

**CITY COUNCIL WORKSHOP**

**July 21, 2015  
5:30 p.m.**

**AGENDA**



*“Where Dreams Can Soar”*

*The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*  
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*The City Council may act on items listed on this agenda, or by consensus give direction for future action.  
The Council may also add and take action on other items not listed on this agenda.*

**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER:** Mayor Neil Johnson

**II. ROLL CALL:**

Elected Officials: Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.

**III. AGENDA ITEMS:**

- A. **Council Open Discussion**
- p. 3 B. **Review of Council Minutes:** Review of Draft Minutes: June 16, 2015 Workshop, June 30, 2015 Special Meeting; and July 14, 2015 Meeting.
- p. 15 C. **Discussion Following Public Hearing:** AB15-79 for 2016–2021 Six Year Transportation Improvements Program (Resolution 2469).
- p. 25 D. **Discussion/Action:** AB15-86 – Resolution 2472 – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Rejecting Bids For The SR 410 – Veterans Memorial Drive Intersection Improvements Project And Authorizing A Rebid Of The Project Construction.
- p. 27 E. **Discussion:** AB15-87 – Parks Ad Hoc Committee Recommendations.
- F. **Discussion:** Placing a Fireworks Ban Referendum on the November Ballot. (Further discussion following Public Safety Committee Meeting. No advance materials).
- G. **Presentation:** Mid-Year Financial Report. (No advance materials)

**IV. EXECUTIVE/CLOSED SESSION:**

Pursuant to RCW 42.30.110 and/or RCW 42.30.140, the City Council may hold an executive or closed session. The topic(s) and duration will be announced prior to the session.

**V. ADJOURNMENT**

**For citizens with disabilities requesting translators or adaptive equipment for listening or other communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.**

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**CITY COUNCIL WORKSHOP**

**June 16, 2015  
5:30 P.M.**

**DRAFT MINUTES**



*"Where Dreams Can Soar"*

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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. CALL TO ORDER** – Mayor Neil Johnson, Jr. called the workshop to order at 5:30 p.m.
- II. ROLL CALL:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Police Chief Dana Powers, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Kathleen Haggard, Records & Information Specialist Susan Haigh, Senior Planner Jason Sullivan, and Human Resources Manager Jenna Richardson.

**III. AGENDA ITEMS:**

**A. Council Open Discussion:**

Lake Tapps Water Levels: City Administrator Morrison said he attended a conference call with Cascade Water Alliance (CWA) earlier in the week, and expects CWA to publish a press release soon. CWA plans to open Lake Tapps for non-motorized boats starting this weekend but are uncertain when the lake will reach recreational levels. In the meantime the Bonney Lake and North Lake Tapps boat launches will remain closed. Councilmember Lewis said the water will likely be colder than usual since a lot of water is being added quickly, and the lake will not have time to warm up.

Lake Bonney: Councilmember Watson suggested the floating dock that was removed from Lake Tapps be placed at Lake Bonney for use along the shore. Mayor Johnson said he will ask staff to look into the possibility, but noted that Washington State owns the existing Lake Bonney boat launch.

Chamber of Commerce: Councilmember Watson said the Bonney Lake Chamber of Commerce's new community guide is printed and now available.

Coalition for Families: Councilmember Watson said he attended a Communities for Families meeting on June 4, 2015 in Sumner. Meeting topics included a presentation by Bonney Lake Special Events Coordinator David Wells; notice that the STARR program is moving to Sumner Middle School (along with the Family Support Center); free transportation available to residents by calling 2-1-1; call for volunteers to work with youth in crisis for the Bridges Program; and community outreach information from the Bonney Lake Drug Free Communities Coalition.

**Facilities:** Councilmember Hamilton asked about the status of the Public Safety Building heating system. Director Vodopich said the Permit Center issued the permit for the furnace earlier in the day. City Administrator Morrison said the new system will be installed before winter and is sourced through State contracts.

**Cayuse Pass:** Councilmember Hamilton said he read about the Enumclaw City Council's resolution supporting year-round opening of Cayuse Pass. He said historically this route was considered as a main route to eastern Washington before World War II. He said opening this route year-round could provide an economic boost for the area. He suggested Councilmembers consider this long-term possibility, and cities like Buckley, Sumner, Puyallup, and Enumclaw might be interested as well.

**Food Bank:** Councilmember Minton-Davis said she attended the Bonney Lake Community Resources (BLCR) Board Meeting and discussed the proposed new temporary downtown location for the Food Bank with members. She encouraged Councilmembers to talk with the Board members (who attended the last Council meeting) to get to know them, their vision for BLCR, and the services they provide.

**Solid Waste Services:** Councilmember Watson said he and Councilmember McKibbin attended a meeting with Waste Connections (D. M. Disposal) on June 12, 2015. He said Waste Connections seems very receptive to the city's needs and concerns. Councilmember McKibbin said he set up the meeting and has been working with them on glass recycling locations. Waste Connections plans to provide another annual presentation to the Council in November and will have a truck in the Bonney Lake Days Parade. Mayor Johnson said the company is doing a good job with communications and community outreach. Councilmember Lewis agreed that they have provided good communication to residents.

- B. **Review of Council Minutes:** Review of Minutes: June 2, 2015 Council Workshop; June 9, 2015 Special Council Meeting (Committee of the Whole); June 9, 2015 Regular Council Meeting.

The minutes were forwarded to the June 30, 2015 Council Meeting for action with minor typographical corrections.

