

CITY COUNCIL WORKSHOP

**November 5, 2013
5:30 p.m.**

AGENDA



“Where Dreams Can Soar”

*The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.
Website: www.ci.bonney-lake.wa.us*

*The City Council may act on items listed on this agenda, or by consensus give direction for future action.
The Council may also add and take action on other items not listed on this agenda.*

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. Call to Order: Mayor Neil Johnson

II. Roll Call:
Elected Officials: Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.

III. Agenda Items:

- A. **Council Open Discussion.**
- p. 3 B. **Review of Draft Council Minutes:** October 15, 2013 Workshop, October 22, 2013 Meeting, and October 26, 2013 Special Meeting.
- p. 13 C. **Presentation:** Mayor’s Proposed Mid-Biennial Budget Amendment Ordinance and attachments are presented to the City Council at Workshop.

IV. Executive Session: Pursuant to RCW 42.30.110(b), the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.

V. Adjournment

For citizens with disabilities, requesting translators or adaptive equipment for listening or other communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.

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CITY COUNCIL WORKSHOP

**October 15, 2013
5:30 P.M.**

DRAFT MINUTES



“Where Dreams Can Soar”

The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the Workshop to order at 5:30 p.m.

ROLL CALL:

Administrative Services Director/City Clerk Harwood Edvalson called the roll. Elected officials: attending were Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember James Rackley, and Councilmember Tom Watson. Councilmember Katrina Minton-Davis was absent.

Councilmember Rackley moved to excuse Councilmember Minton-Davis. Councilmember Lewis seconded the motion.

Motion approved 6 – 0.

Staff members in attendance were City Administrator Don Morrison, Chief Financial Officer Al Juarez, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief of Police Dana Powers, City Attorney Kathleen Haggard, Administrative Services Director/City Clerk Harwood Edvalson, and Administrative Specialist II Renee Cameron.

II. AGENDA ITEMS:

A. Council Open Discussion

Fennel Creek Trail Parking: Councilmember Watson said he walked the Fennel Creek Trail and it is very nice. He said a citizen expressed concerned about the asphalt and blacktop that was placed for parking and stated the homeowners in the area have also expressed concerns for after-hours parking. He asked whether there would be any landscaping and buffer between the parking and the trail. He said a gate will be in place to prevent quads and other vehicles from entering the trail. Deputy Mayor Swatman also stated there may be concerns from the surrounding homeowners regarding the parking area. He said the Park Board will hold a public hearing on November 18th at 6:00 p.m. to accept testimony regarding the Fennel Creek paved parking area located in Willowbrook. Mayor Johnson said the Park Board’s recommendation will be sent it to Council for final resolution.

Boat Launch Fees: Councilmember Watson asked about the decrease in the revenue from the boat launch fees. Mayor Johnson said staff are reviewing annual expenditures and revenues during the budget process and will provide Council further information once it is available.

Milotte Wildlife Film Festival: Councilmember Hamilton reminded Council that the Milotte Wildlife Film Festival is Saturday, October 19, 2013 at the Justice & Municipal Center. The two films to be featured are The African Lion and American Cats. He spoke about the mini-short wildlife nature films and also about the scholarships that are available.

B. Review of Council Minutes: October 1, 2013 Workshop Minutes, and October 8, 2013 Meeting Minutes.

The minutes were forwarded to the October 22, 2013 Meeting for action, with minor corrections.

C. Discussion: AB13-103 – Resolution 2320 – Initiating the 2015 Comprehensive Plan Periodic Update and Adopting the Scope of Work and Public Participation Plan Document.

Senior Planner Jason Sullivan provided a detailed presentation to the information contained in the agenda packet regarding the 2015 Comprehensive Plan Periodic Update and the scope of work and the public participation plan and advised that the City is required to review and, if needed, update its comprehensive plan and development regulations to ensure compliance with the Washington State Growth Management Act by June 30, 2015. He identified the work that will be completed as part of the periodic update and establishes the public participation plan to ensure early and continuous public participation during the update process as required by RCW 36.70A.140. He said the City is looking 20 years into the future. He said staff are looking at adding actual strategies about how they will implement the policies and achieve the City's goals. He said that as the elements move forward and are completed staff will bring each element to Council for their review so the update will not be brought as one entire update. City Administrator Morrison asked if the Active Living Element would include the "baby boomers" issues, and Sullivan said it would. Sullivan said the review will take approximately 18 months and then a public hearing will be held before Council can consider adoption of the update. He said the purpose of bringing this issue to Council at this meeting is to obtain Council approval for the Public Participation Plan to get the citizens of Bonney Lake engaged in the process. Councilmember Rackley asked about the gas pipeline that runs through the City and Sullivan advised that Williams Pipeline, Dieringer School District, and Tree City USA will be added to the voluminous list of stakeholders. Deputy Mayor Swatman asked about the June 30th deadline to make sure it includes all of the amendments necessary for 2015.

D. Presentation: 3rd Quarter Budget Update. Review/Discussion of Mid-Biennial Budget Amendment Schedule and Issues.

City Administrator Don Morrison discussed the schedule for adopting the 2013-2014 Mid-Biennial Budget Amendment as provided in the agenda packet and provided a handout to the Council. He reviewed the General Fund, Water Fund, Sewer Fund, and Storm Water Fund Revenue & Expenditure Status Report for Quarter 3 from 2009 through 2013. He said over the next few weeks staff will update the budget Model but is hopeful to have a balanced budget. He spoke regarding the possible need for consultants for the Comprehensive Plan Update. He reviewed the schedule with Council as provided in the agenda packet. He reviewed the General Fund Revenue and Expenditures Report

and said the Utility Funds are all tracking fine. Mayor Johnson asked if the budget schedule looked fine to Council and there was consensus that it did.

E. Discussion: Marijuana Business Applications.

Deputy Mayor Swatman started the discussion stating he wants Council to avoid being pioneers regarding marijuana business applications. City Attorney Haggard stated the City is on solid ground if the City keeps its current ban, which governs essentially medical facilities and dispensaries, and if it is clarified to speak to unlicensed facilities and update the language to track with I502. She said the City would be on shakier ground if the City attempts to ban licensed retail facilities, producer or processor. Community Development Director Vodopich said staff initially received calls right after the passage of I-502, however no recent inquiries have been received. City Attorney Haggard said that essentially cities will have to allow marijuana distribution businesses but that the City Bonney Lake has only been allocated to regulate one business/retail facility. Mayor Johnson expressed his concern how the City would regulate marijuana businesses if the federal government says it is illegal. City Attorney Haggard said it would be up to the Department of Justice to enforce if it finds a business to be illegal.

