney Lake, Washington, does hereby authorize the Mayor to sign the attached Memorandum of Understanding with AFSCME #120 to reclassify the Permit Coordinator position to that of Permit Center Lead at Pay Grade 18.

PASSED by the City Council this 25th day of August, 2015.

Neil Johnson Jr., Mayor

AUTHENTICATED:

Harwood T. Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

Kathleen Haggard, City Attorney

**Memorandum of Understanding
by and between
The City of Bonney Lake (City)
and
AFSCME, Local 120 (AFSCME)**

Recital

This Memorandum of Understanding is entered into by and between the City of Bonney Lake (hereinafter referred to as the City); and AFSCME, Local and only applies to such parties. It is understood and agreed by the parties signatory to the Memorandum of Understanding (MOU) that the language referenced herein has been negotiated.

It is understood and agreed by the parties' signatory to this agreement that the Employer wishes to change the job description for the Permit Coordinator to Permit Center Lead and increase the duties of the position. In addition, the Employer has proposed that the position will move on the salary table contained within the 2015-2017 Collective Bargaining Agreement (CBA) between the Union and the City from a grade 16 to grade 18.

Upon ratification by both parties of this agreement the following is agreed:

1. The position of Permit Coordinator job description has been revised to Permit Center Lead; and
2. The position will move on the salary table contained within the 2015-2017 CBA from a grade 16 to grade 18.
3. The effective date of change will take place at the beginning of the full pay period following ratification of this agreement.

Any dispute regarding the interpretation and/or application of this agreement shall be handled pursuant to the terms of the applicable Union's grievance procedure.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding this _____ day of _____, 2015.

For the City of Bonney Lake

Mayor Neil Johnson, Jr.

For AFSCME, Local 120

Keith Proctor, Shop Steward



Memo

Date : August 11, 2015
To : Finance Committee
From : John P. Vodopich, AICP
Re : Position Reclassification Request - Permit Coordinator to Permit Center Lead

With the layoff of the Building Official in July 2012 and the fact that this position will not be reinstated in the 2015-16 biennium; additional duties and increased workload have occurred within the Department.

I am proposing a reclassification of the Permit Coordinator position to a Permit Center Lead position. Attached you will find a proposed job description at grade 18 in the salary schedule (the same grade change that was made when the Building Inspector II was reclassified to a Plans Examiner in June 2013). With the proposed expansion of duties, including increased supervision of direct reports I believe that this reclassification is warranted and justifiable given the current organization of the Department.

In keeping with the 2015 AFSCME Salary Schedule, this would increase the top end of the salary range from a current \$6,187.40 per month to \$6,855.84, the current Departmental salary budget is adequate to absorb any salary increase associated with this reclassification of the position.

Given the current organization of the Department and recent staffing levels the Permit Coordinator calculates and performs quality checks on all fee estimates made by the Development Review Engineer, assists the Public Works Director in reviewing proposed code changes related to fees and annual CCI/CPI fee increases; has made recommendations for process improvements (electronic plan review) and ensures that revenue streams are kept up to date (ICC building valuation data); comments on building issues related to the issuance of business licenses; ensures that latecomers assessment are properly documented in Eden; and issues fireworks permits.

Recent assignments have provided the Permit Coordinator to be a much more of a public figure to the Council, business and development community by participating in Council committees, Chamber of Commerce and Master Builders Association meetings and events. Reclassification of this position to a Permit Center Lead position provides an avenue to expand upon these duties and assignments related to economic development when warranted and are of direct benefit to the City.

The position of Permit Center Lead would assume the supervision of the Administrative Assistant from the Director. This position would be responsible for overseeing all front counter staff of the Department - Permit Technician, Administrative Assistant, and temporary employees as authorized. Additional duties would include assumption of the lead role in pre-application conferences (coordinating the preparation of the comment letter and leading the meeting itself); researching and preparing monthly permit expiration letters for signature; being the Department's 'point-of contact' for development proposals and active projects; and assumption of business license coordination duties from the Finance Department. This position would serve to further the City's contact with the businesses within the City and assist in furthering economic development within the City.