- C. **Action:** (Tabled from 6/9/2015 Council Meeting) **AB15-49 – Resolution 2450 – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Expressing The Intent To Adopt The Community Mobility Element Of The Comprehensive Plan.**

**Councilmember Lewis moved to approve Resolution 2450. Councilmember Watson seconded the motion.**

Senior Planner Sullivan explained that staff are incorporating various updates for the final version based on Council input as well as comments from the Puget Sound Regional Council. He said the final version will be provided with the Comprehensive Plan elements at the June 30, 2015 Meeting for final approval. Mayor Johnson thanked staff for their work preparing the updated element.

**Resolution 2450 approved 7 – 0.**

- D. **Discussion/Action: AB15-72 – Resolution 2462 – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Contract With**

RH-2 Engineering, Inc. For Services To Design And Programming Efforts For SCADA Systems Upgrade – Phase 2.

**Councilmember Rackley moved to approve Resolution 2462. Councilmember Lewis seconded the motion.**

Deputy Mayor Swatman said this proposed contract is time-sensitive, and due to the cancellation of the June 23rd Meeting it was placed on the Workshop agenda for action rather than going through Committee first. Councilmember Rackley asked that the Council be notified when items bypass committee review. Councilmember Lewis noted the item was on the draft Community Development Committee agenda, but it was moved to Workshop for action to avoid delay.

**Resolution 2462 approved 7 – 0.**

- E. **Discussion/Action: AB15-73 – Resolution 2463** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A Labor Agreement With The Bonney Lake Police Guild Representing The Commissioned And Support Employees, From January 1, 2015 Through December 31, 2017.

**Councilmember Watson moved to approve Resolution 2463. Councilmember Rackley seconded the motion.**

Councilmember Watson agreed to be the sponsor for the agenda item. Mayor Johnson thanked staff, especially Human Resources Manager Jenna Richardson, for working to get an agreement that both sides are happy with, and keeping a good working relationship between everyone involved. Deputy Mayor Swatman thanked the Council for supporting the involvement of a professional consultant. He said he hopes a consultant will be hired for future labor negotiations as it helps craft a better agreement for both sides.

**Resolution 2463 approved 7 – 0.**

- F. **Discussion:** AB15-71 – Ordinance D15-71 – Proposed Revisions to the Council Rules & Procedures.

City Administrator Morrison explained the proposed revisions to provide clarity and convenience for staff and correct and streamline language. The proposed ordinance also eliminates the Committee of the Whole, with significant issues moving to full Council Workshops on a case-by-case basis. Mayor Johnson said it is important to review and revise the Council rules as needed.

Deputy Mayor Swatman said the proposed ordinance was developed by the administration and he does not favor all the revisions. Councilmember Rackley said he does not support the proposed changes, and he feels the Council's effectiveness has eroded. Mayor Johnson disagreed and said it is important for Council to adopt the rules it wants, and to prevent a combative relationship between staff and the Council.

Councilmember Watson said he does not support the proposed revisions, which restrict topics Committees can discuss. He and other councilmembers spoke against eliminating the Committee of the Whole (COW). City Administrator Morrison said he understood the Council wished to abolish the COW based on discussions at the Retreat. Several Councilmembers said that was not their intention and spoke in favor of retaining the

COW. Councilmember Lewis said the Council discussed issues with managing COW meetings, audio recordings, and special versus regular meetings. Mayor Johnson said the COW seems to duplicate the purpose of Workshop study sessions, and if all Councilmembers want to discuss Finance Committee items those should be brought forward to Workshop rather than holding a special meeting.

Councilmembers discussed options to adjust the role and scheduling of Committee meetings and Council Workshops. Councilmember McKibbin said all agenda items should come through a Committee first, then to Workshop and a full Meeting. He spoke in favor of continuing COW meetings along with committee meetings and workshops.

Councilmember Hamilton expressed concern about public perception with special meetings and compliance with the Open Public Meetings Act (OPMA). He spoke in favor of eliminating the COW and suggested membership and attendance at Finance Committee meetings be more flexible so different Councilmembers could attend. He said all items come before the full Council eventually and anyone can pull items for further discussion. Deputy Mayor Swatman said while the Council’s meetings are in line with the OPMA, there is potential for ambiguity about what is discussed at special meetings.

Councilmember Minton-Davis said the proposed ordinance does not list the Economic Development Committee in the regular agenda reports and issues. She also suggested the minimum of 12 Committee meetings per year be discussed.

Mayor Johnson said since the Council does not support the proposed revisions they will be tabled. He asked Councilmembers to bring proposed revisions or concerns about Council rules to the Deputy Mayor, and staff to bring proposed revisions to the City Administrator or himself.

**IV. EXECUTIVE/CLOSED SESSION:**

Pursuant to RCW 42.30.110(1)(c), the Council adjourned to an Executive Session at 6:20 p.m. for 20 minutes to discuss the price of real estate. The Council returned to chambers at 6:39 p.m. No action was taken.

**V. ADJOURNMENT:**

**At 6:39 p.m., Councilmember Rackley moved to adjourn the Council Meeting. Councilmember Watson seconded the motion.**

**Motion to adjourn approved 7 – 0.**

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council at the June 16, 2015 Workshop:

- Jenna Richardson, City of Bonney Lake –Police Guild Contracts and Substantive Changes Memo.

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**CITY COUNCIL  
SPECIAL MEETING**

**June 30, 2015  
4:00 P.M.**

**DRAFT MINUTES**



*“Where Dreams Can Soar”*

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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER:** Deputy Mayor Dan Swatman called the meeting to order at 4:00 p.m.

**Roll Call:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Deputy Mayor Swatman, elected officials attending were Councilmember Mark Hamilton, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson. Mayor Neil Johnson, Jr., and Councilmembers Mark Hamilton and Donn Lewis were absent. Councilmember Hamilton arrived at 4:14 p.m.