There was discussion among the Council regarding the zoning regulations and limiting hours of operation and City Attorney Haggard said City regulations could conflict with the state law, however, cities can be fairly strict on the allowed zones. She said if the City determines zoning would be permitted where adult entertainment is permitted then now is the time to get a zoning regulation in place and if Council makes a determination as to how they wish to proceed that she can draft more restrictive zoning regulations. Council consensus was to keep it as restrictive as possible. Timothy Reynolds of Porter Foster & Rorick advised Council to keep in mind that applications will have to be site specific so applicants will not be able to submit generic applications. He said that the City will have the opportunity to express concerns to the State Liquor Control Board before an application is approved.

Council consensus was for the City Attorney to prepare a temporary moratorium ordinance prohibiting submittal of an application or issuance of a permit or business until a public hearing can be held regarding the temporary moratorium

III. EXECUTIVE SESSION: None.

IV. ADJOURNMENT:

At 6:41 p.m., Councilmember Rackley moved to adjourn the Council Workshop. Councilmember Lewis seconded the motion.

Motion to adjourn approved 6 – 0.

Harwood Edvalson, MMC
City Clerk

Neil Johnson, Jr.
Mayor

Items presented to Council for the October 15, 2013 City Council Workshop: None

- Councilmember Mark Hamilton, *Milotte Wildlife Film Festival Let's Go Wild Pamphlet*, The Greater Bonney Lake Historical Society
- City Administrator Morrison, *General Fund, Water Fund, Sewer Fund, and Storm Water Fund Revenue & Expenditure Status Report for Quarter 3 from 2009 through 2013*, City of Bonney Lake
- City Attorney Kathleen Haggard, *Memorandum to Bonney Lake City Council dated October 14, 2013 Re: Marijuana: recreational and medical*, Porter Foster Rorick, LLP

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

DRAFT

CITY COUNCIL MEETING

October 22, 2013
7:00 P.M.

DRAFT MINUTES



“Where Dreams Can Soar”

The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the meeting to order at 7:00 p.m.

- A. Flag Salute: Mayor Johnson led the audience in the Pledge of Allegiance.
- B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember Jim Rackley, and Councilmember Tom Watson.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief Financial Officer Al Juarez, Police Chief Dana Powers, Administrative Services Director/City Clerk Harwood Edvalson, and City Attorney Kathleen Haggard.

- C. Announcements, Appointments and Presentations:
 - 1. Announcements: None.
 - 2. Appointments: None.
 - 3. Presentations:
 - a. **Proclamation:** Veterans Day – November 11, 2013.

Mayor Johnson read the proclamation aloud and presented the document to David Colbeth, President of the Greater Bonney Lake Veterans Memorial Committee.

- D. Agenda Modifications: None.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

- A. Public Hearings: None.
- B. Citizen Comments:

David Colbeth, 21816 113th St E, Bonney Lake, spoke on behalf of the Greater Bonney Lake Veterans Memorial Committee. He spoke about the service of veterans and Veterans Day, and invited all to attend the flag-raising ceremony on Veterans Day.

- C. Correspondence: None.

III. COUNCIL COMMITTEE REPORTS

- A. Finance Committee: Deputy Mayor Swatman said the committee met at 5:30 p.m. earlier in the evening for a brief meeting and no items were forwarded for Council action.
- B. Community Development Committee / Economic Development Focus Group: Councilmember McKibbin said the committee met on October 15, 2013 and discussed the 186th Avenue corridor.
- C. Public Safety Committee: Councilmember Hamilton said the committee has not met since the last Council Meeting.
- D. Other Reports:

Pierce County Regional Council: Councilmember Hamilton attended the PCRC meeting on October 17th. The PCRC heard about the annexation policy recommendations from Pierce County, including new terminology for “Urban Service Areas” rather than Urban Growth Areas, and a push to annex highly urbanized areas adjacent to cities.

Fennel Creek Habitat Team: Councilmember Lewis said he, Councilmember Hamilton, and Park Board Member Terry Reid attended the Fennel Creek Habitat Team meeting on October 10, 2013. The next meeting is November 14th at the Bonney Lake Library at 6:30 p.m. The group discussed the opening of the Fennel Creek Trail / Safe Routes connector and efforts to increase membership in the group. He encouraged all to attend the ribbon-cutting ceremony on October 26th at 1:00 p.m.

Community Events: Mayor Johnson reminded all about two upcoming community events on Saturday, October 26th for the “Take the Plunge Against Domestic Violence” fundraiser at 11:00 a.m. at the Allan Yorke Park boat launch, and the Fennel Creek Trail ribbon-cutting ceremony at 1:00 p.m. at 185th St E in the Willowbrook neighborhood.

IV. CONSENT AGENDA:

- A. **Approval of Minutes**: October 1, 2013 Workshop and October 8, 2013 Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers**: Accounts Payable checks/vouchers #67236-67279 (including wire transfer #'s 12034393, 20131002, 20131003, and 20131004) in the amount of \$245,231.60.
Accounts Payable checks/vouchers #67280-67281 in the amount of \$969.51 for Accounts Receivable deposit refunds.
Accounts Payable checks/vouchers #67282-67283 in the amount of \$3,727.81 for utility refunds.
Accounts Payable wire transfer #2013101701 for P-Card payments in the amount of \$40,251.65.
- C. **AB13-103 – Resolution 2320** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington Initiating The Periodic Update Of The Bonney Lake Comprehensive Plan And Adopting The Scope Of Work And Public Participation Plan For The Periodic Update.

- D. **AB13-126 – Resolution 2336** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing Out Of State Travel For Chuck McEwen To Attend Goldkey Certification Training In Independence, MO.
- E. **AB13-121** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Evergreen Point Water Main Replacement Project With Hoffman Construction.
- F. **AB13-122** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Sewer Manhole Rehabilitation-2012/13 Project With NWCW, LLC.
- G. **AB13-127** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Setting A Public Hearing At 7:00 P.M., Or As Soon Thereafter As Possible, During The Regular Council Meeting Of November 12, 2013 To Consider Revenue Sources And Possible Property Tax Increases Before Setting The Ad Valorem Property Tax Rate For 2014.

