

CITY COUNCIL MEETING

**March 23, 2010
7:00 p.m.**

AGENDA



*"Where Dreams Can
Soar"*

The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

SIGN-UP TO SPEAK FOR SPECIFIC ACTION ITEMS ON THE AGENDA: *If you have signed-up prior to the Council meeting to speak with respect to a particular ordinance or resolution appearing on the agenda, you will be recognized to address the Council for up to one minute before the Council takes action on that item. Those wishing to address items appearing on the "Consent Agenda" should do so during the "Citizen Comments" portion of the Agenda. If the Council chooses to discuss the item further after taking comments, they may restrict additional public comment before taking action. Please look for the speaker sign-up sheets near the Council Chamber doorway. (See Item II B. for Citizen Comments on other items of City business.)*

I. CALL TO ORDER

A. Flag Salute

B. Roll Call:

Elected Officials: Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Laurie Carter, Councilmember Dan Decker, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin and Councilmember Jim Rackley.

Management Staff expected to be in attendance: City Administrator Don Morrison, Public Works Director Dan Grigsby, Police Chief Mike Mitchell, Community Development Director John Vodopich, Chief Financial Officer Al Juarez, Administrative Services Director/City Clerk Harwood Edvalson, Community Services Director Gary Leaf, and City Attorney Jim Dionne.

C. Announcements, Appointments and Presentations:

1. Announcements:

2. Appointments:

3. Presentations:

D. Agenda Modifications:

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

A. Public Hearings:

B. Citizen Comments:

You may address the City Council on matters of City business for up to 5 minutes. Those commenting about ordinances or resolutions on the "Consent Agenda" should limit their comments to one minute per item. When recognized by the Mayor, please state your name and address for the official record. Designated representatives speaking on behalf of a group may take up to 10 minutes on matters of general City business.

C. Correspondence:

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee**
- B. Community Development Committee**
- C. Public Safety Committee**
- D. Other Reports**

IV. CONSENT AGENDA:

The items listed below may be acted upon by a single motion and second of the City Council. By simple request to the Chair, any Councilmember may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.

- A. Approval of Minutes: March 2, 2010 Council Workshop and March 9, 2010 Council Meeting.
- B. Accounts Payable Checks/Vouchers: #58138 thru 58181 (including voided check #58032) in the amount of \$427,326.51; #58182 for a Utility Refund in the amount of \$164.26; #58183 thru 58233 (including wire transfer #'s 902557, 2242010, 3142010, 3172010, 28834985, 94030216 & voided check #57111) in the amount of \$2,317,653.42; and #58234 for a Utility Refund in the amount of \$152.81.
- C. Approval of Payroll: Payroll for March 1st – 15th 2010 for checks **28872-28896** including Direct Deposits and Electronic Transfers in the amount of **\$ 383,332.38**.
- D. AB10-41 - A Motion of the Bonney Lake City Council to Accept as Complete the Church Lake Dr E Water Main Replacement & Roadway Improvements project

V. FINANCE COMMITTEE ISSUES:

- A. AB10-45 - A Motion of the Bonney Lake City Council Authorizing the City to Submit a Grant Application to the Washington State Department of Natural Resources for a Community Forestry Assistance Grant.

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES:

- A. AB10-25- Resolution 2007 – A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington, Authorizing the Mayor to Sign the Closeout Loan Agreement with the Public Works Trust Fund Loan Board for Loan PW-04-691-009.

VII. PUBLIC SAFETY COMMITTEE ISSUES:**VIII. FULL COUNCIL ISSUES:**

- A. AB10-46 - A Motion of the Bonney Lake City Council Nominating an Individual for Election to the Pierce Transit Board of Commissioners.

IX. EXECUTIVE SESSION:

Pursuant to RCW 42.30.110, the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.

X. ADJOURNMENT

For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.

THE COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

**CITY COUNCIL
WORKSHOP**

**March 2, 2010
5:30 p.m.**

MINUTES



“Where Dreams Can Soar”

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Audio Time
Stamp ↓

I. Call to Order:

Mayor Neil Johnson, Jr. called the workshop to order at 5:32 p.m.

II. Roll Call: [A1.3]

Administrative Services Director/City Clerk Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Laurie Carter, Councilmember Dan Decker, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin and Councilmember James Rackley.

[Staff members in attendance were City Administrator Don Morrison, Judge James Helbling, Public Works Director Dan Grigsby, Police Chief Mike Mitchell, Community Development Director John Vodopich, Community Services Director Gary Leaf, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Jim Dionne, Court Administrator Kathy Seymour, Information Services Coordinator Chuck McEwen and Records & Information Specialist Susan Duis.]

III. Agenda Items:

5:32:31

A. Presentation and Discussion: YMCA – Bob Ecklund, President – YMCA of Pierce and Kitsap Counties.

YMCA representatives Bob Ecklund and Michelle LaRue spoke to the Council about the long-range plan and vision of the YMCA and options for a YMCA in Bonney Lake. The current plan is for a YMCA branch to open in Sumner in 2013, and another branch in Bonney Lake to open in 2018. They discussed funding options and alternative timelines. They stressed that there is very strong demand in Sumner and Bonney Lake, and they feel the best solution is to have branches in both communities to meet demand. Mayor Johnson noted that the City has land set aside for a community center in the WSU Forest and asked if the Bonney Lake branch could be completed earlier. Mr. Ecklund said funding is a major factor in determining when construction can begin. He also said his agency can only build one facility at a time for bonding purposes. Once constructed, the Bonney Lake and Sumner YMCAs would complement each other, and people who join one YMCA can use any branch. Mayor Johnson thanked Mr. Ecklund and Ms. LaRue for their time and said the Council will continue these discussions in the future.

The Council recessed the Workshop for a break at 6:29 p.m. The Workshop reconvened at 6:40 p.m.

6:40:42

B. Presentation and Discussion: Design Charrette for the Interim Justice Center Council/Court Chambers.

City Administrator Morrison said the Interim Justice Center shell is under construction and plans for interior walls and infrastructure are being prepared to go

out to bid. He introduced Rex Bond from ARC Architects. Mr. Bond thanked the Council for their time and introduced Thomas Mullins from BRC Acoustics, who he has worked with on several council chambers designs in the past. They asked the Council and Court staff for input on their needs and desires for the IJC Chambers space.

Judge Helbling and Court Administrator Seymour described their needs, including spaces for in-custody defendants and public defenders, a workstation for the Court Clerk, and the Judge's podium. Councilmembers discussed preferences for the Council dais, staff seating and public seating, as well as audio/visual presentation and computer equipment. Councilmember Rackley said the design should take Rainier Media Commission requirements for televising Council meetings into account. Deputy Mayor Swatman said the needs of Court staff should take priority, since those staff members will use the Chambers for Court daily while Council meetings occur only once per week. Mr. Bond said he and Mr. Mullins will work on several preliminary design options and audio/visual equipment pricing for the Council's review at a future workshop.

The Council recessed the Workshop for a break at 7:57 p.m. The Workshop reconvened at 8:03 p.m.

8:03:59

C. Council Open Discussion:

Council Retreat: Mayor Johnson thanked the Council for a successful retreat on February 27, 2010. Deputy Mayor Swatman thanked staff for attending and said discussion and deliberation will continue in the future.

Water Sources: Deputy Mayor Swatman asked whether the City can expect water shortages in the coming year due to the lack of rainfall over the winter. Public Works Director Grigsby said the City should meet its demands with the Peaking Storage tank, unless another jurisdiction again needs water like Auburn did in 2009. Councilmember Rackley asked Director Grigsby to notify the Council if the City uses Tacoma water at some point later in the year.