**Councilmember Rackley moved to excuse Hamilton and Lewis. Watson seconded the motion.**

**Motion to excuse Councilmember Hamilton and Lewis’ absence approved 5 – 0.**

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief Financial Officer Cherie Gibson, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Kathleen Haggard, Records & Information Specialist Susan Haigh, and Senior Planner Jason Sullivan.

**A. Presentation:** Tacoma-Pierce County Health Department – Bonney Lake 2015 Comprehensive Plan Periodic Update.

Mr. Frank Dibiasi, Division Director for the Environmental Health Division of the Tacoma-Pierce County Health Department spoke about the partnership between TPCHD and the City of Bonney Lake in developing the city’s Comprehensive Plan. He described the focus of the Health Department on community health. He said Amy Pao was hired to work with public agency planning staff to connect public health with planning and Comprehensive Plans. He said they partnered closely with Bonney Lake and particularly Jason Sullivan. Sullivan was first recipient of Health Dept’s scholarship for training at a planning conference in Chicago. He said they look forward to continuing partnership in future.

**II. CONSENT AGENDA:**

**A. Approval of Reviewed Minutes:** June 2, 2015 Council Workshop; June 9, 2015 Special Council Meeting (Committee of the Whole); June 9, 2015 Regular Council Meeting.

- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable checks/vouchers #71337-71371 (including wire transfer #'s 06022015, and 2015061201) in the amount of \$277,575.50.  
Accounts Payable checks/vouchers #71372-71412 (including wire transfer #'s 20150601, and 20150602) in the amount of \$555,081.21.  
VOIDS: 70230 – replaced with check #71261; 70257 – replaced with check #71298; 70273 – replaced with check #71273; 70284 – replaced with check #71294; 70313 – replaced with check #71293; 70328 – replaced with check #71292; 70359 – replaced with check #71330; 70445 – replaced with check #71323; 70460 – replaced with check #71291; 70534 – replaced with check #71321; 70535 – replaced with check #71322; 70536 – replaced with check #71325; 70729 – replaced with check #71324; 70733 – replaced with check #71331; 70742 – replaced with check #71312; 70754 – replaced with check #71289; 70768 – replaced with check #71311; 70769 – replaced with check #71277; 70775 – replaced with check #71336; 70776 – replaced with check #71315; 70777 – replaced with check #71284; 70780 – replaced with check #71329; 70792 – replaced with check #71326; and 70793 – replaced with check #71309.
- C. **Approval of Payroll:** Payroll for June 1-15th, 2015 for checks #32445-32471 including Direct Deposits and Electronic Transfers is \$ 501,594.60.

**Councilmember Watson moved to approve the Consent Agenda. Councilmember Rackley seconded the motion.**

**Consent Agenda approved 5 – 0.**

**III. FULL COUNCIL ISSUES:**

- A. **AB15-51 – Ordinance \_\_\_ [D15-51]** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting Bonney Lake 2035 As The Comprehensive Plan For The City Of Bonney Lake.

**Councilmember Rackley moved to approve Ordinance \_\_\_. Councilmember Watson seconded the motion.**

Swatman asked if there was anyone in the audience wishing to speak on the ord.  
None.

Swatman – any staff update? Jason – no. Watson – pleased with detailed work done by Jason and other staff to put together the final result.

**Ordinance \_\_\_ approved 5 – 0.**

- B. **AB15-78 – Resolution 2468** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Professional Services Agreement With Coldwell Banker Commercial Offenbecher To Provide Real Estate Listing Services For The City Of Bonney Lake.

**Councilmember Watson moved to approve Resolution 2468. Councilmember Rackley seconded the motion.**

Swatman – understand Mayor interested in using Annex bldg. for short-term office rental (hourly or daily) possibly. McKibbin – what is term of contract? Morrison – just 6 months, primarily for Junction 192 surplus property, wait to determine old Annex property until decide whether to lease or do office incubator. The commission would apply to annex if we asked them to. If a lease ended up coming up a lease would come back to the Council for consideration. McKibbin this approves listing 2 but for now just 1 to be listed actively. Morrison – references for sale are for J192 property; sections for lease are annex property. McKibbin support putting both properties on the contract. Swatman – in past leasing agent had proposals the council rejected, so Mayor wants time to decide what to do with annex property.

Watson moved to amend resolution to list “this property”. Minton-Davis made a friendly amendment to strike the words “to lease the old City Hall Annex, and”, which Watson agreed to.

Haggard suggested make motion to amend resolution to reflect sale of J192 property and staff can amend.

Watson withdrew motion.

**Watson moved to amend the resolution language to refer only to Junction 192. Rackley seconded the motion.**

**Motion to amend approved 6 – 0.**

Councilmember Minton-Davis noted the date, duration, and price are blank on the agreement provided in the packet. Morrison – commence when signed, term is 6 months after commences. Cost is percentage of sale; appraisal for commercial purposes \$1,250,000 and multi-family about \$848k. Put out to bid at \$1 mill but no bids, without taking out land for lift station.

Hamilton – current zoning? C-2 – allows multi-family. Agmt would broaden market for commercial or multi-family. What is council’s interest, broad or limit to one or other? Hamilton & Rackley – keep broad and see what comes in. Morrison – highest \$\$ is commercial but inquiries to date all multi-family. Suggest put in price of \$1,250,000 in listing price.

Council consensus to insert date range to begin July 1st thru December 31st. and price \$1,250,000

Hamilton – reasonable amt for market? If no takers at \$1 mill. McKibbin & Rackley – can negotiate this is starting list price.

**Resolution 2468 approved as amended 6 – 0.**

**IV. EXECUTIVE/CLOSED SESSION:** None.

**V. ADJOURNMENT**

**At \_\_\_ p.m., Councilmember Watson moved to adjourn the Council Meeting.  
Councilmember Minton-Davis seconded the motion.**

**Motion to adjourn approved 6 – 0.**

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council at the June 30, 2015 Special Meeting: None.

