

**CITY COUNCIL WORKSHOP**

**February 17, 2015  
5:30 p.m.**

**AGENDA**



*"Where Dreams Can Soar"*

*The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*  
[www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

*The City Council may act on items listed on this agenda, or by consensus give direction for future action. The Council may also add and take action on other items not listed on this agenda.*

**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. Call to Order:** Mayor Neil Johnson

**II. Roll Call:**

Elected Officials: Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.

**III. Agenda Items:**

A. Presentation: Pierce County Conservation District

B. Council Open Discussion

p. 3 C. Review of Minutes: February 3, 2015 Council Workshop, February 6, 2015 Special Council Meeting, and February 10, 2015 Council Meeting.

p. 11 D. Discussion: Council Retreat Agenda

**IV. Executive Session:** Pursuant to RCW 42.30.110, the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.

**V. Adjournment**

**For citizens with disabilities requesting translators or adaptive equipment for listening or other communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.**

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**CITY COUNCIL  
WORKSHOP**

**February 3, 2015  
5:30 P.M.**

**DRAFT MINUTES**



*“Where Dreams Can Soar”*

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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. Call to Order** –Mayor Neil Johnson, Jr. called the meeting to order at 5:31 p.m.
- II. Roll Call:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Randy McKibbin, Councilmember Donn Lewis, Councilmember James Rackley, and Councilmember Tom Watson. Councilmember Katrina Minton-Davis was absent.

**Deputy Mayor Swatman moved to excuse Councilmember Minton-Davis’ absence. Councilmember Watson seconded the motion.**

**Motion to excuse Councilmember Minton-Davis’ absence approved 6 – 0.**

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Police Chief Dana Powers, City Attorney Kathleen Haggard, Senior Planner Jason Sullivan, Administrative Services Director/City Clerk Harwood Edvalson, and Administrative Specialist II Renee Cameron.

**III. Agenda Items:**

**A. Proclamation:** Career and Technical Education Month.

Mayor Johnson read the Career and Technical Education Month Proclamation. Debbie Beckwith, Business and Marketing and DECA Instructor with the Bonney Lake High School introduced herself and Tabitha Reynolds, who is a junior at Bonney Lake High School and the DECA student President, who attended to represent all of the career and technical student organizations at Bonney Lake High School. Ms. Beckwith stated that the Bonney Lake DECA program is promoting an advocacy campaign during the month of February for National Career and Technical Education Month. The campaign was established to provide businesses information to get them involved in any way possible to assist and help with the Business and Marketing and DECA programs. No action was taken, as for presentation purposes only.

**B. Council Open Discussion:**

Bonney Lake High School Culinary Arts Dinner Fundraiser. Councilmember Lewis spoke regarding the Bonney Lake Dinner annual Culinary Arts Fundraiser to be held on Friday, February 6<sup>th</sup> at the Bonney Lake High School from 6:30-8:00 p.m. He said tickets are still available and it will be a three course meal overseen by Seattle’s Metropolitan Grill Chef Eric Hellner. Proceeds will help fund the costs for the Culinary Arts students for both the state and national competitions.

White River Families First Coalition. Councilmember Lewis said he attended the January 26<sup>th</sup> meeting at the Buckley Fire Station and there was a presentation from Central

Communities Services, which is a food co-op that is available throughout the plateau. He provided a report of the number of families the Coalition serves. He said there was also a brief regarding the funding the service for the Beyond the Borders Connection transportation and encouraged residents to use it so it can be continued past July 2015.

Promoting City Businesses 24/7. Councilmember Watson said on January 17<sup>th</sup> he attended the Auburn Open Forum about their redevelopment of their downtown section. He said a consultant from Oregon evaluated their downtown businesses and how they presented themselves in downtown Auburn, and how they can promote their businesses 24 hours a day. He said he will be bringing some of the ideas discussed at the forum to the Economic Development Committee, as well the Chamber of Commerce for consideration for promoting local businesses.

Puget Sound Regional Council Meeting. Councilmember Hamilton reminded everyone that the Puget Sound Regional Council General Assembly will be held on February 19<sup>th</sup> from 6:00 p.m. – 9:00 p.m., and encouraged the Council to attend and to RSVP by the end of the week.

Public Defender Contract. City Administrator Morrison said he met with the Public Safety Committee Chair and the Chief Financial Officer regarding the public defender contract bid. He said the bids came in higher than expected, however, they are all experienced professional defense attorneys that the Municipal Court has worked with. He said the City will have to allocate additional funds of approximately \$35,000 from the budget to cover the contract, regardless of the winning bid. Council had questions about amending the budget or deferring the costs until the end of the year. Councilmember Hamilton questioned whether neighboring cities could share in a public defender contract. Councilmember Rackley asked about making amendments to the awarded contract in case of unsatisfactory service. Council consensus was to use the fund balance to cover the proposed contract.