Please let me know if I can provide you with any additional background information regarding this request. Thank you in advance for your consideration.

POSITION DESCRIPTION

Class Title: Permit Center Lead
Department: Community Development
Division: NA
Date: July 10, 2015

Grade Number: 18 (AFSCME)
FLSA Status: Non Exempt
Union: AFSCME Local 120
Location: Justice and Municipal
Center

GENERAL PURPOSE

Performs a variety of technical, administrative and supervisory work to ensure the timely execution of permit and administrative processes in the Community Development Department.

SUPERVISION RECEIVED

Works under the general supervision of the Community Development Director.

SUPERVISION EXERCISED

Exercises supervision over assigned staff working in the areas of permitting and administrative support of the department. May supervise temporary employees or volunteers.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Manages and supervises assigned operations to achieve goals within available resources.

Serves as the senior member and leader of the permit center and administrative process for the Community Development Department. Provide supervision to assigned staff, assists in the decision making, goal setting, scheduling, planning, evaluation of employee performance and determines process improvements.

Provides necessary supervision, training, direction and assistance to assigned staff. Coordinates the daily activities of the Permit Center, including customer service, filing, processing and reconciling department purchases, receipting, routing of permit applications to appropriate points of activity, and interdepartmental coordination with staff as necessary to ensure timely, efficient, and accurate review and issuance of permits and approvals.

Functions as liaison and primary point of contact for developers and builders; coordinates action and workflow within the Community Development Department, with other City departments and outside agencies. Serves as the City's primary point of contact for the State's Master Business License Program.

Examines plans, technical documents, blue prints and specifications to verify completeness and accuracy of data; collects fees and coordinates the scheduling of technical and procedural inspections and approvals.

May assist in the reviews of plans for a variety of building projects and other construction related permits, and assists applicants to obtain various required City approvals; assists in determining which permits are required, and provides applications, information and agency referrals required by the category and complexity of the project.

Facilitates periodic project status meetings; coordinates with other city departments and agencies as necessary.

Develops and maintains a positive relationship with local businesses and the development community, and other groups and may act as the City's liaison to the various groups and organizations as assigned.

Responds to business inquiries concerning relocation, expansion, remodeling. Determines the required permits and development processes; Develops literature and forms to educate emerging businesses about development regulations.

Meets with applicants to evaluate proposals and assist with successful project implementation; identifies and minimizes potential obstacles in City processes that may negatively affect proposed projects.

Establishes and maintains a relationship with local leasing agents to ensure accurate information is being given to potential lessees including possible fees and code requirements to continue efforts for local economic development.

Attends and participates in a variety of meetings and committees (internally and externally) as assigned; Makes presentations to councils, boards, commissions, civic groups and the general public. Communicates official plans, policies and procedures to staff and the general public.

Assists in the development and maintenance of administrative policies and procedures relating to building and permitting; trains appropriate staff as needed.

Serves as the database administrator for the City's permit tracking and electric plan review software system including but not limited to the creation of new permit types, updating fees on a regular basis, updating standard reports as necessary, working with staff and applicants on the web based portion of the database, and creating and preparing new reports.

Provides complex technical, administrative, and other support to the Community Development Director and Department personnel as needed or directed. May assist the Executive Department, as assigned, in the development and administration of various economic development programs or projects.

Assures that permit application policies and procedures are followed. Checks permit applications for accuracy and completeness, routes to appropriate review staff, monitors application progress for status reports, calculates and receipts fees and prepares permits for issuance.

Gathers, interprets, and prepares data for studies, reports and recommendations; coordinates department activities with other departments and agencies as needed.

Oversees the preparation and distribution of assigned meeting agendas and supporting materials; arrangements for commissions, boards and committee meetings; notifications to commissioners, committee members and appropriate individuals of meeting details; may record, transcribe and distribute minutes of the meetings as required.

Prepares a variety of studies, reports and related information for decision-making purposes.

Performs research on codes and ordinances as assigned to evaluate and recommend improvements to codes and ordinances; and recommends changes to codes, rules and regulations based upon common problem areas and special land use development issues.