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*

CITY COUNCIL MEETING

July 14, 2015  
7:00 P.M.



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DRAFT MINUTES

"Where Dreams Can Soar"

**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER** – Mayor Neil Johnson, Jr. called the meeting to order at 7:00 p.m.

- A. Flag Salute: Mayor Johnson led the audience in the Pledge of Allegiance.
- B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson. Councilmember Donn Lewis was absent.

**Deputy Mayor Swatman moved to excuse Councilmember Lewis' absence.  
Councilmember Watson seconded the motion.**

**Motion approved 6 – 0.**

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Police Chief Dana Powers, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Kathleen Haggard, and Records & Information Specialist Susan Haigh.

**C. Announcements, Appointments and Presentations:**

- 1. Announcements: None.
- 2. Appointments:
  - a. **AB15-83** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Confirming The Mayor's Appointment Of Nicholas Scott Thiel To Position #4 On The Bonney Lake Parks Commission For A Term Ending April 6, 2018.

**Councilmember Rackley moved to approve motion AB15-83.  
Councilmember Watson seconded the motion.**

Mayor Johnson said Nicholas will be a senior at Bonney Lake High School next year and he is excited to participate on the Parks Commission. This appointment means all commissioner positions are currently filled.

**Motion approved 6 – 0.**

- 3. Presentations:
  - a. **Proclamation:** Salute to Armed Forces Day – July 15, 2015.

Mayor Johnson read the proclamation aloud and encouraged citizens to recognize service men and women. USO Volunteer Debbie McDonald was invited to

she speak. She thanked the Mayor, City Council, and the Bonney Lake Lions Club for supporting this first-time event. She said the USO Mobile Van, National Guard Rock Wall, and Fisher House (which offers services for military families) will be at the Tunes @ Tapps event on July 15th. Proceeds from concession sales will support the USO. She said volunteers are already planning ahead for next year's event.

D. Agenda Modifications:

**Councilmember Rackley moved to remove Full Council Issues, Item A., Resolution 2472, from the agenda. Councilmember Watson seconded the motion.**

Mayor Johnson said Public Works staff confirmed that a winning bid was accepted, and they no longer need to reject and re-advertise the project.

**Motion to modify the agenda to remove Resolution 2472 approved 6 – 0.**

**II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:**

A. Public Hearings:

1. **AB15-79** – A Public Hearing Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Consider Resolution 2469, To Adopt The 2016–2021 Six Year Transportation Improvements Program.

**Mayor Johnson declared the public hearing open at 7:06 p.m.**

Mayor Johnson noted several people had signed up to speak on the Public Hearing sign-in sheet, but they all intended to speak during citizen comments, not during the Public Hearing.

**Seeing no one coming forward to speak, Mayor Johnson closed the public hearing at 7:07 p.m.**

B. Citizen Comments:

Theresa Youngblood, 6358 S Island Drive, Bonney Lake, lives on Inlet Island and spoke about the dangers of illegal fireworks. She said she and her husband have spoken with numerous City and East Pierce Fire staff and have emailed the Council about their concerns. She spoke about the lack of enforcement and problems with fireworks laws.

Mayor Johnson encouraged Mrs. Youngblood to attend a meeting of the Public Safety Committee. Councilmember Watson said discussion about fireworks is on the Committee's agenda for their next meeting on August 3, 2015 and it is a good opportunity to have a conversation with staff and councilmembers. Deputy Mayor Swatman said many types of fireworks are illegal in the State. Police Chief Powers said the ordinance would need to be researched to determine what can be done.

Robert Kanany, 7410 182nd Ave E, Bonney Lake, spoke about an ongoing issue between himself and the City regarding an Accessory Dwelling Unit on his property. He said he

had many friends in attendance at the meeting. He questioned the fairness of the fine imposed by the City and requested an opportunity to work with the Council.

Mayor Johnson said the issue is now in the Council's hands and any communications will come from the City Attorney. Deputy Mayor Swatman said the issue has gone on for many years and has gone through the court system. City Attorney Haggard said the Court of Appeals ruled in favor of the City again in rejecting Mr. Kanany's most recent appeal and the City Attorney's office is going through the process to collect the judgement. She said the City could negotiate a settlement in lieu of pursuing collection of the judgement.

Dan Decker, 20401 70th St E, Bonney Lake, said he has objections to the Mayor's appointment of a student to serve on the Park Commission. He suggested a special position be created to allow someone under the age of 18 to serve on the commission as a non-voting member.

- C. Correspondence: None.

### III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee: Deputy Mayor Swatman said the Committee has not met since the last Council Meeting.
- B. Community Development Committee: Councilmember Rackley said the Committee forwarded two items to the current Meeting's Consent Agenda and one item to Full Council Issues on the current agenda.
- C. Economic Development Committee: Councilmember Minton-Davis said the Committee met earlier in the afternoon and heard a report on the City's first "Good Morning Bonney Lake" meeting, which is a partnership with the Chamber of Commerce. The next morning meeting is on July 28, 2015 in the Justice & Municipal Center at 8:30 a.m. She said a representative from Buxton Company presented information to the Committee about economic development services.
- D. Public Safety Committee: Councilmember Watson said the Committee has not met since the last Council Meeting.
- E. Other Reports: None.