Councilmember Rackley moved to approve the Consent Agenda. Councilmember Watson seconded the motion.

Consent Agenda approved 7 – 0.

V. FINANCE COMMITTEE ISSUES: None.

VI. COMMUNITY DEVELOPMENT ISSUES: None.

VII. PUBLIC SAFETY COMMITTEE ISSUES: None.

VIII. FULL COUNCIL ISSUES:

- A. **AB13-133 – Ordinance 1468 [D13-133]** – An Ordinance Of The City Of Bonney Lake, Pierce County, Washington, Declaring A Moratorium Prohibiting The Production, Processing, And Retail Sales Of Recreational Marijuana And Prohibiting Granting Of Any City License Or Permit Related To Such Activities.

Councilmember Rackley moved to approve Ordinance 1468. Councilmember Watson seconded the motion.

City Attorney Haggard provided background information on the proposed ordinance which provides a temporary moratorium to allow the Council time to study and discuss the issue. She said the Council will hold a public hearing on November 12th to take testimony and determine if additional findings of fact are needed. The Council would need to act again within 6 months, either to extend the moratorium or let it lapse. In response to a question from Councilmember Minton-Davis, City Attorney Haggard explained that the proposed ordinance deals specifically with recreational marijuana, not medical marijuana.

Ordinance 1468 approved 7 – 0.

IX. EXECUTIVE SESSION: None.

X. ADJOURNMENT:

**At 7:19 p.m., Councilmember Rackley moved to adjourn the Council Meeting.
Councilmember Lewis seconded the motion.**

Motion to adjourn approved 7 – 0.

Harwood Edvalson, MMC
City Clerk

Neil Johnson, Jr.
Mayor

Items presented to Council at the October 22, 2013 Meeting:

- David Colbeth, Greater Bonney Lake Veterans Memorial Committee – *Veterans Memorial Flyer.*

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**CITY COUNCIL
SPECIAL MEETING**

**October 26, 2013
1:00 P.M.**

DRAFT MINUTES



"Where Dreams Can Soar"

The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

Location: New Fennel Creek Trail "Safe Routes" link bridge, located at approximately 11110 185th Avenue E, Bonney Lake.

I. CALL TO ORDER – Mayor Neil Johnson welcomed the assembled group at 1:05 p.m.

II. IN ATTENDANCE:

In addition to Mayor Johnson, elected officials in attendance were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember James Rackley, and Councilmember Tom Watson.

Also in attendance from the Park Board were Chairperson Jim Bouchard, Commissioner Jaime Trejo, Attending from the Planning Commission were Chairperson Grant Sulham, Vice-Chairperson Winona Jacobsen and Commissioner Brad Doll.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, City Engineer John Woodcock, Public Works Project Manager Art Larson, Facilities & Special Projects Manager Gary Leaf, Special Event Coordinator David Wells and Administrative Services Director/City Clerk Harwood Edvalson.

III. AGENDA ITEMS:

A. Ribbon-cutting for the Fennel Creek Trail "Safe Routes" link:

Mayor Johnson expressed his pleasure with the quality of the project construction and recognized those involved in the design and construction of the project. Mayor Johnson invited Deputy Mayor Swatman to make a few remarks as an original member of the Fennel Creek Trail Committee. At the conclusion of his remarks, Mayor Johnson, Councilmembers and Marian Betzer, who has also been a moving force behind Fennel Creek habitat preservation, participated in the ribbon cutting ceremony. Afterwards, many of the assembled audience enjoyed a walk along the trails.

B. Adjournment:

At 12:35 p.m., the City Council concluded the special meeting portion of the event by common consent.

Harwood T. Edvalson, MMC
City Clerk

Neil Johnson, Jr.
Mayor

There were no additional items presented to the Council at the October 26, 2013 Special Council meeting.

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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Executive / Don Morrison	Meeting/Workshop Date: 5 November 2013	Agenda Bill Number: AB13-140
Agenda Item Type: Ordinance	Ordinance/Resolution Number: D13-140	Councilmember Sponsor:

Agenda Subject: Mid-Biennial Budget Amendment

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting The Mid-Biennial Budget Amendment For Budget Years 2013 And 2014.

Administrative Recommendation: Approve

Background Summary: In December of last year the City Council approved Ordinance No. 1447 which adopted a biennial budget for fiscal years 2013-2014. RCW 35A.34.130 requires that the adopted biennial budget be subject to a mid-biennial review and modification as needed. This ordinance and attached exhibits constitutes the Mayor's proposed mid-biennial amendments to the adopted budget. A public hearing has been set for November 26, 2013 to consider the proposed mid-biennial modifications to the budget. It is anticipated any budget amendments will be adopted at the December 17th regular Council meeting.

Attachments: Ordinance D12-140 and Exhibits A-F.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance
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Budget Explanation: See Attached

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	<i>Approvals:</i>	Yes No
Date:	Chair/Councilmember NAME	<input type="checkbox"/> <input type="checkbox"/>
	Councilmember NAME	<input type="checkbox"/> <input type="checkbox"/>
	Councilmember NAME	<input type="checkbox"/> <input type="checkbox"/>
Forward to:	Consent	
	Agenda: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s): November 5, 2013	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

APPROVALS

Director:	Mayor:	Date Reviewed by City Attorney: (if applicable):
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November 5, 2013

P.O. Box 7380 • Bonney Lake, WA 98391
(253) 862-8602

Dear Council Members:

I am excited about the things we have been able to accomplish this past year, and am looking forward to 2014. The recent ribbon-cutting for the Fennel Creek/Safe Routes trail made us all proud of the completion of that long-awaited project. Likewise, we have received a lot of positive comments about the improvements to the Allen Yorke Park dike expansion. It put a classy face to our principal park. Being able to successfully negotiate the acquisition of the Victor Falls property was a real coup, which will benefit the community for generations to come. In addition, we were able to improve streets, install additional sidewalks, and generally make our community much more livable, as well as improve other aspects of our infrastructure.

State law (RCW 35A.34.130) requires cities that have adopted a biennial budget to conduct a mid-biennial review, and make any modifications deemed appropriate. Consistent with our past practice, I limit the proposed budget amendment to minor modifications necessitated by changing conditions. The mid-biennial review is not intended to be a major rewrite of the budget.