Dog Park: Deputy Mayor Swatman discussed options for setting up a dog park on a City location such as Viking Park. He said a group of interested citizens have met to discuss options and plan to submit a proposal to the Park Board for consideration. He said in his proposal, the citizen group would be responsible for all work and funding, with the City only contributing open space for the park.

Planning Commissioner Vacancies: Mayor Johnson said four candidates will be interviewed for the two open positions on the Planning Commission. He asked current Councilmember and past Planning Commission chair Randy McKibbin to participate in the interview process.

Sign Code: Deputy Mayor Swatman said citizens spoke about the sign code at the previous meeting. He clarified that A-board signs are not always illegal, but they must be placed appropriately and not in the right-of-way. He said if business owners want changes to City regulations, they should ask the Council to consider amendments to the Municipal Code. Mayor Johnson said Community Services Director John Vodopich, Code Enforcement Officer Denney Bryan and Assistant

Planner Dan Buhl plan to attend the March 10, 2010 Chamber of Commerce meeting to discuss sign code issues with business owners.

Council Committees: Councilmember Rackley said the Community Development Committee met on March 1st and encouraged the Council to view the meeting notes regarding their discussions. Councilmember Hamilton said the Public Safety Committee also met on March 1st and discussed Lake Tapps boat noise issues. He said no one has volunteered for a citizen advisory committee, and suggested that the City publish an article in the local newspaper encouraging people to get involved. He said the committee would be a short-term commitment for 5-6 people to discuss boat noise and speed issues and provide input to the Council.

Youth Art: Councilmember Carter provided sketches of youth artwork available for free from Pierce Transit. She said the panels could be placed in City buildings as public art. Councilmembers selected several designs and asked the Mayor to have staff pick up available glass panels from Pierce Transit.

Upcoming Events: Councilmember Carter reminded Councilmembers of upcoming events including the Community Summit on March 18th, Spring Clean Up from April 12th to 16th, Bonney Lake Kiwanis’ ‘Dog Days’ event on April 10th and ‘Death by Chocolate’ fundraiser on April 17th, and the upcoming Community Leaders Coffee.

8:23:19

- D. **Review of Draft Council Minutes:** February 16, 2010 Council Workshop and February 23, 2010 Council Meeting.

Councilmember Carter requested the February 16, 2010 minutes be revised on p. 2 to read: “~~contract~~ project was a couple weeks behind.” Councilmember Carter and Lewis also noted several grammatical errors in the February 16th and 23rd minutes. The corrected minutes were moved forward to the March 9, 2010 Meeting for Council approval.

IV. Executive Session: None.

8:25:53

- V. **Adjournment:**

At 8:25 p.m., Councilmember Rackley moved to adjourn the workshop. Councilmember Lewis seconded the motion.

Motion approved 7 – 0.

Harwood T. Edvalson, CMC
City Clerk

Neil Johnson, Jr.
Mayor

Items submitted to the Council Workshop of March 2, 2010: None.

CITY COUNCIL MEETING

**March 9, 2010
7:00 P.M.**

MINUTES



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Audio Time
Stamp ↓

I. CALL TO ORDER – Mayor Johnson called the meeting to order at 6:59 p.m.

A. Flag Salute – Mayor Johnson led the audience in the Pledge of Allegiance.

B. Roll Call:

Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Neil Johnson, Jr., elected officials attending were Deputy Mayor Dan Swatman, Councilmember Laurie Carter, Councilmember Dan Decker, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin and Councilmember Jim Rackley.

[Staff members in attendance were City Administrator Don Morrison, Chief Financial Officer Al Juarez, Public Works Director Dan Grigsby, Police Chief Mike Mitchell, Community Development Director John Vodopich, Community Services Director Gary Leaf, Administrative Services Director/City Clerk Harwood Edvalson, City Attorney Jim Dionne and Records & Information Specialist Susan Duis.]

C. Announcements, Appointments and Presentations:

1. Announcements: None.
2. Appointments: None.
3. Presentations: None.

D. Agenda Modifications: None.

7:00:06

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

A. Public Hearings: None.

B. Citizen Comments:

Michele Gunn, 8708 88th Ave E, Bonney Lake, said she spoke at the February 23, 2010 Council Meeting and that a subsequent article in the Courier Herald misrepresented her statements and contains incorrect information. She said she called the City on February 24th to request a temporary sign application, and Community Development Director Vodopich left her a voicemail later saying he had been mistaken at the meeting, and that temporary signs are not allowed in the right-of-way. He said that there is no application to place signs in the right-of-way since it is not allowed in the code. Ms. Gunn asked for a retraction and asked the Mayor to provide a written apology to the group promoting the high school band event. She said in past years she has seen temporary signs for community events around the City, and it is important to get people involved in these events.

Mayor Johnson said the Municipal Code says that signs are not allowed in the right-of-way, including those for community events. He noted that the City is exempt and can therefore place signs in the right-of-way. He said on March 10th, he will meet with the Chamber of Commerce along with Director Vodopich, Code Enforcement Officer Denney Bryan and Assistant Planner Dan Buhl to discuss the sign code. Mayor Johnson encouraged business owners to attend the meeting and to ask questions and offer suggestions for possible code amendments.

Marilee Hill-Anderson, Sumner School District, invited the Mayor and Council to attend the Communities for Families 17th Annual Community Summit on March 18, 2010 at Bonney Lake High School. This year's event theme is "Hope – Confidence in Our Future," and includes workshops, discussion groups, dinner, a keynote address, and the presentation of Community Impact Awards. She thanked the Council for their financial support and encouraged all to attend.

- C. Correspondence: None.

7:12:50

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee: Deputy Mayor Swatman said the committee met at 5:30 p.m. earlier in the evening and discussed minutes, performance audits, a water agreement with Joe Fessler in Eastown, and continued discussions of TIF fees and fund usage.
- B. Community Development Committee: Councilmember Rackley reported that the committee met on March 1st and discussed the City curb marker program, unaccounted for water, and the Fessler water agreement, and forwarded Resolutions 2013, 2014 and 2015 to the current agenda for action.
- C. Public Safety Committee: Councilmember Hamilton reported that the committee met on March 1st and discussed pet license fee updates and boat launch policies to deal with overcrowding on Lake Tapps, and forwarded Resolution 2016 to the current agenda for action.
- D. Other Reports: None.

7:16:29

IV. CONSENT AGENDA:

- A. **Approval of Minutes**: February 16, 2010 Council Workshop and February 23, 2010 Council Meeting.
- B. **Accounts Payable Checks/Vouchers**: Accounts Payable checks/vouchers #58032 thru 58062 (including wire transfer # 5589695) in the amount of \$100,023.25; Accounts Payable checks/vouchers #58063 thru 58064 for Accounts Receivable Refunds in the amount of \$936.28; Accounts Payable checks/vouchers #58065 for a Utility Refund in the amount of \$199.96; Accounts Payable checks/vouchers #58066 thru 58116 in the amount of \$459,041.49; Accounts Payable checks/vouchers #58117 thru 58137 for Utility Refunds in the amount of \$1,413.23.
- C. **Approval of Payroll**: Payroll for February 16-28, 2010 for checks 28840-28871 including Direct Deposits and Electronic Transfers in the amount of \$ 541,716.43.