Supervises the scheduling of requests for field inspections and maintains an inspection activity log; supervises the data entry of inspection results in a timely manner to ensure accurate information for the inspectors.

Researches problems and complaints regarding commercial and residential buildings, building construction and code compliance; Assists in the resolution of complex and sensitive customer service issues, either personally, by telephone or in writing; Maintains records and documents of customer service issues and resolutions.

Supervises assigned operations to achieve goals within available resources. Supervises staff, assigns work, approves leaves, and evaluates employee performance and determines process improvements. Recommends personnel staffing levels necessary to achieve stated department goals and provides input in the hiring and/or dismissal process.

Assists in the development, organization and implementation of administrative and permitting programs and procedures.

PERIPHERAL DUTIES

Prepares, maintains and stores records, files and logs related to permit issuance and inspections; prepares documents and plans for microfilming.

Serves as a member of various employee committees, as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- A. Graduation from a standard senior high school or GED equivalent, supplemented by two (2) years of post-secondary college or technical training in land use, urban planning, architecture, public administration, building technology, or a closely related field; and
- B. Current Permit Technician certification from ICC or ICBO required; ICC Zoning Inspector certification highly desirable; and
- C. Six (6) years of increasingly responsible development/building experience in an automated development permitting environment including administrative and supervisory responsibility.
- D. Any equivalent combination of education and experience.

Necessary Knowledge, Skills and Abilities:

- A. Considerable knowledge of International Building Codes and general land use development; working knowledge of zoning regulations; considerable knowledge of building administration; considerable knowledge of manual and computerized record keeping and permitting systems;
- B. Skill in the operation of the listed equipment; and
- C. Ability to establish effective working relationships with employees, contractors, developers, architects, engineers, owners, officials and the general public; ability to read and understand complicated plans and blueprints; ability to communicate effectively orally and in writing; ability to supervise assigned staff.
- D. A key value of the City is customer service. This position requires considerable knowledge, ability and skill in the principles and practices of excellent customer service as practiced in both the private and public sectors. This value requires the ability to effectively meet and deal with internal customers and the public while responding to customers in a friendly, pleasant and professional manner using appropriate inflection, grammar and syntax. The ability to handle stressful situations while establishing effective working relationships with employees, supervisors, and the general public. The ability to maintain a professional, courteous, and pleasant demeanor in difficult, stressful situations while diplomatically dealing with difficult people. A willingness is expected to expend extra effort to help the public find answers or information relative to their inquiry or complaint.

SPECIAL REQUIREMENTS

Valid Washington State Driver's License;

PREFERRED

- A. Experience, Knowledge, Skills and Abilities Experience with EDEN or a similar automated permitting system and Plans Examiner certification highly desirable.
- B. Ability to provide technical review of less complicated plans and specifications (decks, garages. Simple tenant improvements) for compliance with state adopted building, plumbing mechanical, Washington State Energy, indoor ventilation and accessibility codes; evaluate proposed plans and specifications for both residential and commercial structures to ensure compliance with fire and life safety, general construction standards, foundation systems, concrete, steel and wood framing systems, roof systems, water distribution, sewer and drainage systems, gas piping, mechanical heating ventilation and air conditioning, combustion air and energy conservation standards is highly desired.

TOOLS AND EQUIPMENT USED

Personal computer, including word processing, spreadsheets, mapping and permitting software; calculator; pencil; ruler; copy and fax machine; phone; mobile or portable radio.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed mostly in office settings. Hand-eye coordination is necessary to operate computers and various pieces of office equipment.

While performing the duties of this job, the employee is frequently required to stand or sit; walk; talk or hear; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderately quiet.

CORE VALUES OF THE CITY OF BONNEY LAKE

We are a team of dedicated professionals who respect our community and one another. We serve the public need with integrity, and will be held accountable for our actions. We choose to be united

in our service to each other and our citizens. Below are a list of six core values that we encourage all our employees to embrace.

Professionalism – Being ambassadors of the City by providing expert service delivery.

Service – Giving helpful assistance or advice to our customers.

Accountability - Performing the duties of my position in a responsible way.

Respect – Fairly considering the rights, opinions and ideas of others.