Accordingly, the proposed amendments to the adopted 2013-2014 biennial budget are those which deal primarily with projected changes to estimated revenues and expenditures, and carry-over of unfinished 2013 projects. A few new capital projects have been proposed, but most are the result of 2013 grant awards or Council actions requiring a budget amendment.

The attached budget ordinance adopts revised revenue estimates and corresponding revisions and reductions to adopted expenditures, including revisions to the various capital budgets.

All departments and divisions have again done well at keeping their expenditures within budget. General Fund expenditure savings from 2013 have been carried forward to the 2014 operating budget. We may need some modest expenditure savings in 2014 to likewise balance the biennial budget. None of the proceeds from the Renwood land sale is proposed to be used to fund 2014 general fund maintenance and operations.

We had anticipated refinancing the 8000MHz and JMC bonds to lessen the impact of the debt service on the general fund budget. However, current interest rates are such that this is not cost-effective at this time. This has put a continuing strain on the City's General Fund. However, the 2013-2014 biennial budget remains balanced without any use of prior fund balance.

Modifications of Operating Budgets

Within the amounts currently appropriated, we have or will make some minor modifications to selected departmental budgets for supplies and services to better reflect actual experience and projected need. There are few substantial amendments to the adopted operating budget, but most are on the capital side, and many of those are simply to carry forward a 2013 unfinished project.

Justice & Municipal Center:
9002 Main Street East
Bonney Lake, WA 98391
Fax (253) 862-8538
Agenda Packet p. 14 of 31

Public Safety Building:
18421 Veterans Memorial Dr E
Bonney Lake, WA 98391
Fax (253) 863-2661

Public Works Center:
19306 Bonney Lake Blvd.
Bonney Lake, WA 98391
Fax (253) 826-1921

Senior Center:
19304 Bonney Lake Blvd.
Bonney Lake, WA 98391
Fax (253) 862-8538

Any changes to the bottom line have been incorporated into Exhibits A and B of the budget ordinance, and include the following:

1. We have added funds to the Community Development salary budget to cover the return of an additional building inspector (approved by Resolution No. 2318);
2. We have increased the Community Development budget by \$40,000 for professional planning services related to the update of the various comprehensive plan elements.
3. During the past few years, we have provided custodial services through a combination of contracting and force account. We have issued an RFP for janitorial services and are proposing to eliminate the City janitorial position and contract-out all janitorial services. This is reflected in the position authorization schedule attached to the budget ordinance. The salary and benefit costs associated with the position have been transferred to professional services (janitorial contract).
4. An additional \$20,000 has been added to the facilities budget for building repairs/improvements (this has been under-budgeted the past few years)
5. An additional \$30,000 has been added to the professional services budget in Water Fund 401 for our contracted water rights attorney (Tom Pors) to help us perfect our water rights. This is something that needs to be done with DOE in order to guarantee our continued use of our water supply rights.
6. An additional \$30,000 (from \$70K to \$100K) has been added to Water Fund 401 for higher than anticipated costs of using TPU water from the So. Prairie intertie.
7. \$5,000 has been added to the stormwater fund 415 for Lake Bonney water quality monitoring.

Modification to the Capital Budgets

In the capital funds, projects are progressing as planned for those projects which have been funded. Many of these are grant or loan funded. Some projects have been complete and closed out, but there are several 2013 projects in progress and are being carried over into 2014.

Normally we do not entertain departmental requests for new capital projects mid-stream. However, there are a few new projects to be initiated in 2014 that were not part of the original biennial budget but have since been proposed to be included in the budget amendment. These are primarily projects resulting from new grant awards or specific Council actions.

Changes to the capital budgets are noted on Exhibits "C" of the budget ordinance, and have been incorporated into the revised budget totals of the respective funds.

As we begin work next year in preparing the 2015-2016 biennial budget, the Administration will be taking into account the many (11) public works trust fund loans outstanding, as well as our water supply debt obligations to Tacoma and the Cascade Waster Alliance. Our outstanding water utility debt from these loans exceed \$12M. Until increased growth in system development charges can replenish our capital accounts, we will likely plan for a reduced level of water capital spending over the next few years unless grants are obtained, or the Council chooses to increase water rates substantially in order to fund an ambitious capital investment program.

Personnel - Salaries and Benefits

The mid-biennial amendment includes a 2.0% Cost-of-Living-Adjustment (COLA) for AFSCME covered employees, and a 2.88% adjustment for the police guild. These are both previously negotiated adjustments contained in the respective collective bargaining agreements. I am proposing a 2.0% COLA for non-represented employees. Both the AFSCME and Police contracts will expire at the end of 2014.

Summary

I am excited about the prospects of being able to design and hopefully secure grant funding for another segment of the Fennel Creek Trail. I have proposed initial funds to make safety and access improvements to our new Victor Falls Park while we work towards developing an overall master plan for the property.

Additional resources have been devoted to comprehensive planning, as the next two years will features state mandated updates to almost all of our comprehensive plan elements.

I hope to further improve the downtown through intersection improvements and the installation of the last major missing link of sidewalk along SR410.

2014 may also come to be known as the year for Easttown, with the long planned completion of key sewer system components for both north and south Easttown.

Thanks to all of you for your support these past four (4) years. I am looking forward to another four, and appreciate our council, staff, boards, commissions, and volunteers who step forward to work together in making Bonney Lake a great place to live, work, and play.

Sincerely,

A handwritten signature in black ink, appearing to read "Neil Johnson Jr.", written in a cursive style.

Neil Johnson Jr.
Mayor

ORDINANCE NO. D13-140

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, ADOPTING THE MID-BIENNIAL BUDGET AMENDMENT FOR BUDGET YEARS 2013 AND 2014

WHEREAS, the City Council approved Ordinance No. 1447 which adopted a biennial budget for fiscal years 2013-2014; and

WHEREAS, Ch. 35A.34 RCW provides procedures for adopting, managing, and amending a biennial budget; and

WHEREAS, RCW 35A.34.130 requires that the adopted biennial budget be subject to a mid-biennial review and modification as needed; and

WHEREAS, on November 26, 2013 the City Council held a public hearing upon notice for the purpose of considering mid-biennial modifications and amendments to the adopted 2013-2014 biennial budget;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The biennial budget for the City of Bonney Lake for the period January 1, 2013 through December 31, 2014 as contained in the adopted 2013-2014 Biennial Budget for total revenues/sources and expenditures/uses as approved by the City Council, is hereby amended by Total Revenues and Expenditures for each fund as shown on the attached Exhibit "A" (City of Bonney Lake Mid-Biennial Budget Amendment).