- D. **AB10-38 – Ordinance D10-38** – An Ordinance of the City Council of the City of Bonney Lake, Pierce County, Washington, Amending Chapter 2.70.090 of the Bonney Lake and Ordinance No. 1310 Relating to Credit Cards, and Authorizing an Account for Fleet Services.
- E. **AB10-39 – Ordinance D10-39** – An Ordinance of the City of Bonney Lake, Washington Amending Ordinance Nos. 588 and 1202 and BLMC Sections 13.04.120 and 10.32.010, Relating to Obstructions to Water Meters.
- F. **AB10-34 – Resolution 2012** – A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington, Authorizing City Administration to Develop and Administer Internal Procedures Covering the Acceptance of Credit/Debit Card Payment Solutions Pursuant to RCW 39.58.750 and to Enter Into Enhanced Merchant Bankcard Services with Bank of America.
- G. **AB10-35 – Resolution 2013** – A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington, Authorizing a Water and Sewer Developer Extension Agreement with Ronald L. Angeline for the Angeline Short Plat.
- H. **AB10-40 – Resolution 2014** – A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington, Authorizing the Mayor to Sign the Puget Sound Energy, Inc. Easement on Parcel # 564000-160-0 & 564000-157-0 to Serve the Interim Justice Center.

**Councilmember Decker moved to approve the Consent Agenda.
Councilmember Rackley seconded the motion.**

Consent Agenda approved 7 – 0.

V. FINANCE COMMITTEE ISSUES: None.

7:16:45

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES:

- A. **AB10-42 – Resolution 2015** – A Resolution of the City Council of the City of Bonney Lake, Pierce County Washington, Authorizing an Amendment to the Professional Services Agreement with the Transpo Group for Phase 2 of the Design of the SR 410 and Sumner Buckley Highway Intersection Improvements.

Councilmember Rackley moved to adopt Resolution 2015. Councilmember Decker seconded the motion.

Deputy Mayor Swatman said the Finance Committee reviewed available TIF funds extensively and confirmed that funds are available for this project. City Clerk Edvalson noted that due to a typographical error, the agenda packet attachment is labeled “Supplemental Agreement 1” but should be labeled “Supplemental Agreement 2”; all other information on the attachments is the same.

Resolution 2015 approved 7 – 0.

VII. PUBLIC SAFETY COMMITTEE ISSUES: None.

7:19:13

VIII. FULL COUNCIL ISSUES:

- A. **AB10-44 – Resolution 2016** – A Resolution of the City Council of the City of Bonney Lake, Pierce County, Washington, Authorizing the Purchase of a 21 Ft Law Enforcement Vessel from Aluminum Chambered Boats Inc.

Councilmember Decker moved to adopt Resolution 2016. Councilmember Lewis seconded the motion.

Police Chief Mitchell said the department has needed a new boat for a long time. He added that drug seizure funds will cover the entire cost of the purchase, with no impacts to the general fund or taxpayers. He said a temporary storage space has been set up; Councilmember Hamilton said the Public Safety Committee and Chief are diligently looking for a permanent home for the new boat. Chief Mitchell confirmed that the new aluminum boat is more durable than the old fiberglass boat. Deputy Mayor Swatman said he supports the purchase and hopes the Police Department can use the boat to deal with issues on the lake including excessive speed.

Resolution 2016 approved 7 – 0.

IX. EXECUTIVE SESSION: None.

7:23:27

X. ADJOURNMENT:

At 7:23 p.m., Councilmember Rackley moved to adjourn the meeting. Councilmember Lewis seconded the motion.

Motion approved 7 – 0.

Harwood Edvalson, CMC
City Clerk

Neil Johnson
Mayor

Items submitted to the Council Meeting of March 9, 2010:

- City of Bonney Lake – *City Council Update – Eastown ULA* – Public Works Director Dan Grigsby.
- Bonney Lake Citizen – *E-mail re: Consent Agenda* – L. Winona Jacobsen.

**City of Bonney Lake, Washington
City Council Agenda Bill (C.A.B.) Approval Form**

<u>Department / Staff Contact:</u> PW / Director Dan Grigsby	<u>Workshop / Meeting Date:</u> 23 Mar 2010	<u>Agenda Bill Number:</u> AB10-41
<u>Ordinance Number:</u>	<u>Resolution Number:</u>	<u>Councilmember Sponsor:</u>

Agenda Subject: Motion to Accept as Complete the Church Lake Dr E Water Main Replacement & Roadway Improvements project

Proposed Motion: Motion to Accept as Complete- Church Lake Dr E Water Main Replacement & Roadway Improvements project

Administrative Recommendation:

Background Summary: Resolution 1959, dated July 28, 2009 awarded the construction contract to Les Russell Construction in the amount of \$692,640.89. This project was to replace water mains along Church Lake Drive, 70th Street, and 69th Street. The City also removed a portion of the trench material along the existing sewer line in Church Lake Drive to help stabilize the road foundation.

Project Total Costs:
 Design = \$76,549.76
 Construction costs = \$700,385.91
 Construction Inspections/surveying/field engineering = \$5,007.25
 Actual total costs for construction including construction inspections= \$705,393.16
 Budget total for construction including construction inspections = \$796,536.89
 Under Budget- \$91,143.73

* There were 3 change orders on this project for a total of \$8,446.22.
 Change Order #1- \$1,871.22 Project signs
 Change Order #2- 2,725.00 Thermo Lettering
 Change Order #3- 3,850.00 Monument cases

This was 1.2% of the total paid out to contractor, Les Russell Construction on this project.
 Total contract amount paid to Les Russell Construction was \$699,216.99 with \$33,298.49 retainage withheld with final pay estimate on February 26, 2010.

As a matter of housekeeping, this project has been reconciled, accepted by the City Engineer and project close out documents are nearing completion. The Department of Revenue and L&I have been notified and we are awaiting confirmation from these two organizations that there are no unpaid taxes or wages.

Attachments: Res #1959, Original Agenda Bill AB09-115, Notice of Completion of Public Works Contract to Dept of Revenue, Three photos of project under construction

BUDGET INFORMATION:

Budget Amount	Required Expenditure	Budget Impact	Budget Balance
		-0-	

Budget Explanation:
 Retainage release of \$33,298.49 once contract closeout documents/requirements are met.

COMMITTEE/BOARD REVIEW:

Subcommittee Review Date: Community Development Committee - 15 Mar 2010
Commission/Board Review Date: -
Hearing Examiner Date:

COUNCIL ACTION:

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s):	Tabled To Date:

Signatures:

Director Authorization	Mayor	Page 13 of 51 Date City Attorney Reviewed
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Action Item #2

COMMUNITY DEVELOPMENT COMMITTEE

DATE: March 15, 2010

ORIGINATOR: Dan Grigsby

TITLE: Public Works Director

SUBJECT: Motion to Accept as Complete the Church Lake Dr E Water Main Replacement & Roadway Improvements project

Resolution 1959, dated July 28, 2009 awarded the construction contract to Les Russell Construction in the amount of \$692,640.89. This project was to replace water mains along Church Lake Drive, 70th Street, and 69th Street. The City also removed a portion of the trench material along the existing sewer line in Church Lake Drive to help stabilize the road foundation.

Project Total Costs: Design = \$76,549.76 Construction costs = \$700,385.91

Construction Inspections/surveying/field engineering = \$5,007.25

Actual total costs for construction including construction inspections= \$705,393.16

Budget total for construction including construction inspections = \$796,536.89

Under Budget- \$91,143.73

Total contract amount paid to Les Russell Construction was \$699,216.99 with \$33,298.49 retainage withheld with final pay estimate on February 26, 2010.