Sumner Waste Water Treatment Facility Tour. Administrative Services Director/City Clerk Edvalson inquired as to how many Councilmembers planned to attend the Sumner Waste Water Treatment Facility Tour on Friday, February 6<sup>th</sup>, to give direction to the Clerk's Office whether a Special Council Meeting would need to be noticed. It was determined that there would be a quorum of councilmembers in attendance, so the Clerk's office would prepare the proper notice for posting.

No action was taken as these items were for discussion purposes only.

**C. Review of Draft Minutes:** January 20, 2015 Joint City Council - Planning Commission Meeting/Council Workshop and January 27, 2015 Council Meeting.

Minor corrections were made to the minutes and they were forwarded to the February 10, 2015 Council Meeting for action.

**D. Discussion:** AB15-01 – Ordinance D15-01 – Development Code Administration (Previously AB14-60)

Senior Planner Jason Sullivan summarized the agenda bill and the intention of proposed ordinance D15-05 and said the main issues were in regards to SEPA rules to further

streamline the SEPA process, inconsistencies with process procedures relating to SEPA review, and improving readability of the code. He then summarized the changes to the revisions to the code. Council discussed the change back to 300’ from the 600’ radius notice area of the property. Senior Planner Sullivan stated a new Section F was added to provide the Community Development Director the authority to require more than the minimum 300’ notice, if it is deemed necessary. This item was forwarded to the February 10, 2015 City Council Meeting Consent Agenda for action.

**E. Discussion:** AB15-07 – Ordinance D15-07 – Ordinance Related to Parking at the Justice & Municipal Center and Library.

City Administrator Morrison summarized the agenda bill regarding to the parking lot between the Justice & Municipal Center and the Bonney Lake Library and the concern of neighboring properties utilizing the parking lot for vehicle storage. He advised that the Bonney Lake Municipal Code does not authorize removal of these vehicles, and it causes parking issues during City and library business hours for patrons as the parking lot is intended for use by Justice & Municipal Center visitors, staff, and library patrons. He stated if the proposed ordinance is approved that appropriate signage would be placed at both entrances to the parking lot regarding abandoned vehicles, and tagging of vehicles in violation. He said towing would be enforced if the vehicle is not removed within the required time. This item was forwarded to the February 10, 2015 City Council Meeting Consent Agenda for action. Councilmember Watson agreed to sponsor the ordinance. Immediately following adjournment, City Attorney Haggard advised staff that changes will be required to provide the City authority to tow improperly parked vehicles.

**IV. EXECUTIVE SESSION:** None.

**V. ADJOURNMENT:**

**Councilmember Watson moved to adjourn at 6:14 p.m. Councilmember Lewis seconded the motion.**

**Motion to adjourn approved 6 - 0.**

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council for the February 3, 2015 Workshop:

- Councilmember Donn Lewis– *Bonney Lake High School Culinary Arts Dinner Fundraising Flyer.*

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*

**CITY COUNCIL  
SPECIAL MEETING**

**February 6, 2015  
1:00 p.m.  
DRAFT MINUTES**



*The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

**Location:** Sumner Waste Water Treatment Facility, located at 13114 63<sup>rd</sup> Street E, Sumner, WA

**I. CALL TO ORDER** – Those taking the tour were assembled at 12:45 p.m., and the tour began

**II. IN ATTENDANCE:**

Councilmembers in attendance were Deputy Mayor Swatman, Councilmember McKibbin, Councilmember James Rackley, and Councilmember Tom Watson.

Staff members in attendance were Public Works Director Dan Grigsby, Public Works Utility Engineer Doug Budzynski, Community Development Director John Vodopich, and Permit Coordinator Jen Francis.

Others in attendance were Sumner Waste Water Treatment Facility Superintendent Greg Kongsle, and Chief Operator Anthony Vendetti.

**III. AGENDA ITEMS:**

**A. Sumner Waste Water Treatment Facility Construction Tour:**

Greg Kongsle described the plant operation, growth over the years, and capacity when the current \$12 million dollar expansion project is completed next year. He led a tour through the plant and answered questions from the Councilmembers.

**B. Adjournment:**

At 2:30 p.m., the special meeting and tour concluded and those in attendance left the property.

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Harwood T. Edvalson, MMC  
City Clerk

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Dan Swatman  
Deputy Mayor

**CITY COUNCIL MEETING**

**February 10, 2015  
7:00 P.M.**

**DRAFT MINUTES**



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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER** – Deputy Mayor Dan Swatman called the meeting to order at 7:00 p.m.