Section 2. The changes to biennial operating expenditures, capital expenditures, transfers and debt service schedules as shown on the attached Exhibit "B" (B-1 and B-2) are hereby adopted.

Section 3. The changes to the park, street, water, sewer, and stormwater capital budgets as shown on the attached Exhibit "C" are hereby adopted.

Section 4. The changes to the Equipment Replacement Schedule of the Equipment Rental & Replacement Fund, as shown on the attached Exhibit "D," are hereby adopted.

Section 4. The changes to the Position Summary (p3-30 of adopted budget), as shown on the attached Exhibit "E," are hereby adopted.

Section. 5. The changes to the pre-approved out-of-state travel list (p 3-34 adopted budget) is hereby replaced with Exhibit "F" and adopted.

Section 6. The City Clerk is directed to transmit a certified copy of the City of Bonney Lake adopted 2013-2014 Mid-Biennial Budget Amendment (Ordinance No. D13-140 and

Exhibits “A”, and “B”) to the Office of the State Auditor and to the Association of Washington Cities.

Section 7. This ordinance concerning matters set out in RCW 35A.11.090, it is not subject to referendum, and shall take effect January 1, 2014 after its passage, approval and publication as required by law.

PASSED by the City Council of the City of Bonney Lake this 17^h day of December, 2013.

Neil Johnson, Jr. Mayor

ATTESTED:

Harwood T. Edvalson, CMC, City Clerk

APPROVED AS TO FORM:

Kathleen Haggard, City Attorney

Passed:
Valid:
Published:
Effective Date:

2013 - 2014 Mid Biennial Budget Amendment
 Prepared October, 2013

Number	Name	2013-2014 Biennial Budget			
		Revenue Adopted Biennial	Revenue Revised Biennial	Expenditure Adopted Biennial	Expenditure Revised Biennial
001	General	27,743,843	28,399,558	27,611,835	28,399,558
301	Street CIP	1,464,193	6,664,193	3,403,844	10,984,844
302	Parks CIP	1,263,724	1,438,724	1,697,326	2,404,326
401	Water	19,130,187	19,130,187	19,554,688	20,314,688
402	Wastewater (Sewer)	18,738,805	19,178,805	20,291,384	20,731,384
415	Stormwater	3,555,870	3,725,870	4,283,137	4,283,137
501	Equipment Rental & Replacement	2,309,770	2,309,770	2,194,838	2,212,986
Total		74,206,392	80,847,107	79,037,052	89,330,923

Footnotes:

- 1 General Fund - See "Exhibits B1" and "B2" for details of mid-biennial Adjustments - Revenue and Expenditures
- 2 Expenditures in excess of revenues are funded through the use of reserves (fund balance)

2013 - 2014 Mid Biennial Budget Amendment
 General Fund Revenues
 Prepared October, 2013

	GENERAL FUND		Biennial Total	Amendments	Revised Biennial
	Adopted Budget 2013	Adopted Budget 2014			
General Revenues					
Property Taxes (311)	2,637,042	2,663,412	5,300,454	93,191	5,393,645
Sales Tax (312 + 313)	3,514,182	4,114,890	7,629,072		7,629,072
Utility Tax (314, 316, -316.20)	2,477,699	2,552,030	5,029,729		5,029,729
Excise Taxes (317,34&.35)	88,590	88,590	177,180		177,180
Other taxes (316.20, 319)(317 -317,34&.35)	170,431	175,544	345,975		345,975
Total Taxes (310)	8,887,944	9,594,466	18,482,410	93,191	18,575,601
Licenses & Permits (320)	694,149	745,762	1,439,911		1,439,911
Intergovernmental (330)	631,973	757,882	1,389,855		1,389,855
Charges for Goods & Service (341 - 348)	585,294	666,769	1,252,063		1,252,063
Administrative Transfers In (349)	1,409,067	1,423,158	2,832,225		2,832,225
Total Chgs for Goods & Services (340)	1,994,361	2,089,927	4,084,288	0	4,084,288
Fines & Forfeits (350)	725,976	755,016	1,480,992	(108,896)	1,372,096
Investment Interest (361)	82,628	25,000	107,628		107,628
Other Revenues (362, -362.50, 366, 367, 369)	180,427	185,000	365,427		365,427
Other Revenues: Fac Rentals (362.50)	261,537	131,795	393,332		393,332
Total Misc. Revenue (360)	524,592	341,795	866,387	0	866,387
Other Fin. Sources (390)	0	0	0	0	0
**Sub-Total General Revenue	13,458,995	14,284,848	27,743,843	(15,705)	27,728,138
Renwood Agreement	0	0	0	671,420	671,420
**Sub-Total Additional Revenue	0	0	0	671,420	671,420
Total Revenues	13,458,995	14,284,848	27,743,843	655,715	28,399,558
Total Expenditures - O & M (From Schedule B)	13,625,257	13,986,578	27,611,835	787,723	28,399,558
Results of Operations (Revenue less Expenditure)	-166,262	298,270	132,008	(132,008)	(0)

Footnotes - Budget Amendment Details

- 1 Revise Prop Tx Projection based on P. C. prelim assess. (2014 orig budget=2,663,412; revised=2,756,603) 93,191
- 2 Revise Fines/Forfeits based on actuals: (original budget=725,976; revised=617,080) (108,896)
- 3 Renwood Agreement: Additional building permits, etc: not originally budgeted 671,420

2013 - 2014 Mid Biennial Budget Amendment
 General Fund Expenditures
 Prepared October, 2013