As a matter of housekeeping, this project has been reconciled, accepted by the City Engineer and project close out documents are nearing completion. The Department of Revenue and L&I have been notified and we are awaiting confirmation from these two organizations that there are no unpaid taxes or wages

ORDINANCE/RESOLUTION:

REQUEST OR RECOMMENDATION BY ORIGINATOR:

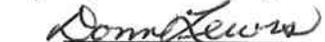
ISSUE AND DOCUMENTS HAVE BEEN REVIEWED AND APPROVED BY THE FINANCE DIRECTOR _____

CITY ATTORNEY _____

<u>2009 Budget Amount</u>	<u>Current Balance</u>	<u>Required Expenditure</u>	<u>Remaining Balance</u>
	N/A		

Explanation:

COMMITTEE ACTION: RECOMMEND APPROVAL TO COUNCIL

	DATE	APPROVED	DISAPPROVED
James Rackley, Chairman	<u>3-15-10</u>		_____
Randy McKibbin	<u>3-15-10</u>		_____
Donn Lewis	<u>3-15-10</u>		_____

COMMITTEE COMMENTS: _____

COMMITTEE'S RECOMMENDATION TO FORWARD TO:

CITY CLERK
CITY ATTORNEY

Please schedule for City Council Meeting date of: March 23, 2010

Consent Agenda: Yes No

RESOLUTION NO. 1959

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY
LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING A
AGREEMENT WITH LES RUSSELL CONSTRUCTION COMPANY FOR
CHURCH LAKE DRIVE EAST WATER MAIN REPLACEMENT AND
ROADWAY IMPROVEMENTS PROJECT**

Whereas, the City Council approved the contract for the construction of the Church Lake Drive East Water Main Replacement and Roadway Improvements.

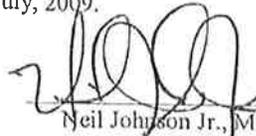
Whereas, the City advertised and opened bids for construction on July 10, 2009 and has determined the lowest responsible bid for this contract was received from Les Russell Construction; and

Whereas, the City Council adopted this project as part of the Leaky Main Replacement Program in the Water CIP budget for construction in 2009; and

Now therefore, be it resolved; that the City of Bonney Lake Council does hereby authorize the Mayor to sign the attached contract with Les Russell Construction in the amount of \$692,640.89, which includes tax.

Be it further resolved, that the City of Bonney Lake does hereby authorize a 10% Construction Contingency (\$69,264.00) amount based on the contract bid amount as well as a 5% Construction Engineering (\$34,632.00) amount based on the contract bid.

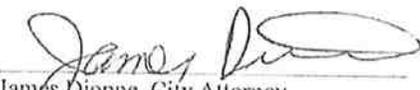
PASSED by the City Council this 28th day of July, 2009.


Neil Johnson Jr., Mayor

ATTEST:


Harwood T. Edvalson, City Clerk

APPROVED AS TO FORM:


James Dionne, City Attorney

Contractor's Registration No. (UBI No.) 601 861 428

Date 3/11/09

NOTICE OF COMPLETION OF PUBLIC WORKS CONTRACT

From:

Name & Address of Public Agency
City of Bonney Lake PO Box 7380 Bonney Lake, WA 98391

Department Use Only
Assigned To _____
Date Assigned _____

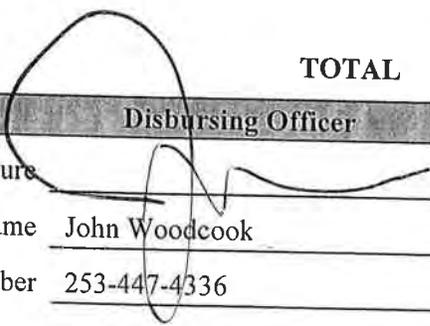
Notice is hereby given relative to the completion of contract or project described below

Description of Contract		Contract Number
Church Lake Dr Watermain Replacements & Roadway Imrov Project		
Contractor's Name		Telephone Number
Les Russell Construction.		425-413-2001
Contractor's Address		
1002 39 Ave SW, Suite 301 Puyallup, WA 98373		
Date Work Commenced	Date Work Completed	Date Work Accepted
9/8/09	2/1/10	2/10/10
Surety or Bonding Company		
Employers Mutual Casualty Company		
Agent's Address		
Propel Insurance- 1201 Pacific Ave., Suite 1000 Tacoma, WA 98402-4321		

Contract Amount	\$	658,264.00			
Additions	\$ +	8,287.00		Liquidated Damages	\$
Reductions	\$ -	581.25			
Sub-Total	\$	665,969.75		Amount Disbursed	\$ 665,918.50
Amount of Sales Tax Paid at <u>9.3%</u>	\$	33,247.24		Amount Retained	\$ 33,298.49
<i>(If various rates apply, please send a breakdown.)</i>					
TOTAL	\$	699,216.99		TOTAL	\$ 699,216.99

Comments: *A portion of the contract amount is not subject to sales tax (\$303,972.53)

**REVISED NOTICE

Disbursing Officer	
Signature	
Type or Print Name	John Woodcook
Phone Number	253-447-4336

The Disbursing Officer must complete and mail **THREE** copies of this notice to the Department of Revenue, PO Box 47474, Olympia, WA 98504-7474, immediately after acceptance of the work done under this contract. **NO PAYMENT SHALL BE MADE FROM RETAINED FUNDS** until receipt of Department's certificate, and then only in accordance with said certificate.

To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 753-3217. Teletype (TTY) users please call (800) 451-7985. You may also access tax information on our Internet home page at <http://dor.wa.gov>.







**City of Bonney Lake, Washington
City Council Agenda Bill (C.A.B.) Approval Form**

<u>Department / Staff Contact:</u> Exec / Brian Hartsell	<u>Workshop / Meeting Date:</u>	<u>Agenda Bill Number:</u> AB10-45
<u>Ordinance Number:</u>	<u>Resolution Number:</u>	<u>Councilmember Sponsor:</u>

Agenda Subject: 2010 Community Forestry Grant Application

Proposed Motion: A Motion of the Bonney Lake City Council authorizing the city to submit a grant application to the Washington State Department of Natural Resources for a Community Forestry Assistance Grant.

Administrative Recommendation: Approve the motion.

Background Summary: The City will contract for UTC assessment and analysis services. Services will include the canopy assessment itself, GIS data for import into our local GIS system, and a summary report. The assessment would be used to accomplish several objectives including establishing a canopy baseline percentage, utilize GIS layers generated to overlay onto existing storm water GIS data to improve overall management of city stormwater runoff, allow city arborist to update City Street Tree Plan, and develop marketing tools to share with community service groups and private investors to encourage support for implementation of City's Community Forestry Program goals and objectives. In short, the assessment will serve as a planning tool to assist with tree inventory prioritization, risk assessment, and environmental impact analysis.

<u>BUDGET INFORMATION:</u>			
Budget Amount	Required Expenditure	Budget Impact	Budget Balance
Budget Explanation:			
The City will request \$10,000 from DNR to procure urban tree canopy assessment services. The extent of the assessment will be based on how many square miles \$10,000 will buy per quotes being obtained from vendors. Therefore, all or part of the City may be assessed. The city match comes in the form of staff time from GIS and the arborist to incorporate and implement the deliverables and findings into the City GIS system and Forestry Plans.			

<u>COMMITTEE/BOARD REVIEW:</u>
Subcommittee Review Date: Finance Committee -
Commission/Board Review Date: -
Hearing Examiner Date:

<u>COUNCIL ACTION:</u>	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s):	Tabled To Date:

Signatures:

Director Authorization	Mayor	Date City Attorney Reviewed
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*Application for 2010
Community Forestry Assistance Grant
from the
City of Bonney Lake, WA*

Program Narrative

Introduction

The City of Bonney Lake respectfully requests \$10,000 set forth in the 2010 Community Forestry Assistance Grant Program. The grant would fund the City of Bonney Lake's first ever urban tree canopy assessment and analysis.