### IV. CONSENT AGENDA:

- A. **Approval of Accounts Payable and Utility Refund Checks/Vouchers**: Accounts Payable checks/vouchers #71413-71422 in the amount of \$1,170.00.  
Accounts Payable checks/vouchers #71423-71466 (including wire transfer #'s 20150603, 20150604, and 20150605) in the amount of \$144,714.60.  
Accounts Payable checks/vouchers #71467-71531 in the amount of \$726,362.44.  
Accounts Payable wire transfer #2015061701 in the amount of \$37,375.81 for p-card purchases.  
Accounts Payable checks/vouchers #71532 in the amount of \$548.07.  
Accounts Payable checks/vouchers #71533-71567 (including wire transfer #'s 15786032) in the amount of \$362,220.04.  
Accounts Payable checks/vouchers #71568-71571 in the amount of \$5,750.00.

- B. **Approval of Payroll:** Payroll for June 16th-30th, 2015 for checks #32472-32500 including Direct Deposits and Electronic Transfers is \$ 774,469.15.
- C. **AB15-77 – Resolution 2467** – A Resolution Of The City Council Of The City Of Bonney Lake, Washington, Awarding The Lakeridge 2 Booster Pump Station Contract To Western Engineering Constructors, Inc.
- D. **AB15-82 – Resolution 2470** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing An Amendment To Resolution 2362 Contract With RH-2 Engineering, Inc. For Construction Services And Programming Efforts For The Lakeridge 2 Booster Pump Station

**Councilmember Watson moved to approve the Consent Agenda. Councilmember Rackley seconded the motion.**

**Consent Agenda approved 6 – 0.**

- V. **FINANCE COMMITTEE ISSUES:** None.
- VI. **COMMUNITY DEVELOPMENT COMMITTEE ISSUES:** None.
- VII. **ECONOMIC DEVELOPMENT COMMITTEE ISSUES:** None.
- VIII. **PUBLIC SAFETY COMMITTEE ISSUES:** None.
- IX. **FULL COUNCIL ISSUES:**

A. ~~**AB15-86 – Resolution 2472** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Rejecting Bids For The Sr 410 – Veterans Memorial Drive Intersection Improvements Project And Authorizing A Rebid Of The Project Construction. Removed from the agenda during agenda modifications.~~

- X. **EXECUTIVE/CLOSED SESSION:** None.
- XI. **ADJOURNMENT:**

**At 7:31 p.m., Councilmember Watson moved to adjourn the Council Meeting. Deputy Mayor Swatman seconded the motion.**

**Motion to adjourn approved 6 – 0.**

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council at the July 14, 2015 Meeting: None.

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*

City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

<b>Department/Staff Contact:</b> PW / John Woodcock	<b>Meeting/Workshop Date:</b> 14 July 2015	<b>Agenda Bill Number:</b> AB15-79
<b>Agenda Item Type:</b> Public Hearing	<b>Ordinance/Resolution Number:</b>	<b>Councilmember Sponsor:</b> Donn Lewis

**Agenda Subject:** Public Hearing for the 2016-2021 Six Year Transportation Improvement Program

**Full Title/Motion:** n/a .

**Administrative Recommendation:**

**Background Summary:** Per RCW 35.77.010 the city is required to provide an annual public hearing for any updates to the local 6 Year Transportation Improvement Program (TIP) in order to be eligible for most grant funding.  
**Attachments:** 2016-2021 Six Year Transportation Improvement Program

<b>BUDGET INFORMATION</b>			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
N/A			
<b>Budget Explanation:</b>			

<b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b>											
<b>Council Committee Review:</b>	Community Development Date: 7 July 2015	<b>Approvals:</b> Chair/Councilmember Donn Lewis Councilmember Randy McKibben Councilmember James Rackley	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><b>Yes</b></td> <td style="width: 50%;"><b>No</b></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	<b>Yes</b>	<b>No</b>	<input type="checkbox"/>					
<b>Yes</b>	<b>No</b>										
<input type="checkbox"/>	<input type="checkbox"/>										
<input type="checkbox"/>	<input type="checkbox"/>										
<input type="checkbox"/>	<input type="checkbox"/>										
	Forward to:	<b>Consent Agenda:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No								
<b>Commission/Board Review:</b>											
<b>Hearing Examiner Review:</b>											

<b>COUNCIL ACTION</b>	
Workshop Date(s):	Public Hearing Date(s): July 14, 2015
Meeting Date(s): 7-28-15	Tabled to Date:

<b>APPROVALS</b>		
<b>Director:</b> Dan Grigsby, P.E.	<b>Mayor:</b> Neil Johnson Jr.	<b>Date Reviewed by City Attorney:</b> (if applicable):



**RESOLUTION NO. 2469**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE,  
PIERCE COUNTY, WASHINGTON, ADOPTING A SIX-YEAR  
TRANSPORTATION IMPROVEMENT PROGRAM (2016-2021).**

**WHEREAS**, City officials are directed by RCW 35.77.010 to adopt a 6-Year Transportation Program (TIP); and

**WHEREAS**, such a plan was prepared and submitted to the Mayor and City Council; and

**WHEREAS**, a public hearing was held on July 14<sup>th</sup>, 2015 with subsequent City Council discussion and direction.

**NOW THEREFORE, BE IT RESOLVED;**

by the City Council of the City of Bonney Lake, Pierce County, that the Six-Year Transportation Improvement Program for the years 2016-2021 be approved as a guide for the improvement of the streets of the City of Bonney Lake.

**PASSED** and adopted by the City Council this 28<sup>th</sup> day of July 2015.

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Neil Johnson Jr., Mayor

ATTEST:

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Harwood T. Edvalson, CMC  
City Clerk

APPROVED AS TO FORM:

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Kathleen Haggard, City Attorney

## CITY OF BONNEY LAKE

### Six Year Transportation Improvement Program (2016-2021)

#### Project categories

#### **Category A – Intersection Improvements (\$4,510,000)**

Traffic signalization and channelization improvements at intersections. Category A improvements may be funded by Transportation Impact Fees (TIF), Real-estate Excise Taxes (REET), Gas Taxes, WSDOT, federal or state grants, loans, bonds, developer mitigation, and/or Operating Revenue (COR) funds.