A. Flag Salute: Deputy Mayor Swatman led the audience in the Pledge of Allegiance.

B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. Elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson. Mayor Neil Johnson, Jr. was absent.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief Financial Officer Cherie Gibson, Police Chief Dana Powers, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Kathleen Haggard, Records & Information Specialist Susan Haigh, Assistant Public Works Director Charlie Simpson, and Administrative Assistant Christy McQuillen .

C. Announcements, Appointments and Presentations:

1. Announcements: None.

2. Appointments: None.

3. Presentations:

a. **Presentation:** 2014 Police Department Employee Awards.

Police Chief Powers presented 2014 Police Department service pins and awards to: Kris Yanez (5 years), Marcus Koehn (10 years), Barb Wigton (30 years), Daron Wolschleger (Outstanding Service), Eric Alfano (DUI enforcement award), Jaime Amsbaugh (Commitment to Community Support), Buddy Mahlum (Lifesaving Award), and Ryan Harberts (Lifesaving Award).

b. **Presentation:** Adopt A Street Program Update & Annual Volunteer Awards.

Public Works Administrative Specialist Christy McQuillen presented a summary of the Adopt A Street program activities in 2014, group photos, and presented the Volunteer of the Year Awards to Coletta Nilssen & her dog, Cooper. She thanked all the Adopt A Street groups, several of whom were in attendance. Councilmembers thanked the volunteers and Ms. McQuillen for their work.

D. Agenda Modifications: None.

**II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:**

A. Public Hearings: None.

B. Citizen Comments:

Jaime Trejo, 10219 188<sup>th</sup> Ave E, Bonney Lake, spoke about an ongoing issue with illegal dumping on his property. He said he has had difficulty getting assistance from DM Disposal and the City's Code Enforcement staff. He would like to install a fence, but City staff have told him there are issues due to utility lines on his property. He asked the City to enforce the code requiring residents to subscribe to garbage service.

C. Correspondence: None.

### III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee/Committee of the Whole: Deputy Mayor Swatman said the committee met as the Committee of the Whole at 5:30 p.m. earlier in the evening and forwarded a school impact fee ordinance and an updated community garden agreement for action at a future meeting. At the conclusion of the meeting, the Committee met in a closed session to discuss collective bargaining agreements (labor negotiations).
- B. Community Development Committee: Councilmember Lewis said the Committee met on February 3, 2015 and forwarded motion AB15-22 and Resolution 2437 to the current agenda for Council action.
- C. Economic Development Committee: Councilmember Minton-Davis said the Committee met earlier in the afternoon and reviewed recurring topics and future work plan items.
- D. Public Safety Committee: Councilmember Watson said the committee met on February 2, 2015 and discussed community outreach, boating safety grants, mailbox vandalism, and safety issues on SR 410.
- E. Other Reports: None.

### IV. CONSENT AGENDA:

- A. **Approval of Minutes**: January 20, 2015 Joint Planning Commission Meeting/Workshop and January 27, 2015 Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers**: Accounts Payable wire #2015012201 in the amount of \$6,871.27 for p-card purchases. Accounts Payable checks/vouchers #70388-70433 (including wire transfer #'s 14703312, 20150106, 20150107, and 20150108) in the amount of \$430,005.69. Accounts Payable wire #20114122201 in the amount of \$27,070.13 for p-card purchases. Accounts Payable checks/vouchers #70434 in the amount of \$6,594.31. Accounts Payable checks/vouchers #70435-70507 (including wire transfer #'s 20150109, and 20150110) in the amount of \$563,461.56. VOIDS: Check #70435 – Replaced with check #70436.
- C. **Approval of Payroll**: Payroll for January 16th-31st, 2015 for checks #32232-32254 including Direct Deposits and Electronic Transfers is \$ 681,199.89.
- D. **AB15-01 – Ordinance 1505 [D15-01]** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Repealing, Re-Adopting, And Amending

Multiple Sections Of The Bonney Lake Municipal Code Relating To Development Review Procedures (Previously AB14-60).

- E. **AB15-07 – Ordinance 1506 [D15-07]** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adding A New Section 10.36.025 To The Bonney Lake Municipal Code Relating To Restricted Parking.
- F. **AB15-20 – Resolution 2434** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Renewed Agreement For Access To County Digital Orthophotography With Pierce County.
- G. **AB15-22** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Church Lake Overlay Project With Miles Resources, LLC.

**Councilmember Watson moved to approve the Consent Agenda. Councilmember Lewis seconded the motion.**

**Consent Agenda approved 7 – 0.**

**V. FINANCE COMMITTEE ISSUES:** None.

**VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES:**

- A. **AB15-25 – Resolution 2437** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Second Amendment To The Agreement With The Transpo Group For The SR 410 – Veterans Memorial Drive Intersection Improvements To Update Plans For Advertisement.