Program Overview

The City of Bonney Lake's mission is "to protect the community's livable identity and scenic beauty through responsible growth, planning and by providing accountable, accessible and efficient local government services." Funds made available through this Washington Department of Natural Resource administered program will allow for the City to execute an urban tree canopy (UTC) analysis. The UTC analysis will help the city realize specific goals in connection with its overall mission to protect its remarkable scenic beauty through responsible growth:

Goal #1

Ensure net tree canopy is not lost due ongoing and anticipated development within City Limits and potential annexation areas. This goal is consistent with the City's Community Forestry Program Plan goal to "minimize loss of forest canopy cover on city-owned public lands" and "provide an example [to the public] through the highest standard of care and management for all publicly-owned trees.

Objective #1

Establish canopy baseline percentage through a UTC assessment study.

Goal #2

Enhance impervious surface modeling and analysis to support ongoing implementation of Phase II municipal stormwater National Pollutant Discharge Elimination System (NPDES) permits.

Objective #2

Utilize GIS layers generated from UTC assessment to overlay onto existing storm water GIS data to improve overall management of city stormwater runoff.

Goal #3

Update recommendations and set new priorities to Community Forestry Program to

manage and respond to ongoing and future development.

Objective #3

City arborist to update City Street Tree Plan and provide recommendations to Mayor, City Council, and Planning Commission to influence decision making with updated facts.

Goal #4

Maintain and enhance our Tree City USA designation by actively pursuing data and information to improve planning and decision making that ultimately supports the City's livability and scenic beauty.

Objective #4

Develop and distribute marketing tools for community service groups and private investors that in turn are instrumental in assisting the City implement its Community Forestry Program goals and strategies.

Project Description

Background

The City of Bonney Lake, which is located 20 minutes east of Tacoma, has experienced staggering growth in the last ten years. In response to this growth and associated impact on the environment, the City Council initiated its Community Forestry Program in 2005—which includes a City-employed arborist. The City has since developed a Street Tree Management Plan, a Community Forestry Program Plan, and established the supportive City ordinance. As the City looks to expand its overall Forestry Program, an urban tree canopy assessment study is a critically needed planning tool to take the program to the next level.

DRAFT

Project Details/Scope

The project is straight forward. The City will contract for UTC assessment and analysis services. Services will include the canopy assessment itself, GIS data for import into our local GIS system, and a summary report. These deliverables will allow the City to realize the aforementioned goals and objectives. In summary, the UTC assessment will be a vital planning tool to better understand the current status of our forests so that we can make the best decisions to strategically mitigate associated impacts such as air quality, soil and water pollutants, stormwater, and aesthetic beauty. The City anticipates periodic UTC assessments every few years to substantiate the effectiveness and success of objectives on the overall canopy. Further, the City's assessment data can be shared or combined with other area canopy studies to examine trends or anomalies.

Timeline

Upon notification of award, city staff will move forward immediately to select vendor for UTC assessment study. The agreement will stipulate that all deliverables and invoicing will be due to the city within 8 months to ensure reimbursement requests are completed well within the grant program completion date of June 30, 2011.

Organization Information

The City's Community Forestry Ordinance (#1124) establishes the City's full commitment to a forestry program. A key element of the City's Community Forestry Program is our on staff arborist. The arborist provides the technical expertise to interpret and utilize the UTC assessment. The city has a dedicated grant coordinator to ensure all reimbursement requests and reporting requirements are processed in a timely and appropriate manner.

Performance Measurement

The success of the project will be measured by documenting realization of the aforementioned four goals and associated objectives.

Budget Narrative

Grant funds in the amount of \$10,000 would specifically be used to pay for the contracted UTC assessment service with associated data and report files. City staff time will be contributed to the project to utilize the assessment to realize the stated goals and objectives. This city staff time equates to X hours totally X in wages and benefits.

DRAFT

Attachments

Attachment 1—Target area maps

Notes:

Assist with tree inventory prioritization. Risk assessment, environmental impact analysis.

Potential Target Areas for Canopy Assessment



- North Bonney Lake
- South Bonney Lake
- Easttown Bonney Lake
- Victor Falls
- Sub-Area 1
- Sub-Area 2
- Sub-Area 3
- Cascadia
- WSU Forest
- Bonney Lake City Limits
- Water body

North Bonney Lake - 4.002 sq mi
 South Bonney Lake - 2.827 sq mi
 Easttown Bonney Lake - 0.472 sq mi
 WSU Forest - 0.0619 sq mi
 Victor Falls - 0.015 sq mi
 Sub-Area 1 - 0.457 sq mi
 Sub-Area 2 - 0.777 sq mi
 Sub-Area 3 - 1.674 sq mi
 Cascadia - 7.974 sq mi
 Total square miles - 18.198 sq mi

Note: WSU Forest square mileage is not part of the total. The WSU Forest square mileage is included in the South Bonney Lake square mileage amount.

1 Miles



March 9, 2010

**City of Bonney Lake, Washington
City Council Agenda Bill (C.A.B.) Approval Form**

<u>Department / Staff Contact:</u> PW / Douglas Budzynski	<u>Workshop / Meeting Date:</u> 23 Mar 2010	<u>Agenda Bill Number:</u> AB10-25
<u>Ordinance Number:</u>	<u>Resolution Number:</u> 2007	<u>Councilmember Sponsor:</u> Jim Rackley

Agenda Subject: Approve Close out of PWTF Contract Loan Leaky Main Phase 1

Proposed Motion:

Administrative Recommendation:

Background Summary: This loan agreement was approved by the Public Works Board on May 3, 2004 and provided funding for the first phase of the Leaky Main Water Replacement Program.

In 2003 and 2004, staff identified watermains known to be defective (failing pipe material) and inadequate in size for providing current fire flow standards (upsized mains from 4-inch to 8-inch). The Leaky Main Replacement program has been operating to replace those identified pipes.

Phase 1 of the Leaky Main Program has replaced approximately 40,021 linear feet of water main, 718 water meter and vaults, 68 firehydrants, and overlaid approximately 70,560 square feet of roadway inside city limits.

<u>BUDGET INFORMATION:</u>			
Budget Amount	Required Expenditure	Budget Impact	Budget Balance
NA	NA	NA	NA
Budget Explanation:			
Financing Summary of Project			
Original Project Budget \$5,313,000.00			
PWTF Loan \$4,516,000.00			
City's Matching \$797,000.00			
Interest Accrued \$98,826.95			
Total Project Funds Available \$5,411,826.95			
Total Project Costs \$5,455,882.57			

COMMITTEE/BOARD REVIEW:

Subcommittee Review Date: Community Development Committee - 15 Mar 2010

Commission/Board Review Date: -

Hearing Examiner Date:

COUNCIL ACTION:

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s):	Tabled To Date:

Signatures:

Director Authorization	Mayor	Date City Attorney Reviewed
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Action Item #1

COMMUNITY DEVELOPMENT COMMITTEE

DATE: March 15, 2010

ORIGINATOR: Dan Grigsby

TITLE: Public Works Director

SUBJECT: Approve Close out of PWTF Contract Loan Leaky Main Phase 1

This loan agreement was approved by the Public Works Board on May 3, 2004 and provided funding for the first phase of the Leaky Main Water Replacement Program.

In 2003 and 2004, staff identified watermains known to be defective (failing pipe material) and inadequate in size for providing current fire flow standards (upsized mains from 4-inch to 8-inch). The Leaky Main Replacement program has been operating to replace those identified pipes.

Phase 1 of the Leaky Main Program has replaced approximately 40,021 linear feet of water main, 718 water meter and vaults, 68 firehydrants, and overlaid approximately 70,560 square feet of roadway inside city limits.