#### **Category B - Roadway Major Improvements (\$30,900,680)**

Major roadway improvements, for Collector and Minor Arterial Classified roadways including right of way acquisition when required. These improvements may be funded by city TIF/REET/Gas Tax/COR funds, state or federal grant/loan funding, developer mitigation, and/or WSDOT participation. Projects often combine improvements for environmental compliance, storm drainage, domestic water and sanitary sewer system extensions, roadway widening, bridge, curb, gutter, sidewalks, traffic signalization, lane channelization, street lighting, landscaping, street trees, etc. Also included will be a community involvement element. Category B projects share the same pool of funding sources as Category A projects.

The project phases are as follows:

- Pre-Design/Planning by city or city consultant.
- Environmental Permitting by city or city consultant.
- Right-of-Way acquisition by consultant.
- Design that produces construction plans and specifications by city consultants.
- Advertise and Award construction project by city staff.
- Construction by contractor.
- Construction Management by city staff.
- Project Completion, Closeout, and Acceptance by the city.

#### **Category C - Road Reconstruction, Overlay, Chip Seal, Sidewalk (\$3,225,000)**

Roadway maintenance and/or reconstruction of existing pavement with minor drainage, shoulder improvements, signing and channelization, and new sidewalks. Category C projects may be funded by state/federal grant or loan funds, state-shared gas taxes, City operating revenues, developer contributions, SEPA mitigation, and in some cases traffic impact fees.

#### **Category D - Transportation Studies (\$450,000)**

Transportation or traffic studies include traffic modeling, comprehensive and subarea transportation planning. Category D projects may be funded by state/federal grant or loan funds, City operating revenues, developer contributions, or SEPA mitigation.

**Category E - Trail Projects (\$5,950,000)**

Non-motorized transportation facilities including walking trails, bicycle routes, and sidewalk facilities to the enhance pedestrian and bicycle safety and mobility. Category E improvements may be funded by Park Impact Fees (PIF), Real-estate Excise Taxes (REET), federal or state grants/loans, bonds, developer mitigation, current operating revenues (COR), and in some cases traffic impact fees.

## Six Year Transportation Improvement Program

This is the current list of transportation improvements intended to satisfy the requirements of RCW 35.77. It is not necessarily an exclusive list of transportation-related projects contemplated by the City. Other transportation projects may be identified in additional planning or operating documents of the City, including the City's Comprehensive Plan (community mobility element), long range financial planning model, and adopted budgets of the City. Current revenues are available for very few projects on the list.

### Category "A" – Intersection Improvements

No.	Project description	Funding Source	Estimated Cost
A - 1	SR 410 at 204 <sup>th</sup> Avenue (New signal and additional turn lanes with project B-1.)	Developer	\$ 750,000
A - 2	SR 410 at 225 <sup>th</sup> Avenue (New signal and additional turn lanes.)	Utility SDC/Dev	\$ 750,000
A - 3	SR 410 at 214 <sup>th</sup> Ave (Signal upgrade and additional left turn lane on SR 410, 214 <sup>th</sup> Ave. E widening with project B-4.)	Dev/TIF/Grant	\$ 750,000
A - 4	Veterans Memorial Drive at Angeline Rd E (New signal, additional turn lanes, sidewalk connection to Locust Avenue with project B-5.)	Dev/TIF/REET	\$ 520,000
A - 5	Church Lake Rd at West Tapps HWY E (New signal and additional turn lanes)	Dev/TIF/REET	\$ 580,000
A - 6	SR 410 at 192 <sup>nd</sup> Ave. Phase 1-A (New signal arm and additional turn lanes on South side of intersection. Walmart entrance off 192 <sup>nd</sup> Ave. will be removed.)	TIF/Dev/Grant	\$ 410,000
A - 7	214 <sup>th</sup> Ave and Entwistle Road (New signal and turn lanes)	Dev/TIF/REET	\$750,000
<b>Category "A" Total</b>			<b><u>\$ 4,510,000</u></b>

## Six Year Transportation Improvement Program

### Category "B" Roadway Major Improvements

No.	Project description	Funding Sources	Estimated Cost
<b>B - 1</b>	SR 410 at 204 <sup>th</sup> Avenue E (ROW, sidewalks, stormwater, road widening to city standards – with project A-1)	Developer	\$ 1,250,000
<b>B – 2</b>	186 <sup>th</sup> Ave. Corridor Improvements (ROW, sidewalks, stormwater, road widening to city stds)	Dev/COR/REET	\$1,900,000
<b>B – 3</b>	Myers Road from SR 410 to 81 <sup>st</sup> Street (Install 1,000 ft of soldier pile retaining wall with sidewalk)	Grant	\$2,000,000
<b>B – 4</b>	214 <sup>th</sup> from 96 <sup>th</sup> St E to So. City Limits (Widen to 5 lanes, upgrade signal at 96 <sup>th</sup> St. - with project A-3)	Dev/TIF/COR	\$3,850,000
<b>B – 5</b>	Veterans Memorial Drive at Angeline Rd E (Additional turn lanes, sidewalk connection to Locust Ave., guardrails – with project A-4)	Dev/TIF/REET	\$ 850,000
<b>B – 6</b>	216 <sup>th</sup> Avenue – North Side - Eastown	COR/REET	\$1,045,000
<b>B – 7</b>	216 <sup>th</sup> Avenue – South Side - Eastown	COR/REET	\$264,000
<b>B – 8</b>	219 <sup>th</sup> Avenue – South Side - Eastown	Dev/COR/REET	\$545,600
<b>B – 9</b>	221 <sup>st</sup> Avenue – North Side – Eastown	COR/REET/Dev	\$1,190,200
<b>B – 10</b>	221 <sup>st</sup> Avenue – South Side - Eastown	COR/REET/Dev	\$1,531,200
<b>B – 11</b>	225 <sup>th</sup> Avenue – North Side – Eastown	COR/REET/Dev	\$352,000
<b>B – 12</b>	225 <sup>th</sup> Avenue – South Side - Eastown	COR/REET/Dev	\$308,000
<b>B – 13</b>	225 <sup>th</sup> Ave. Ct. – South Side - Eastown	COR/REET/Dev	\$1,358,500
<b>B – 14</b>	226 <sup>th</sup> Avenue – North Side – Eastown	COR/REET/Dev	\$1,856,800
<b>B – 15</b>	226 <sup>th</sup> Avenue – South Side - Eastown	COR/REET/Dev	\$440,000
<b>B – 16</b>	229 <sup>th</sup> /230 <sup>th</sup> Ave. – North Side – Eastown	COR/REET/Dev	\$1,378,080
<b>B – 17</b>	Entwhistle Road – South Side - Eastown	COR/REET/Dev	\$2,489,300