Department	General Fund		Biennial Total	Amendments	Revised Total
	Adopted Budget 2013	Adopted Budget 2014			
11 Legislative	109,497	78,316	187,813		187,813
12 Judicial	699,982	712,500	1,412,482		1,412,482
13 Executive	642,846	735,024	1,377,870		1,377,870
14 Financial Services	1,094,025	1,126,227	2,220,252		2,220,252
15 Legal	395,120	396,223	791,343		791,343
16 Information Technology	520,453	477,291	997,744		997,744
18 Administrative Services	508,970	538,333	1,047,303		1,047,303
21 Law Enforcement	5,728,224	5,966,822	11,695,046		11,695,046
32 Engineering and Public Works Administration	1,032,806	1,055,355	2,088,161		2,088,161
42 Road & Streets Maint. (2013 salary & benefit)	329,708	320,322	650,030		650,030
50 Senior Center	39,345	39,998	79,343		79,343
57 Community Forestry					
58 Comm Develop (2013 salary & bene budget=\$1,087,584)	1,207,292	1,253,118	2,460,410	177,241	2,637,651
59 Comm Develop - Bldg. (In 2011 Dept 58 & 59 are combined)	0	0	0		0
60 Facilities	516,549	477,327	993,876	20,000	1,013,876
76 Parks and Recreation	307,752	305,085	612,837		612,837
90 Non-Departmental	417,067	429,016	846,083		846,083
90 Debt Service - Motorola (annual prin + int = \$231,000)		0	0	346,000	346,000
90 Debt Service - J & MC (annual prin + int = \$661,443)	0	0	0	992,443	992,443
** Anticipated Savings - 2013				(476,884)	(476,884)
*** Anticipated Savings - 2014				(271,077)	(271,077)
TOTAL EXPENDITURES	13,625,257	13,986,578	27,611,835	787,723	28,399,558
			27,611,835		28,399,558

Footnotes - Budget Amendment Details

- Dept
- 58 Professional Planning service -update comp. plan elements
- 58 Bidding inspect salary & benefits moved from P.W. to Comm. Develop. (2013=36,173; 2014=101,068)
- 60 Building Repairs & Improvements
- 90 Motorola Debt Svc. 2013 = 115,000; 2014 = 231,000.
- 90 J&MC Debt Svc. 2013 = 331,000; 2014 = 661,443.

** Anticipated 2013 Savings: (a) 3.5% of 2013 total expenditures
 *** Anticipated 2014 Savings: (a) Total expenditures=202,284; (b) G.F. portion of medical savings=68,793

Total anticipated savings	(476,884)
Net new budget request	(271,077)
	(747,961)
	787,723

**Exhibit "C" to Ordinance No. D13-140
City of Bonney Lake
2013-2014 Mid-Biennial Capital Improvement Budget Modifications**

Fund Number	Fund Name	Description of CIP Project Amendment	Amount	Adopted Budget Page Ref.
302	Park CIP	Install a permanent roof over the stage at Allan Yorke Park	\$55,000	5-50
302	Park CIP	Initial safety and access improvement to Victor Falls Park	\$75,000	5-50
302	Park CIP	FC trail design segment (1.5 miles anticipated state design grant – will not be undertake is grant is not awarded).	\$175,000	5-50
302	Park CIP	FC trail ROW acquisition (in anticipation of future trail construction grant)	\$100,000	5-50
302	Park CIP	\$20,000 for misc. improvements to various AYP ball fields.	\$20,000	5-50
302	Park CIP	Ken Love property acquisition for Victor Falls Park	\$282,000	5-50
301	Street CIP	Install sidewalks along a segment of Angeline Road (citizen petition)	\$65,000	5-47
301	Street CIP	Acquire ROW on SR410 in Downtown to facilitate the SR410/VMD intersection improvement	\$80,000	5-47
301	Street CIP	Increase the overlay program budget from \$164,000 to \$516,000 for Church Lake Rd overlay project (TIB grant funds \$406,193 of project costs).	\$516,000	5-47
301	Street CIP	Carried forward from 2013 to complete Transportation Plan update.	\$145,000	5-47
301	Street CIP	Install sidewalks on SR410 (missing link over Angeline – (TIB grant funds \$500,000 of project costs).	\$920,000	5-47
301	Street CIP	“Place holder” for improvements to the 186/88/188th street corridor.	\$1,000,000	5-47
301	Street CIP	“Place holder” SR410/Veterans Memorial Drive intersection improvement project (\$4.1M funded by Tehaleh mitigation)	\$5,000,000	5-47
401	Water Fund	Granger Springs Building Upgrade (carried forward from 2013)	\$200,000	5-6

Fund Number	Fund Name	Description of CIP Project Amendment	Amount	Adopted Budget Page Ref.
401	Water Fund	Lakeridge 810 zone water main upgrade (revised scope carried forward from 2013 - broken into phases)	\$2,030,000	5-6
401	Water Fund	Lakeridge 810 zone booster pump station design	\$700,000	5-6
401	Water Fund	Reed property improvements (carried forward from 2013 - minimal repairs needed to place residence on market, and improvements to revised access; fencing and gate at storage yard)	\$50,000	5-6
401	Water Fund	24th St E water main replacement.	\$60,000	5-6
401	Water Fund	Victor Falls watershed fencing (Includes amount carried forward from 2013)	\$200,000	5-6
401	Water Fund	SCADA telemetry system upgrade – water share (carried forward from 2013 - \$210,000)	\$210,000	5-6
415	Storm Water	Regional Storm Pond at Locust & 82nd (carried forward from 2013)	\$75,000	5-22
415	Storm Water	Church Lake Rd replacement culvert. Design contract issued in 2013.	\$250,000	5-22
415	Storm Water	Recently announced DOE grant award to the City. Most of the funds are to be used for capital; some may be used for NPDES maintenance activities.	\$170,000	5-22
415	Storm Water	Placeholder to complete stormwater comp plan, including Eastown storm sewers. Note: This may be accomplished through a temporary force-account project engineer.	\$172,000	5-22
415	Storm Water	Placeholder for potential stormwater SDC study upon completion of comp plan.	\$40,000	5-22
415	Storm Water	Compact street sweeper for pervious surfaces, sidewalks, trials, parking lots and narrow street sections to remove debris from getting into storm drains per NPDES Permit requirements.	\$75,000	5-22
402	Sewer	Eastown Lift Station/Force Main (Carry forward from 2013)	\$712,460	5-16
402	Sewer	Eastown Gravity Sewer Main (Carry forward from 2013)	\$25,000	5-16

Fund Number	Fund Name	Description of CIP Project Amendment	Amount	Adopted Budget Page Ref.
402	Sewer	Eastown Lift Station Upgrade/SR410 crossing (Carried forward from 2013)	\$160,000	5-16
402	Sewer	SCADA system telemetry upgrade (sewer share carried forward from 2013)	\$423,000	5-16
402	Sewer	Septic System Reduction Project (carried forward from 2013)	\$300,000	5-16
402	Sewer	Eastown "Southern" sewer ROW acquisition, design, and construction (Kahne et al ULA – City to be reimbursed)	\$440,000	5-16
402	Sewer	Sumner WWTP Upgrade (carried forward from 2013 - PWTFL)	\$5,000,000	5-16