ORDINANCE/RESOLUTION: 2007

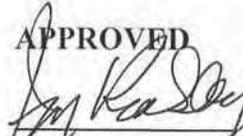
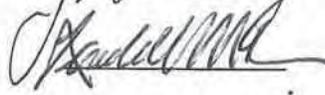
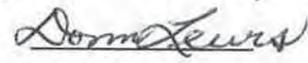
REQUEST OR RECOMMENDATION BY ORIGINATOR:
ISSUE AND DOCUMENTS HAVE BEEN REVIEWED AND APPROVED BY THE
FINANCE DIRECTOR _____
CITY ATTORNEY _____

<u>2009 Budget Amount</u>	<u>Current Balance</u>	<u>Required Expenditure</u>	<u>Remaining Balance</u>
N/A			

Explanation:

Financing Summary of Project	
Original Project Budget	\$5,313,000.00
PWTF Loan	\$4,516,000.00
City's Matching	\$797,000.00
Interest Accrued	\$98,826.95
Total Project Funds Available	\$5,411,826.95
Total Project Costs	\$5,455,882.57

COMMITTEE ACTION: RECOMMEND APPROVAL TO COUNCIL

	DATE	APPROVED	DISAPPROVED
James Rackley, Chairman	<u>3-15-10</u>		_____
Randy McKibbin	<u>3-15-10</u>		_____
Donn Lewis	<u>3-15-10</u>		_____

COMMITTEE COMMENTS: _____

COMMITTEE'S RECOMMENDATION TO FORWARD TO:

CITY CLERK
CITY ATTORNEY

Please schedule for City Council Meeting date of: March 23, 2010

Consent Agenda: Yes No

RESOLUTION NO. 2007

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN THE CLOSEOUT LOAN AGREEMENT WITH THE PUBLIC WORKS TRUST FUND LOAN BOARD.

WHEREAS, the City was awarded the PW-04-691-009 Public Works Trust Fund loan on May 3, 2004; and

WHEREAS, the city has completed the funding within this loan agreement for the first phase of replacing the identified leaky water mains;

NOW THEREFORE,

The City Council of the City of Bonney Lake, Washington, does hereby resolve that the Mayor is authorized to close out of the PW-04-691-009 Public Works Trust Fund loan on behalf of the City of Bonney Lake.

PASSED by the City Council this 23th day of March, 2010.

Neil Johnson, Jr., Mayor

ATTEST:

Harwood T. Edvalson, CMC
City Clerk

APPROVED AS TO FORM:

James Dionne, City Attorney

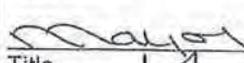
AMENDMENT FACE SHEET

Loan Number: PW-04-691-009
PROJECT COMPLETION AMENDMENT

Washington State Department of Commerce

PUBLIC WORKS BOARD

PUBLIC WORKS TRUST FUND – CONSTRUCTION AND PRECONSTRUCTION LOANS

1. Contractor City of Bonney Lake 19306 Bonney Lake Blvd; PO Box 7380 Bonney Lake, WA 98390		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative (only if updated) N/A		4. Public Works Board Representative (only if updated) N/A	
5. Original Contract Amount \$4,516,000.00	6. DeObligation \$0.00	7. Final Contract Amount \$4,516,000.00	
8. Amendment Funding Source Federal: <input type="checkbox"/> State: <input checked="" type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>		9. Amendment Start Date Amendment Execution Date	10. Amendment End Date July 1, 2024
11. Federal Funds (as applicable): N/A		Federal Agency: N/A	CFDA Number: N/A
12. Amendment Purpose: The purpose of this amendment is to certify the project completion for the Public Works Trust Fund Loan Number PW-04-691-009. The Board, defined as the Washington State Public Works Board, and Borrower/Contractor acknowledge and accept the terms of this Agreement/Contract As Amended and attachments and have executed this Agreement/Contract Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Agreement/Contract As Amended are governed by this Agreement/Contract Amendment and the following other documents incorporated by reference: Amendment Terms and Conditions, including Attachment I: Certified Project Completion Report. A copy of this Agreement/Contract Amendment shall be attached to and made a part of the original Agreement/Contract between the Board and the Borrower/Contractor. Any reference in the original Agreement/Contract to the "Agreement" or the "Contract" shall mean the "Agreement As Amended" or "Contract As Amended," respectively.			
FOR THE BORROWER/CONTRACTOR  _____ Signature Neil Johnson Jr. _____ Print Name  _____ Title 1/8/10 _____ Date		FOR PUBLIC WORKS BOARD _____ John LaRocque, Executive Director _____ Date APPROVED AS TO FORM ONLY This 22 nd Day of December, 2008 _____ Rob McKenna Attorney General _____ Signature on File Kathryn Wyatt Assistant Attorney General	

AMENDMENT TERMS AND CONDITIONS

PUBLIC WORKS BOARD PUBLIC WORKS TRUST FUND – CONSTRUCTION AND PRECONSTRUCTION LOANS

The purpose of this amendment is to acknowledge the project has been certified complete and the final loan amount, interest rate, and local share on Public Works Trust Fund Loan Agreement/Contract Number **PW-04-691-009** have been adjusted, if necessary, as reflected below.

The Public Works Board, (or its successor) a department of the state of Washington (hereinafter referred to as the “Board”) and **City of Bonney Lake** (hereinafter referred to as the “Borrower/Contractor”) agree to amend Public Works Trust Fund Loan Agreement/Contract Number **PW-04-691-009** as described below.

The amount of the loan shall be **\$4,516,000.00**. The interest rate shall be **0.50%** per annum on the outstanding balance. The Borrower/Contractor pledges to use an amount of local funds as local project share of not less than **15.0%** of the total eligible portion of the project cost not funded by federal or state grants as identified in the Loan Agreement/Contract’s Scope of Work.

The attachment to this amendment, Attachment I: Certified Project Completion Report, includes the following sections: Chief Executive Officer and Project Engineer or Consultant Certifications; Estimated and Actual Project Costs by Cost Category; Estimated and Actual Project Funding; Final Loan Draw and Local Match Worksheet; and Performance Measures Report (for construction loans only).

ATTACHMENT I: CERTIFIED PROJECT COMPLETION REPORT

PUBLIC WORKS BOARD PUBLIC WORKS TRUST FUND – CONSTRUCTION AND PRECONSTRUCTION LOANS

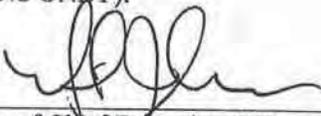
Loan Number: PW-04-691-009
Project Name: Leak Reduction Program
Original or Extended Project Completion Date: 11/3/2009

Contractor: City of Bonney Lake
Address: 19306 Bonney Lake Blvd
Bonney Lake, WA 98390-0944

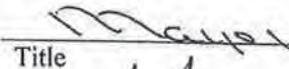
Chief Executive Officer Certification

The Chief Executive Officer of the Borrower/Contractor certifies that:

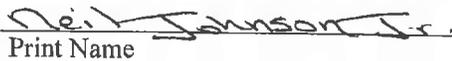
- To the best of his/her knowledge, the financial information and data provided in this report is true and correct as of the signature date indicated below, and no project costs listed in this report incurred more than twelve (12) months before agreement/contract execution or after the date of the project completion;
- Records supporting the information provided in this report are on file and will be made available by the Borrower/Contractor upon request;
- There are no outstanding liens against this project; and
- Attached is a copy of the formal action accepting the project as being complete (FOR PRECONSTRUCTION LOANS ONLY).