<b>B – 18</b> Northern Frontage Rd (97 <sup>th</sup> St.) – Eastown	COR/REET/Dev	\$2,569,600
<b>B – 19</b> Southern Frontage Rd (101 <sup>st</sup> St.) - Eastown	COR/REET/Dev	\$3,722,400
<b>B – 20</b> Northern Public Road Stormwater Facility (Various locations)	COR/REET/Dev	\$1,000,000
<b>B – 21</b> Southern Public Road Stormwater Facility (Various locations)	COR/REET/Dev	\$1,000,000
<b>Category “B” Total</b>		<b><u>\$30,900,680</u></b>

Note: North Side and South Side indicates which side of SR 410 the road section is located on.

## Six Year Transportation Improvement Program

### Category "C" Roadway reconstruction, asphalt overlay, or chip seal

Year	Project description	Funding Source	Estimated Cost (+/-)
<b>2016</b>			
	Street Reconstruction Program	COR/Gas Tax/REET	\$0
	Street Overlay Program	COR/Gas Tax/REET	\$0
	Chip Seal Program (Seven Miles)	COR/Gas Tax/REET	\$180,000
	Sidewalk Improvements	COR/Gas Tax/REET	\$0
<b>2017</b>			
	Street Reconstruction Program	COR/Gas Tax/REET	\$115,000
	Street Overlay Program	COR/Gas Tax/REET	\$115,000
	Street Chip Seal Program (Seven Miles)	COR/Gas Tax/REET	\$232,000
	Sidewalk Improvements	COR/Gas Tax/REET	\$115,000
<b>2018</b>			
	Street Reconstruction Program	COR/Gas Tax/REET	\$118,000
	Street Overlay Program	COR/Gas Tax/REET	\$118,000
	Street Chip Seal Program (Seven Miles)	COR/Gas Tax/REET	\$239,000
	Sidewalk Improvements	COR/Gas Tax/REET	\$118,000
<b>2019</b>			
	Street Reconstruction Program	COR/Gas Tax/REET	\$121,000
	Street Overlay Program	COR/Gas Tax/REET	\$121,000
	Street Chip Seal Program (Seven Miles)	COR/Gas Tax/REET	\$246,000
	Sidewalk Improvements	COR/Gas Tax/REET	\$121,000
<b>2020</b>			
	Street Reconstruction Program	COR/Gas Tax/REET	\$124,000
	Street Overlay Program	COR/Gas Tax/REET	\$124,000
	Street Chip Seal Program (Seven Miles)	COR/Gas Tax/REET	\$253,000
	Sidewalk Improvements	COR/Gas Tax/REET	\$124,000
<b>2021</b>			
	Street Reconstruction Program	COR/Gas Tax/REET	\$127,000
	Street Overlay Program	COR/Gas Tax/REET	\$127,000
	Street Chip Seal Program (Seven Miles)	COR/Gas Tax/REET	\$260,000
	Sidewalk Improvements	COR/Gas Tax/REET	\$127,000
<b>Category "C" Total</b>			<b><u>\$ 3,225,000</u></b>

## Six Year Transportation Improvement Program

### Category "D" Transportation Studies

Year	Project description	Funding Source	Estimated Cost
<b>2016</b>	Eastown Stormwater Basin Plan	Grant/COR/Storm	\$250,000
<b>2021</b>	Update City Transportation Plan (update City wide demographics, traffic counts, and Traffic Model)	Grant/COR	\$200,000
<b>Category "D" Total</b>			<b><u>\$450,000</u></b>

### Category "E" Multimodal Projects

Project description	Funding Source	Estimated Cost
<b>Fennel Creek Trail Project</b>		
Trailhead to Cimmer property	PIF/REET/Grant/Bond	\$450,000
Cimmer Property to Willowbrook	PIF/REET/Grant/Bond	\$3,000,000
Willowbrook to Victor Falls	PIF/REET/Grant/Bond	\$2,500,000
<b>Category "E" Total</b>		<b><u>\$5,950,000</u></b>

**TOTAL PROGRAM COST \$45,035,680**

City of Bonney Lake  
**City Council Agenda Bill (AB)**

<b>Department / Staff Member:</b> Exec/Don Morrison	<b>Meeting/Workshop Date:</b> 21 July 2015	<b>Agenda Bill Number:</b> AB-15-86
<b>Agenda Item Type:</b> Resolution	<b>Ordinance/Resolution Number:</b> 2472	<b>Councilmember Sponsor:</b>

**Agenda Subject:** Rejection of Construction Bids received for the SR410 and Veterans Memorial Drive Intersection Improvement Project

**Full Title/Motion:**

A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington, Rejecting Bids for the SR 410 – Veterans Memorial Drive Intersection Improvements Project and Authorizing a Rebid of the Project Construction.