Fund 501: Equipment Rental & Replacement

Equipment Replacement Schedule							
Asset #	Department	Existing Equipment Description	2013		2014		Notes
			Adopted	Revised	Adopted	Revised	
RS133	Community Development	Dodge Stratus 2004	9,500.00	17,936.00			1
RS222	ER&R	Ford F250	30,000.00	-			2
RS135	Admin/Information Services	Dodge Stratus 2004	9,800.00	21,564.00			3
RS221	Facilities	Ford F150	9,000.00	-		30,000.00	4
RS291	Park Facilities	Ford Ranger	-	-			5
RS463	Park Facilities	Paint Stripper	4,000.00	4,320.00			
RS601	Park Facilities	Mower - Grasshopper	14,500.00	15,641.00			
PD202	Police	Ford Crown Victoria 2000	40,706.00	33,285.00			
PD052	Police	Ford Crown Victoria 2004	37,622.00	33,285.00			
PD053	Police	Ford Crown Victoria 2004	37,622.00	42,199.00			
PD057	Police	Mercury Mountaineer 2000	11,000.00	-		27,000.00	6
PD059	Police	Ford Crown Victoria 2005	38,270.00	40,752.00			
PD061	Police	Dodge Charger 2006	40,177.00	42,952.00			
PD023	Police	Ford Crown Victoria 2002			44,616.00	44,616.00	
PD055	Police	Dodge Intrepid 2005			16,261.00	20,500.00	
PD511	Police	Ford Crown Victoria 2005			39,020.00	39,020.00	
PD062	Police	Ford Crown Victoria 2006			39,680.00	39,680.00	
RS297	Street	Chevrolet C2500 1995			19,000.00	27,586.00	
RS225	Street	Ford F250 1995			19,000.00	27,586.00	
RS283	Water	Ford Ranger 1999	4,000.00				bed only
RS284	Water	Chevrolet Silverado	26,000.00				7
Subtotal			\$ 312,197	\$ 251,934	\$ 177,577	\$ 255,988	

- 1 Two surplus dept. vehicles replaced with 1 new one
- 2 Still in good condition; defer until 2015
- 3 Replace with small SUV - Replacement cost underbudgeted
- 4 RS221 Replacement deferred to 2014 - Additional funding from surplus Janitor Van
- 5 Replaced internally with RS284
- 6 Deferred to 2014 and replace with Ford Escape; replacement cost underbudgeted
- 7 Will be transferred to parks to replace RS291

City of Bonney Lake POSITION SUMMARY	2008		2009		2010		2011		2011		2012		2012		2013		2014	
	Authorized F.T.E.		Adopted F.T.E.		Adopted F.T.E.		Adopted F.T.E.		Revised F.T.E.		Adopted F.T.E.		Revised F.T.E.		Revised F.T.E.		Revised F.T.E.	

CITY COUNCIL	2008		2009		2010		2011		2011		2012		2012		2013		2014	
Councilmember (Part-Time)	7.000		7.000		7.000		7.000		7.000		7.000		7.000		7.000		7.000	
TOTAL CITY COUNCIL	7.000																	

EXECUTIVE	2008		2009		2010		2011		2011		2012		2012		2013		2014	
Mayor	1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000	
City Administrator	1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000	
Community Services Director	1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000	
Executive Assistant	1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000	
Facilities & Special Projects Manager																		
Special Events Coordinator																		
Facilities Maintenance Worker II																		
Custodian																		
TOTAL EXECUTIVE	4.000																	

LEGAL	2008		2009		2010		2011		2011		2012		2012		2013		2014	
City Prosecutor							1.000		1.000		1.000		1.000		1.000		1.000	
TOTAL LEGAL							1.000											

COURT	2008		2009		2010		2011		2011		2012		2012		2013		2014	
Municipal Judge	0.750		0.800		0.850		0.850		0.850		0.850		0.850		0.850		0.850	
Court Administrator	1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000	
Probation Officer																		
Court Clerk I	3.000		3.000		3.000		3.000		3.000		3.000		3.000		3.000		3.000	
Court Clerk II	1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000	
TOTAL COURT	5.750		5.800		5.850		6.850		6.850									

FINANCE	2008		2009		2010		2011		2011		2012		2012		2013		2014	
Chief Financial Officer	1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000	
Accounting Manager																		
Financial Operations Supervisor																		
Senior Accountant	1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000	
Accountant	1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000	
Utility Billing Supervisor	1.000																	
Accounting Specialist I/II	4.000		5.000		5.000		5.000		5.000		5.000		5.000		5.000		5.000	
Accounting Specialist III	1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000		1.000	
Payroll Officer	1.000																	
TOTAL FINANCE	10.000																	

City of Bonney Lake
POSITION SUMMARY

Year	2008	2009	2010	2011	2011	2012	2012	2013	2014
	Authorized F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Revised F.T.E.	Adopted F.T.E.	Revised F.T.E.	Revised F.T.E.	Revised F.T.E.

CITY CLERK & ADMINISTRATIVE SERVICES

Administrative Services Director/City Clerk	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Records/Information Specialist	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Administrative Specialist I/II	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Human Resources Manager											
Human Resources Officer	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Information Services Manager											
Information Services Coordinator	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
PC/Network Technician	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Senior Center Manager											
Senior Services Assistant											
Cook					0.800		0.800	0.800	0.800	0.800	0.800
Kitchen Aide					0.300		0.300	0.300	0.300	0.300	0.300
Senior Center Aide/Van Driver					1.800		1.800	1.800	1.800	1.800	1.800
TOTAL CITY CLERK & ADMINISTRATIVE SERVICES	7,000	7,000	7,000	7,000	11,900	7,000	11,900	11,900	11,900	11,900	11,900

COMMUNITY SERVICES

Community Services Director	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Special Events Coordinator	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Community Services Specialist	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Facilities Maintenance Worker II	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Custodian	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Parks Lead Worker	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Maintenance Worker II (Parks/Forestry)	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Senior Center Manager	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Senior Services Assistant	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Cook	0.800	0.800	0.800	0.800	0.800	0.800	0.800	0.800	0.800	0.800	0.800
Kitchen Aide	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300
Senior Center Aide/Van Driver	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
TOTAL COMMUNITY SERVICES	11,900	11,900	11,900	11,900	10,900	11,900	10,900	11,900	11,900	11,900	11,900

POLICE

Police Chief	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Assistant Police Chief	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Police Lieutenant	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Department Assistant	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Records Clerk	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Police Sergeant	4,000	5,000	5,000	5,000	4,000	4,000	4,000	4,000	5,000	5,000	5,000
Patrol Officers	21,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	21,000	21,000	21,000
School Resource Officer	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Community Services Officer	3,200	3,200	3,200	3,200	3,600	3,600	3,600	3,600	3,600	3,600	3,600
TOTAL POLICE	36,200	37,200	37,200	37,200	37,600						

2013/2014 Mid Biennial Budget Amendment
Exhibit "E" Authorized Position Summary

City of Bonney Lake POSITION SUMMARY	2008		2009		2010		2011		2011		2012		2012		2013		2014	
	Authorized F.T.E.	Adopted F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Revised F.T.E.	Adopted F.T.E.	Revised F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Revised F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Revised F.T.E.	