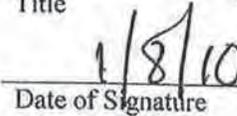
Signature of Chief Executive Officer



Title



Print Name



Date of Signature

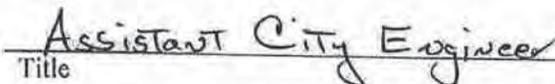
Project Engineer or Consultant Certification

The Project Engineer or Consultant of the Borrower/Contractor certifies that:

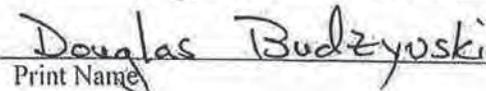
- To the best of his/her knowledge, the data provided in this report is true and correct as of the signature date indicated below;
- The project was completed in accordance with the Loan Agreement/Contract's Scope of Work; and
- The project was completed on August 30, 2009
(Actual Date of Project Completion)



Signature of Project Engineer or Consultant



Title



Print Name



Date of Signature

Section 1: Estimated and Actual Project Costs by Cost Category

COST CATEGORY	ESTIMATED COSTS	ACTUAL COSTS
Engineering Report (Preliminary Engineering)	\$664,000.00	\$0.00
Environmental Review	\$0.00	\$0.00
Historical Review/Cultural Review	\$0.00	\$0.00
Land/ROW Acquisition	\$0.00	\$0.00
Permits	\$0.00	\$0.00
Public Involvement/Information	\$0.00	\$0.00
Bid Documents (Design Engineering)	\$0.00	\$551,978.40
Construction	\$4,118,000.00	\$4,903,904.17
Other Fees: (Sales or Use Taxes)	\$0.00	\$0.00
Contingency: 10.00%	\$531,000.00	
Other:	\$0.00	\$0.00
TOTAL PROJECT COST	\$5,313,000.00	\$5,455,882.57

Section 2: Estimated and Actual Project Funding

TYPE OF FUNDING	SOURCE	ESTIMATED FUNDING	ACTUAL FUNDING
Grants and Other Non-Matching Funds			
Grant #1		\$0.00	\$0.00
Grant #2		\$0.00	\$0.00
Grant #3		\$0.00	\$0.00
New Grant			\$0.00
Total Grants and Other Non-Matching Funds		\$0.00	\$0.00
Loans			
<i>This Loan Request</i>	<i>Public Works Board</i>	<i>\$4,516,000.00</i>	<i>\$4,516,000.00</i>
Other Loan #1		\$0.00	\$0.00
Other Loan #2		\$0.00	\$0.00
Other Loan #3		\$0.00	\$0.00
New Loan			\$0.00
New Loan			\$0.00
Total Loans		\$4,516,000.00	\$4,516,000.00
Local Revenue			
Local Revenue #1	LOCAL REVENUE	\$797,000.00	\$841,055.62
Local Revenue #2		\$0.00	\$0.00
Local Revenue #3		\$0.00	\$0.00
New Local Revenue			\$0.00
Total Local Revenue		\$797,000.00	\$841,055.62
Other Funds			
Other Funds		\$0.00	\$0.00
Interest Earned on Investment of PWTF Loan Funds	Interest earned		\$98,826.95
Total Other Funds		\$0.00	\$98,826.95
TOTAL PROJECT FUNDING		\$5,313,000.00	\$5,455,882.57

Section 3: Final Loan Draw and Local Match Worksheet

		Line
PWTF Total Loan Amount at Loan Contract Execution	\$4,516,000.00	1
Costs Incurred after Loan Contract Execution	\$5,455,882.57	2
Costs Incurred up to 12 Months before Loan Contract Execution	\$0.00	3
Total Actual Eligible Project Costs	\$5,455,882.57	4
Total Actual State and Federal Grants	\$0.00	5
Reimbursable Eligible Project Costs	\$5,455,882.57	6
Percentage of Project Reimbursed by PWTF Loan at Loan Contract Execution	85.00%	7
PWTF Share of Reimbursable Eligible Project Costs	\$4637500.18	8
Interest Earned on Investment of PWTF Loan Funds (should match the amount under the Actual Funding Column in Section 2)	\$98,826.95	9
Maximum Eligible Cost for Reimbursement by PWTF Loan	\$4,538,673.23	10
Lesser of Total Loan Amount or Maximum Eligible Cost	\$4,516,000.00	11
Lesser of Maximum Eligible Cost or Costs Incurred after Loan Execution	\$4,516,000.00	12
Total Amount of Loan Desired if Less than Eligible Cost (should match "This Loan Request" amount under the Actual Funding Column in Section 2)	\$4,516,000.00	13
PWTF Loan Total Amount Drawn to Date	\$4,290,200.00	14
Final Draw: Maximum Eligible Cost (or Total Amount of Loan Desired) less the PWTF Loan Total Amount Drawn to Date (If negative amount, a refund is required.)	\$225,800.00	15
Actual Local Share: Reimbursable Eligible Project Costs less the Sum of Interest Earned on Investment of PWTF Loan Funds and Amount of Loan	\$841,055.62	16
Local Share Percentage at Project Completion	15.70%	17

Current Interest Rate	New Interest Rate
0.50%	0.50%
Final Draw (or refund due from Borrower/Contractor if \$ amount on Line 15 is negative)	De-Obligation
\$225,800.00	\$0.00

Section 4: Performance Measures Report-CONSTRUCTION LOANS ONLY

Performance Measure	System	Current Measure	Proposed Measure	Amount of Change	Anticipated/Completion Date*
Increase efficiency through replacment	Sanitary Sewer	10.0	10.0	8.3	9/1/2009
N/A	Sanitary Sewer				
N/A	Sanitary Sewer				

* If the performance measure is not yet completed, this date represents the anticipated date on which the Borrower/Contractor will submit a Performance Measure Report/Update to the Public Works Board.

FORM STATE OF WASHINGTON
A19-1A
INVOICE VOUCHER

AGENCY USE ONLY

AGENCY NO.	CONTRACT NO. OR GA AUTH. NO.
103	PW-04-691-009

AGENCY NAME

CONTRACTS ADMINISTRATION UNIT
 PO BOX 42525
 OLYMPIA WA 98504-2525

VENDOR OR CLAIMANT (warrant is to be payable to)

City of Bonney Lake
 19306 Bonney Lake Blvd
 Bonney Lake, WA 98390-0944

INSTRUCTIONS TO VENDOR OR CLAIMANT:

In the absence of a detailed invoice, submit this form to claim payment for materials, merchandise, or services. Show complete detail for each item.

Vendor's Certificate:
 I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished rendered to the State of Washington, and that all goods furnished and/or services have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veteran status.

By: *Douglas Budzynski*
 (Sign in Ink)

Asst City Engineer 1/5/10
 (Title) (Date)

FEDERAL I.D. NO OR SOCIAL SECURITY NO.	RECEIVED BY	DATE RECEIVED

DATE	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	Final Voucher for Loan Number PW-04-691-009			
	Loan Amount			4,516,000.00
	Previous Draws			\$4,290,200.00
	Balance			225,800.00
	Total Final Voucher			225,800.00

PREPARED BY (Fiscal)				DATE		SERVICE AREA APPROVAL				DATE			
DOC DATE			CURRENT DOC NO			REF DOC NO			VENDOR NUMBER		VENDOR MESSAGE		
SUF	TRANS CODE	M O D	FUND	APPN INDEX	PROGRAM INDEX	SUB OBJ	SUB SUB OBJ	CNTY	CITY	PROJECT	AMOUNT	INVOICE NUMBER	GENERAL LEDGER
			058										
APPROVED FOR PAYMENT BY FISCAL								DATE		WARRANT TOTAL			

FORM STATE OF WASHINGTON
 A19-1A
 INVOICE VOUCHER

AGENCY USE ONLY

AGENCY NO.	CONTRACT NO. OR GA AUTH. NO.
103	PW-04-691-009

AGENCY NAME
 CONTRACTS ADMINISTRATION UNIT
 PO BOX 42525
 OLYMPIA WA 98504-2525

VENDOR OR CLAIMANT (warrant is to be payable to)
 City of Bonney Lake
 19306 Bonney Lake Blvd
 Bonney Lake, WA 98390-0944

INSTRUCTIONS TO VENDOR OR CLAIMANT:
 In the absence of a detailed invoice, submit this form to claim payment for materials, merchandise, or services. Show complete detail for each item.