**Administrative Recommendation:**

**Background Summary:**

The City received three bids for the SR410 and Veterans Memorial Drive Intersection Improvement construction contract ranging from \$4,122,368 to \$4,374,941. Due to acceptance by the City of partial funding for this project from the Federal government, the City’s Local Agency Agreement with WSDOT mandates that WSDOT must approve award of this contract. WSDOT has determined that all three bidders were “non-responsive” due to failure to fully comply with Disadvantaged Business Enterprise (DBE) procedures and policies. The second apparent low bidder challenged this decision and has met with WSDOT for reconsideration of their bid proposal. If this is approved City staff believes that the decision will create an appeal from the first apparent low bidder further delaying the contract award date. City staff believes the most expeditious approach to contract award is to request authorization from the City Council to reject all bids and immediately re-advertising this contract.

**Attachments:** Resolution 2472

**BUDGET INFORMATION**

<b>Budget Amount</b>	<b>Current Balance</b>	<b>Required Expenditure</b>	<b>Budget Balance</b>
N/A			

**Budget Explanation:**

**COMMITTEE, BOARD & COMMISSION REVIEW**

<b>Council Committee:</b>	<i>Approvals:</i>		<b>Yes</b>	<b>No</b>
	Chair/Councilmember    Donn Lewis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Committee Date:</b>	Councilmember            Randy McKibbin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember            James Rackley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Forwarded to:</b>	<b>Consent Agenda:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>Commission/Board Review:</b>				
<b>Hearing Examiner Review:</b>				

**COUNCIL ACTION**

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s):	Tabled to:

**APPROVALS**

<b>Director:</b> Dan Grigsby, P.E.	<b>Mayor:</b> Neil Johnson Jr.	<b>Date Reviewed by</b> <b>City Attorney:</b> (if applicable):
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**RESOLUTION NO. 2472**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, REJECTING BIDS FOR THE SR 410 – VETERANS MEMORIAL DRIVE INTERSECTION IMPROVEMENTS PROJECT AND AUTHORIZING A REBID OF THE PROJECT CONSTRUCTION**

**WHEREAS**, on 20 January 2015 the City received a Federal grant for construction of this project and acceptance of these funds by the City requires compliance with Federal Acquisition Regulations; and

**WHEREAS**, the City advertised this project for bids on 13 May 2015 and opened 3 bids for construction on 3 June 2015; and

**WHEREAS**, WSDOT has determined all bidders to be “non-responsive” due to failure to meet Disadvantaged Business Enterprise goals; and

**WHEREAS**, this project is required as a mitigation agreement between WSDOT and the Tehaleh (Cascadia) development; and

**WHEREAS**, the City has been authorized to administer this project by WSDOT; thus, any construction contract award must comply with WSDOT policies and procedures as described by the City’s Local Agency Agreement with WSDOT; and

**WHEREAS**, when advertised, the City of Bonney Lake reserved the right to reject any or all bids as shown in the Instruction to Bidders;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Bonney Lake Council does hereby reject all bids and authorizes a rebid of project construction.

**PASSED** by the City Council this 21st day of July, 2015.

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Neil Johnson, Jr., Mayor

AUTHENTICATED:

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Harwood T. Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

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Kathleen Haggard, City Attorney

City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

<b>Department/Staff Contact:</b> Executive / Gary Leaf	<b>Meeting/Workshop Date:</b> 21 July 2015	<b>Agenda Bill Number:</b> AB15-87
<b>Agenda Item Type:</b> Discussion	<b>Ordinance/Resolution Number:</b>	<b>Councilmember Sponsor:</b>

**Agenda Subject:** Parks Ad Hoc Committee Recommendations

**Full Title/Motion:** n/a .

**Administrative Recommendation:** Request Council approval of concept plans

**Background Summary:** The Parks Ad Hoc Committee met four times to develop a general consensus of preferred elements to be included in Master Plans for Midtown and Allan Yorke Parks. The Ad Hoc Committee was composed of Mayor Neil Johnson, Chair; Council Members Mark Hamilton, Randy McKibbin, and Dan Swatman; and Park Commissioners Jim Bouchard, Randi Reisenberg, and Paul Surek. Gary Leaf was Secretary, and Bruce Dees & Associates provided two rounds of concept plan drawings. The Committee reviewed overall park needs identified by the City's Parks and Open Space Plan and considered general site constraints to identify the most important park elements needed. The Committee balanced competing priorities while developing these concept plans. These recommendations are subject to change following engineering and site studies, which represent the next logical step to take before finalizing master plans for these two sites, if Council approves.

**Attachments:**

<b>BUDGET INFORMATION</b>			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
N/A			
<b>Budget Explanation:</b> N/A			

<b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b>			
<b>Council Committee Review:</b>		<i>Approvals:</i>	<b>Yes No</b>
Date:		Chair/Councilmember	<input type="checkbox"/> <input type="checkbox"/>
		Councilmember	<input type="checkbox"/> <input type="checkbox"/>
		Councilmember	<input type="checkbox"/> <input type="checkbox"/>
Forward to:		<b>Consent</b>	
		<b>Agenda:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Commission/Board Review:</b>			
<b>Hearing Examiner Review:</b>			

<b>COUNCIL ACTION</b>	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

<b>APPROVALS</b>		
<b>Director:</b> <i>Don Morrison</i>	<b>Mayor:</b>	<b>Date Reviewed</b> <b>by City Attorney:</b> N/A (if applicable):