Integrity – Acting in harmony with the laws and values of the City.

Teamwork – Working together to best serve the community.

It is our intention that the qualified applicant will embrace these values as well.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____
Human Resources Manager

Approval: _____
City Administrator/Mayor

Effective Date: July 10, 2015

Revision History: Revised June 2015 from January 2007 Update

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City of Bonney Lake
City Council Agenda Bill (AB)

| | | |
|---|--|---|
| Department / Staff Member: PW/John Woodcock | Meeting/Workshop Date: August 25, 2015 | Agenda Bill Number: AB-15-97 |
| Agenda Item Type: Resolution | Ordinance/Resolution Number: 2477 | Councilmember Sponsor: Donn Lewis |

Agenda Subject: Amendment to Agreement (Res. 2383) with Transpo Group for the SR 410 / Veterans Memorial Drive Intersection Improvement Project.

Full Title/Motion:
 A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Approving the Amendment to Agreement (Res. 2383) with Transpo Group for the SR 410 / Veterans Memorial Drive Intersection Improvement Project.

Administrative Recommendation:

Background Summary:
 The process to complete the current Plans, Specifications, and Engineering (PS&E) has required additional expenses deemed outside the scope of the original Scope of Work. These items included: 1) more extensive PFA approvals through WSDOT reviews have created design changes in the channelization; 2) additional modifications to the signal plans; 3) increase in the number of traffic control plans; 4) structural wall alterations; and 5) corresponding increases in Project Management and coordination.
Attachments: Resolution, PSA, Amendment, Map

| BUDGET INFORMATION | | | |
|---|-----------------|----------------------|----------------|
| Budget Amount | Current Balance | Required Expenditure | Budget Balance |
| \$50,000 | \$(23,366) | \$32,000 | \$(55,366) |
| Budget Explanation: Revenue: Street – 301.045.042.595.10.63.01 Design- SR410 & VMD Intersection Improvements Revenue: TIF, PSRC Grant, Developer Mitigation | | | |

| COMMITTEE, BOARD & COMMISSION REVIEW | | | | |
|--|--|--------------------------------|-------------------------------------|--------------------------|
| Council Committee: CDC | | <i>Approvals:</i> | Yes | No |
| | | Chair/Councilmember Donn Lewis | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Committee Date: August 18, 2015 | | Councilmember Randy McKibbin | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | | Councilmember James Rackley | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Forwarded to: | Consent Agenda: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| Commission/Board Review: | | | | |
| Hearing Examiner Review: | | | | |

| COUNCIL ACTION | |
|-------------------|-------------------------|
| Workshop Date(s): | Public Hearing Date(s): |
| Meeting Date(s): | Tabled to: |

| APPROVALS | | |
|------------------------------------|--------------------------------|--|
| Director: Dan Grigsby, P.E. | Mayor: Neil Johnson Jr. | Date Reviewed by City Attorney: (if applicable): |

RESOLUTION NO. 2477

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, AUTHORIZING AN AMENDMENT TO AGREEMENT (RESOLUTION 2383) WITH TRANSPRO GROUP FOR THE SR 410-VMD INTERSECTION IMPROVEMENTS PROJECT.

WHEREAS, the City Council approved Resolution 1494 on September 27, 2005 to the Transpo Group to design the SR 410 – Sumner Buckley Intersection Improvements; and

WHEREAS, the City Council approved Resolution 2357 on January 28, 2014 to purchase the last remaining right of way parcel for the SR 410 – Veterans Memorial Drive Intersection Improvement Project (Phase 2); and

WHEREAS, the City Council approved Resolution 2397 on August 26, 2014 to accept payment in lieu of NASH designing and building the improvements for the SR 410 – VMD Improvements Project; and

WHEREAS, the City Council approved Resolution 2383 on May 13, 2014 to update the SR 410-VMD Intersection Improvement plans for contract advertisement with Transpo Group; and

WHEREAS, due to additional design work required outside the scope of work proposed by the design team to address additional Channelization Plan for Approval work, Structural redesign of retaining walls, and corresponding Project Management due to direction made by WSDOT the city will amend the current Transpo Group Contract for \$32,000; and

WHEREAS, this cost increase will exceed the amount of budget planned for Design in 2015 and will require a budget amendment;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON HEREBY RESOLVES AS FOLLOWS:

That the City of Bonney Lake Council does hereby authorize the Mayor to sign the attached Amendment to Agreement with the Transpo Group.