**Councilmember Lewis moved to approve Resolution 2437. Councilmember Rackley seconded the motion.**

Councilmember Lewis said this item was placed under the CDC Issues heading as several Councilmembers had questions. Public Works Director Grigsby explained that the design agreement has needed to be amended due to changes required by WSDOT. He said the plans were originally approved in 2009 but there are new requirements and specifications which must be met. He said the project will include undergrounding of most utility lines (except high-capacity lines). He said the project is on track to advertise in March 2015 and begin construction in summer 2015. Work will be done overnight to reduce the impact of lane closures. Councilmembers asked about the funding sources, timelines, and other projects. Director Grigsby noted that WSDOT also plans to resurface SR 410 through Bonney Lake in summer 2015. Councilmember Rackley noted that the project will remove left-turn options for Myers Road; Director Grigsby added it will also prevent left turns out of the Wendy's and Prime Fitness.

**Resolution 2437 approved 7 – 0.**

**VII. ECONOMIC DEVELOPMENT COMMITTEE ISSUES:** None.

**VIII. PUBLIC SAFETY COMMITTEE ISSUES:** None.

**IX. FULL COUNCIL ISSUES:**

- A. **AB15-21 – Ordinance 1507 [D15-21]** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Issuance And Sale Of Limited Tax General Obligation Refunding Bonds Of The City In An Aggregate Principal Amount Not To Exceed \$9,000,000 To Refund Certain Outstanding Obligations Of The City; Delegating Authority To The City Administrator And Finance Director To Approve Final Terms Of The Bonds; Providing For The Disposition Of The Bond Proceeds; Appointing A Refunding Trustee And Execution Of An Escrow Agreement To Accomplish The Refunding; And Providing For The Annual Levy Of Taxes To Pay The Principal Of And Interest On The Bonds.

**Councilmember Watson moved to approve Ordinance 1507 [D15-21]. Councilmember Rackley seconded the motion.**

City Administrator Morrison said the City’s bond attorney was in attendance for any questions. Deputy Mayor Swatman said refinancing will save almost \$400,000 of taxpayer funds and thanked staff and Councilmembers for seeing the process through.

**Ordinance 1507 approved 7 – 0.**

- B. **AB15-18 – Resolution 2433** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing An Employee Appreciation And Recognition Program.

**Councilmember Watson moved to approve Resolution 2433. Councilmember Rackley seconded the motion.**

Councilmember Hamilton spoke in favor of the proposed resolution. Deputy Mayor Swatman also spoke in support of the program and said it is important to recognize City staff for their hard work and the value they provide to citizens.

**Resolution 2433 approved 7 – 0.**

**X. EXECUTIVE SESSION:** None.

**XI. ADJOURNMENT:**

**At 7:59 p.m., Councilmember Lewis moved to adjourn the Council Meeting. Councilmember Watson seconded the motion.**

**Motion to adjourn approved 7 – 0.**

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Harwood Edvalson, MMC  
City Clerk

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Neil Johnson, Jr.  
Mayor

Items presented to Council at the February 10, 2015 Meeting: None.

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*

**DRAFT**

# **Agenda**

## **Council Retreat**

**Saturday, February 21, 2014, 8:30am - 4:45pm**  
CI Shenanigans, 3017 Ruston Way, Tacoma, WA

- 8:30am Breakfast
- 9:00am Call to Order and Roll Call
- 9:05am How to Make Toast – An Exercise in Systems Thinking
- 9:30am Vision Update – Parks and Community Center
- 10:15 Rest Break
- 10:30am Vision Update – Transportation
- 11:15 Recap of 2013-2014 Biennium; Caveats for 2015-2016 Biennium; Forecast for 2017-2018 Biennium
- 12:30pm Lunch Break
- 1:30pm Post inaugural review: Committee of the Whole (COW) and Economic Development Committee
- 2:15pm Vision Update - Community Outreach
- 2:45pm Rest Break
- 3:00pm General Council Discussion:  
1. Revenue sources: E.G. B&O tax and TBD Tab fee and/or sales tax  
2. City properties: Reed, old City Hall (PWC), Food Bank  
3. UGA/Annexation/Joint Planning with Pierce County
- 4:45pm Adjourn

Other Potential General Council Discussion options to add/substitute the 3pm segment

- City and chamber destination business?
- Sales tax set aside designation
- Shop Bonney Lake program?
- Web site (being worked internal and committee)?
- New public works yard
- Administration's succession planning
- Berk ED Study Policy Recommendations