COMMUNITY DEVELOPMENT	2008		2009		2010		2011		2011		2012		2012		2013		2014	
	Authorized F.T.E.	Adopted F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Revised F.T.E.	Adopted F.T.E.	Revised F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Revised F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Revised F.T.E.	
Community Development Director	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
GIS Analyst	1,000	1,000	1,000	1,000			1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
GIS Assistant									1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Senior Planner	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Associate Planner	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Assistant Planner	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Planning Technician	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Code Enforcement Officer	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Development Services Engineer	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Construction Inspector									1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Administrative Specialist I/II/III	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Building Official	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Permit Coordinator	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Permit Technician I/II	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Plans Examiner/Sr. Inspector																		
Building Inspector I/II	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
TOTAL COMMUNITY DEVELOPMENT	15,000	15,000	15,000	15,000	15,000	15,000	13,000	13,000	14,000	14,000	14,000	13,000	13,000	12,000	12,000	13,000		

PUBLIC WORKS (Water, Sewer, Streets, Stormwater, ER&R)	2008		2009		2010		2011		2011		2012		2012		2013		2014	
	Authorized F.T.E.	Adopted F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Revised F.T.E.	Adopted F.T.E.	Revised F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Revised F.T.E.	Authorized F.T.E.	Adopted F.T.E.	Revised F.T.E.	
Public Works Director	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Assistant Public Works Director	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Public Works Support Services Coordinator	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Assistant Engineer	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Administrative Specialist IV	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
City Engineer	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Administrative Specialist I/II	1,000	1,000	1,000	1,000	1,000	1,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	
Engineering Technician	1,000	1,000	1,000	1,000	1,000	1,000												
Maintenance Worker I	7,000	7,000	7,000	7,000	7,000	7,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	
Maintenance Worker II	18,000	18,000	18,000	18,000	18,000	18,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	
Maintenance Electrician	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Mechanic II	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Meter Reader	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Project Manager	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Lead Maintenance Worker	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	
Utility Supervisor	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Street & Stormwater Supervisor	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Assistant City Engineer - Utilities	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Parks Lead Worker																		
Maintenance Worker II (Parks/Forestry)									1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
TOTAL PUBLIC WORKS	44,000	44,000	44,000	44,000	44,000	44,000	44,000	44,000	46,000	46,000	44,000	46,000	46,000	46,000	46,000	46,000		

2013/2014 Mid Biennial Budget Amendment
 Exhibit "E" Authorized Position Summary

City of Bonney Lake POSITION SUMMARY	Year		2010		2011		2012		2013		2014	
	Authorized F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Revised F.T.E.	Adopted F.T.E.	Revised F.T.E.	Adopted F.T.E.	Revised F.T.E.	Revised F.T.E.	Revised F.T.E.	
TOTAL STAFFING (excludes elected officials)	132,850	133,900	133,950	132,350	132,350	136,350	131,350	131,350	131,350	131,350	131,350	
TOTAL POPULATION	16,725	17,082	17,374	17,500	17,500	17,730	17,730	18,010	18,500			
F.T.E. per 1,000 population	7.94	7.84	7.71	7.56	7.56	7.69	7.41	7.29	7.10			

Exhibit "F"
2013-2014 Mid-Biennial Budget Amendment
Out of State Travel

Out of State Travel - 2014

Department: Community Development
BARS Account # 001.000.058.558.60.43.xx (Travel Expenses) \$1,000.00
BARS Account # 001.000.058.558.60.49.xx \$500.00
(Miscellaneous/Registration)
Staff Position(s) Permit Coordinator
Destination San Antonio, Texas
Dates April 13 - 16, 2014
Purpose of Travel Tyler Connects 2014 National User Conference (Eden Financial & Permitting Software)
Justification *The City has made a substantial investment in the Eden Software suite, which includes financial, permitting, licensing, utility billing, and customer service modules. The Eden National Conference is a valuable training and network tool that helps staff get more utility out of the software. Two staff members from Finance attended this conference in 2008 and found it extraordinarily valuable. Similar value in attending can be gained by the Permit Coordinator attending the conference.*

Department: Community Development
BARS Account # 001.000.058.558.60.43.xx (Travel Expenses) \$1,000.00
BARS Account # 001.000.058.558.60.49.xx \$650.00
(Miscellaneous/Registration)
Staff Position(s) Community Development Director
Destination Charlotte/Mecklenburg, North Carolina
Dates September 14- 17, 2014
Purpose of Travel International City/County Management Association 2014 Annual Conference
Justification *This conference is approved per Employment Contract and is therefore exempt from Resolution #1787; however, the detail is provided for informational purposes.*

Department: Administrative Services Department (Office of Information Services)
BARS Account # 001.000.016.518.80.43.01 (Transportation) \$600.00
BARS Account # 001.000.016.518.80.43.02 (Logging) \$800.00
Staff Position(s) IS Manager
Destination San Antonio, Texas
Dates April 13 - 16, 2014
Purpose of Travel Tyler Connects 2014 National User Conference (Eden Systems Software, Tyler Payments, Tyler Cashiering, etc.)
Justification *The City has made a substantial investment in the Eden Software suite, which includes financial, permitting, licensing, utility billing, and customer service modules. The*

Eden National Conference is a valuable training and network tool that helps staff get more utility out of the software. The IS Manager attended this conference in 2006 and found it extraordinarily valuable. Similar value in attending can be gained by the IS Manager attending this conference.

Note: Approval of this list does not necessarily imply that travel funds have been specifically allocated.