PASSED BY THE CITY COUNCIL this 25th day of August, 2015.

Neil Johnson, Jr., Mayor

AUTHENTICATED:

Harwood T. Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

Kathleen Haggard, City Attorney

Amendment to Agreement for Services

| | | | |
|---------------------------|-----------------------------------|-----|----------|
| Client Name: | City of Bonney Lake | | |
| Project Name: | SR 410 / Veteran's Memorial Drive | | |
| Original Agreement Dated: | May 13, 2014 | | |
| Amendment Dated: | July 31, 2015 | TG: | 05093.02 |

The existing Agreement for Services between Transpo Group (Transpo) and City of Bonney Lake (Client) is amended to include the following additional services, and revised fee projection. All terms and conditions described in the Agreement remain in force and are not modified by this Amendment.

Scope of Services

The requested amendment is due to the following changes from the original project scope:

Task 01 – Project Management and Coordination

Several comments received from the City and WSDOT required additional time to coordinate with Subconsultants and the City. These include:

- Coordination between geotechnical engineer and project team regarding inconsistencies in original geotechnical report that affected the wall design (see Task 4.2 below). This was not known at the time the original contract was written and represents additional work required to address WSDOT comments.

Task 03 – Channelization Plan for Approval

Our original scope of work dated May 13, 2014 included two (2) submittals of the Plan for Approval (PFA) to WSDOT. An amendment was submitted to the City which included additional work required to address comments received from WSDOT including the redesign of the right turn lane at Meyer, and changes to the extents of median curbs as well as changes to the PFA to address a request from the City to change the right-turn channelization on the southbound approach of the VMD intersection. This amendment did not change the number of submittals assumed for approval of the PFA. All submittals of the PFA are described below:

- July 17, 2014 – PFA submitted to City for Review. Minor comments received same day via email. Additional comment regarding southbound dual right-turn lane received August 21.
- August 26, 2014 – Submitted revised PFA to City addressing all comments. City forwarded PFA to WSDOT for review. Comments received from WSDOT August 29 - September 8, 2014. This included comments regarding submittal of truck turning templates and the redesign of the right-turn lane at Meyer's, which were changes to the design not included in the original scope.
- October 16, 2014 – Resubmittal of PFA addressing ALL comments received from WSDOT submittal. Additional NEW comments received November 25 requesting justification for 11 foot lanes and December 3 from WSDOT Traffic.
- December 17, 2014 – 1st Pre-Mylar submittal addressing ALL previous comments. Received additional comments December 29.
- January 23, 2015 – 2nd Pre-Mylar submittal addressing comments from 1st pre-mylar submittal.
- March 17, 2015 – Mylar submittal.

This amendment includes all additional submittals with the exception of the August 26, 2014 and January 23, 2015 2nd Pre-Mylar submittal. **The work associated with the August 26, 2014 submittal was included in a previous amendment and the 2nd Pre-Mylar submittal is excluded due to comments received from the first pre-mylar submittal being related to errors in drafting.**

Task 04 – Review and Update Plans, Specifications, and Cost Estimate

4.1 Roadway Design Review

Miscellaneous modifications were required after the submittal of 100% plans due to WSDOT, City, and Prime requests. These include:

- Changes to Sheet numbering – required due to added sheets related to 100% resubmittal comments including traffic control and staging (see Task 4.3)
- Calculations for signal clearances
- Calculations for soil disturbances – requested in email from City February 19, 2015
- Modify median curb for DQ access – change in design direction requested in email from City May 7, 2015
- Wall Profile redesign – due to changes in wall design as a result of WDOT geotechnical comments (see Task 4.2)
- Top of Wall Ditch redesign – due to changes in wall design as a result in WSDOT geotechnical comments (see Task 4.2)

4.2 Structural Review

On January 15, 2015, the following comment was received from Jim Cuthbertson, Chief Foundations Engineer in WSDOT's Geotechnical office:

Geotechnical Report Comments

Comments on: Associated Earth Sciences, Inc., April 29, 2010, Project No.KE050512D SR 410 and Sumner-Buckley Highway Intersection Improvements.

1. *Section 6.4 Ground Motion (pg 9) recommends 2006 IBC to obtain accelerations for seismic design. WSDOT follows AASHTO for structure design. Although similar to AASHTO, the IBC spectral accelerations do not mesh well with AASHTO design methods. AASHTO design methods are required for all structures within WSDOT right of way. The WSDOT geotechnical Design Manual and WSDOT Bridge Design Manual provide specific requirements for wall design which have not been followed. WSDOT design Manuals can be obtained from: <http://www.wsdot.wa.gov/Publications/Manuals/index.htm>*
2. *The report does not address seismic design for the retaining walls. Seismic design was required for all walls at the time of report preparation. The current AASHTO LRFD Bridge Design Specifications, Seventh Edition 2014 requires seismic design for walls only where Peak Ground acceleration A_s is greater than 0.4 g. See section 11.5.4.2 in AASHTO for more information.*

These comments required the reevaluation of the geotechnical information supplied in the report provided under separate contract dated April 29, 2010. The original report referenced IBC standards, rather than AASHTO when reporting seismic loads. Coordination was required between the design team and the original geotechnical engineer, as well as with Mr. Cuthbertson. The geotechnical looked at the whole design per WSDOT Design Manual, and came back with new soil pressures that were larger than previously reported. These pressures were large enough that the soldier wall cantilever design concept, as shown in the 100% plans, was not sufficient. The option of using secant pile wall design for portions of the wall, in order to avoid any tie-back into adjacent property was explored. After additional coordination with the geotechnical engineer, a more refined analysis was prepared which resulted in loads that could be accommodated by the original design with heavier H-pile sections. This issue was a result of updated standards for wall design since the time the project was shelved in 2011 and was not anticipated during our original scoping.

It should be noted that the wall was not redesigned to 2014 AASHTO standards. Rather, in coordination with the reviewer, the previous standard used in the 100% plans was utilized with the corrected AASHTO loads.

4.3 Traffic Design Review

Traffic Control and Staging– Our original contract budgeted 3 sheets for traffic control and staging plans assuming the contractor would be required to provide a full, detailed, traffic control plan for approval prior to beginning work. This assumption was made based on previous experience on other similar projects. 100% Plans were submitted to WSDOT for review on December 8, 2014 and contained 7 sheets showing general

construction staging and traffic control for major work phases. Comments were received in December and January of 2015. These comments indicated that the following would need to be provided:

- Staging plan
- Class A signing plan
- Traffic control plan
- Pedestrian control plan

The plans submitted with the 100% submittal included the staging plan and a general traffic control plan. However, the WSDOT comments resulted in the need to provide additional details including all temporary construction signing; detailed traffic control plan including temporary pavement markings and device placement; and a pedestrian control and detour plan. This was contrary to our assumption in the original contract and represented a change in design direction detailed in our original scope.

As part of the amendment submitted January 26, 2015, the total number of sheets for the traffic control and staging plans was increased to 8 sheets. 100% plans were resubmitted to WSDOT on March 13, 2015 containing 11 Traffic Control and Staging sheets. Comments on the 100% resubmittal were received from the City and WSDOT in March of 2015. These comments included:

- Change to the closure plan of VMD – the 100% resubmittal showed a 10-day closure. Plans were revised to only allow full closure at night with northbound closure during the day.(additional 2 sheets)
- Additional scenarios were requested and added to delineate left-lane closure, right-lane closure, and shoulder closure. (additional 3 sheets)
- Miscellaneous comments regarding changes in notes, added signs, changes in taper lengths etc.
- Several comments that were evaluated and not incorporated including providing cross-sections for different stages, and providing trapezoid when shifting opposite directions of traffic simultaneously.

These comments resulted in an additional 5 sheets, for a final total of 16 Traffic Control and Staging sheets. This amendment includes work necessary to prepare the 8 additional sheets not included in the January amendment.

It should be noted that the traffic control and staging plans were included as a result of a comment WSDOT had provided on the previous plans prepared under separate contract and finalized in 2011. The first opportunity for review of the traffic control and staging plans by the City and WSDOT was on the 100% submittal in December, 2014.

Additional Modifications to Signal Plans – In comments received in January of 2015 on the 100% submittal and March of 2015 on the 100% resubmittal, several changes were requested that were not standards based but based on WSDOT Olympic Region preferences. Original design met all requirements of ADA and WSDOT and the requested change was a change in design direction from previous submittals and published standards. These included:

- A request for a custom cabinet foundation detail. – This request was originally provided in the 100% submittal comments and was related to the Type D, Modified Type B, and signal controller cabinets (3 cabinets) located on the same foundation. No foundation exists in the standard plans for this scenario and the reviewer requested a custom foundation detail. However, one of the service cabinets was eliminated and a reference to a two-cabinet foundation in the standard plans was included for the 100% resubmittal. The request for a custom foundation detail was repeated in the 100% resubmittal comments and a detail was prepared and included in the final plans.
- Due to 100% submittal comments, several pedestrian poles were changed and pedestrian signal equipment relocated to meet Olympic Region preference. This required changes to wiring and conduit runs which affected several sheets.



| SR410 Wall/ VMD Review Services | | | | | | | | | |
|--|--------------|-----------------|---------------------|----------------------|--------------------|----------------|-------------|---|----------------|
| Design Review and PS&E Services | | | | | | | | | |
| Task 4.1 - Roadway Design Review Work Element Items | QA/QC | Project Manager | Senior Civil Engr. | Project Civil Engr. | Staff Civil Engr. | Cadd Tech | Clerical | | Total |
| Changes to Sheet numbering | | | | | | | 1 | 1 | |
| Calculations for signal clearances | 1 | | | 2 | | | | | |
| Calculations for soil disturbances | | | | 2 | | | | | |
| Modify median curb for DQ access | 1 | | | 4 | | 8 | | | |
| Wall Profile redesign | | 1 | | 4 | | 8 | | | |
| Top of Wall Ditch redesign | | | | 4 | | 8 | | | |
| Additional submittal over what was identified in the original scope. | | 1 | | 4 | | 8 | | | |
| Total | 2 | 2 | 0 | 20 | 0 | 33 | 1 | | 58 |
| | \$ 55.00 | \$ 59.00 | \$ 55.00 | \$ 50.00 | \$ 42.00 | \$ 37.00 | \$ 20.00 | | |
| Total | \$110 | \$118 | \$0 | \$1,000 | \$0 | \$1,221 | \$20 | | \$2,469 |
| | | | | | | | | | \$0 |
| | | | | | | | | | \$4,158 |
| | | | | | | | | | \$6,627 |
| Task 4.2 Structural Design Review Work Element Items | QA/QC | Project Manager | Senior Struc. Engr. | Project Struc. Engr. | Staff Struc. Engr. | Cadd Tech | Clerical | | Total |
| Addressing WSDOT comments | 1 | 4 | 2 | 4 | 8 | | | | |
| Soldier Pile Wall Design Revision per Geotech Information | 1 | 6 | 14 | 10 | | 12 | 4 | | |
| | 2 | 10 | 16 | 14 | 8 | 12 | 4 | | 66 |
| | \$ 59.00 | \$ 59.00 | \$ 54.50 | \$ 48.00 | \$ 36.00 | \$ 37.00 | \$ 20.00 | | |
| Total | \$118 | \$590 | \$872 | \$672 | \$288 | \$444 | \$80 | | \$3,064 |
| | | | | | | | | | \$0 |

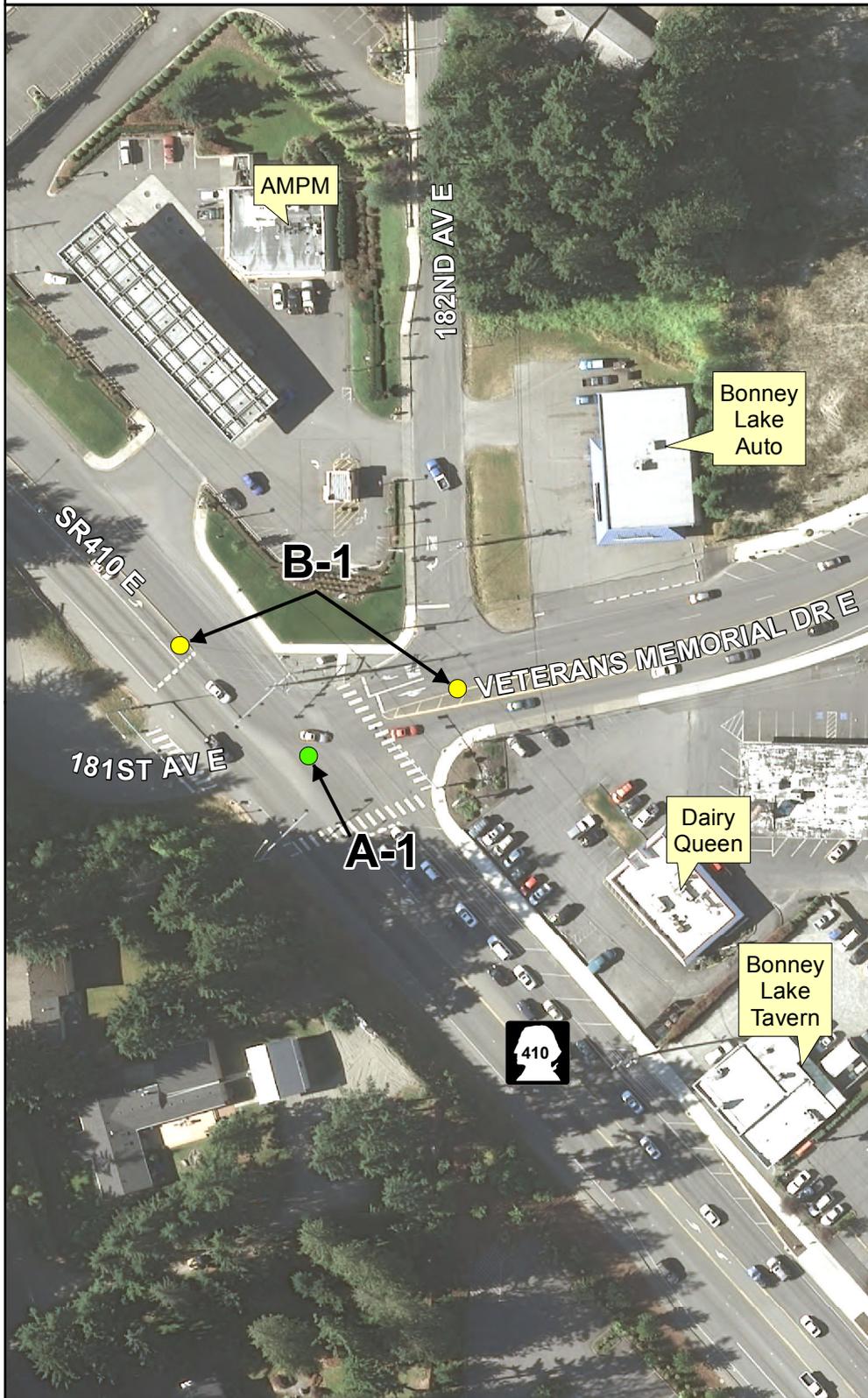
Six Year Transportation Improvement Program

SR410 at Veterans Memorial Drive



City of Bonney Lake

Map 1



- **A-1**
 SR410 at
 Veterans Memorial Drive

 Dev/TIF/Grant
 \$750,000
 Phase 2 - Signal upgrade
 and additional turn lanes.
 With Project B-1

- **B-1**
 SR410 and
 Veterans Memorial Drive

 Dev/TIF/Grant
 \$4,150,000
 Phase 2 - Additional
 turn lanes on SR 410
 and widen to 5 lanes
 on VMD. With Project A-1

100

Feet



May 28, 2014