Vendor's Certificate:
 I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished rendered to the State of Washington, and that all goods furnished and/or services have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veteran status.

By: *Douglas Budzynski*
 (Sign in Ink)

Asst. City Engineer 1/5/10
 (Title) (Date)

FEDERAL I.D. NO OR SOCIAL SECURITY NO.	RECEIVED BY	DATE RECEIVED

DATE	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	Final Voucher for Loan Number PW-04-691-009			
	Loan Amount			4,516,000.00
	Previous Draws			\$4,290,200.00
	Balance			225,800.00
	Total Final Voucher			225,800.00

PREPARED BY (Fiscal)				DATE		SERVICE AREA APPROVAL				DATE			
DOC DATE			CURRENT DOC NO			REF DOC NO			VENDOR NUMBER		VENDOR MESSAGE		
SUF	TRANS CODE	M O D	FUND	APPN INDEX	PROGRAM INDEX	SUB OBJ	SUB SUB OBJ	CNTY	CITY	PROJECT	AMOUNT	INVOICE NUMBER	GENERAL LEDGER
			058										
APPROVED FOR PAYMENT BY FISCAL								DATE		WARRANT TOTAL			

Updated: 10-Mar-10

Leaky Main Replacement Program Phase 1 PWTF Loan: PW-04-691-009 Materials Upgrades									
PHASE #	Project Phase	Upgraded Pipe Size Linear feet (LF)	Meter and Vault Upgrades Each	Firehydrant Upgrades Each	Valve Upgrades Each	Road Overlay Outside BL Limits Square Feet (SF)	Road Overlay Inside BL Limits Square Feet (SF)		
1A.1	9th Street	2,173	20	5	14	7,660	0		
1A.2	190th Ave	4,888	107	6	12	67,579	0		
1A.3	Driftwood Point South	3,504	77	5	9	48,445	0		
1A.4	Driftwood Point North	3,218	81	6	5	40,937	0		
1A.5	Tacoma Point	12,758	243	22	31	50,862	0		
1B.1	Deer Island	6,752	95	14	12	13,525	0		
1C	95th Loop & 181st Ave	3,548	49	4	16	0	32,400		
	Bonney lake Blvd	1,980	30	5	9	0	23,760		
	75th Street	1,200	16	1	8	0	14,400		
		40,021	718	68	116	229,008	70,560		

Unaccounted for Water

History

- **Annual percentage of unaccounted for water**
 - 2009 – 14%
 - 2008 – 15%
 - 2007 - 10%
 - 2006 – 6.46%
 - 2005 – 14.41%
 - 2004 -18.37%
 - 2003 -10%
 - 2002 -21.31%

8 Year Average = 13.69%

- Prior to January 2007 unaccounted for water percentages were calculated by subtracting **water consumption** (water billed to customers) from **water production** (water produced at water sources i.e. springs, wells and interties) and dividing the difference by the water produced.
- 2007-2009 unaccounted for water percentage calculations included miscellaneous water used (this includes water used by city crews for maintenance and flushing operations, some fire department use, and special projects such as filling Peaking Storage tank).
- Water production totals are calculated monthly.
- Water meters are read bi-monthly alternating from City customers one month and County customers next.

Additions to Worksheet in 2010

- Calculate non-metered flow through water quality analyzers at water stations.

- Account for water used to backwash filters at Ballpark Treatment Plant to maintain filter media.
- Account for hydrant meter usage of meters issued to contractors (previously billed but not accounted for on percentage calculation worksheet).
- Calculate non-metered water used from City owned water sample stations used for distribution system water quality monitoring and routine samples.
- Calculate water loss estimates from leaks repaired by City crew monthly.
- Coordination with East Pierce Fire and Rescue (EPFR) and Valley Regional Fire Authority (VRFA-formally Auburn Fire) for reporting water use estimates of water used for training, fire flow testing, hydrant testing and fire fighting purposes.

Further actions to address for improved water accountability

- Development of large/commercial meter testing and replacement program.
- Improved oversight and accounting of water use by contractors.
- Replacement/upgrade of hydrant meters issued to contractors and annual testing of the meters for accuracy.
- Improved reporting of water use by City maintenance crews including dedicated hydrant meters for each service vehicle.
- Installation of dedicated water fill stations with electronic access and reporting system (similar to a self service gas pump).
- Alignment of consumption and production reports (billing cycle and production reports) on same month.
- Further improvements of Fire Department use reporting.
- Continue replacement program of older residential meters with touch reads or potential radio reads to speed up meter reading process, increase reading accuracies, and possibly read all meters monthly.
- Account for water used in production of chemicals used for water treatment (i.e. Sodium Hypochlorite production and Sodium Hydroxide dilution).

Leak Detection Leaks									
Year	Tacoma Point	Driftwood Point	Deer Island	Church Lake	Interlake Island	Cedarview	Island 21	95th Loop	Yearly Gallons per Minute Totals
2001	40	5	6		1	4			56
2002		72	0.25						72.25
2003	11	39							50
2004	41	98				3			142
2005	27	60	5.4	2			1		95.4
2006	119					0.5		5	124.5
2007						1		48	49
2008						0.25			0.25
2009						5			5
Total GPM Leaks per Location	238	274	11.65	2	1	13.75	1	53	594.4

****NOTE: These are for leaks found during leak detection surveys in areas prior to main replacements-These **do not** include leaks found and repaired by City crews.

Month 2008	Tacoma Water	Tac. Pt.	Ball Park	Victor Falls	Grainger	Total Gal. Pumped	Consumed	Misc. Water Use	Difference	Unaccounted for Water Percentages
January		24,069,000	0	36,933,000	17,151,000	78,163,000	65,929,544	25,500	11,197,956	14%
February		24,874,000	0	37,696,000	18,869,000	81,439,000	68,486,880	51,524	12,900,596	16%
March		31,242,000	0	40,747,000	20,604,000	92,593,000	59,558,752	126,826	32,907,422	36%
April		15,893,000	0	37,911,000	20,722,000	74,526,000	67,192,092	10,016,933	(2,683,025)	-4%
May		36,530,000	0	46,359,000	25,012,000	107,901,000	65,307,880	160,942	42,432,178	39%
June		42,701,000	0	46,002,000	28,362,000	117,065,000	87,731,196	197,976	29,135,828	25%
July		82,146,000	17,371,000	50,150,000	42,222,000	191,889,000	102,470,764	356,503	89,061,733	46%
August		55,358,000	21,695,000	47,690,000	163,542,017	153,589,000	135,446,344	55,561	(10,008,578)	-7%
September		41,080,000	18,443,000	36,433,000	25,435,000	121,391,000	116,356,832	60,087	(14,115,431)	-12%
October		29,734,000	1,050,000	38,298,000	20,296,000	89,378,000	70,090,592	140,714	(37,251,412)	-42%
November		27,518,000	0	29,353,000	20,296,000	77,167,000	66,452,320	101,302	33,042,378	9%
December		37,203,000	0	37,421,000	24,972,000	99,596,000	1,069,565,213	21,566,448	193,555,339	33%
Total	0	448,348,000	58,560,000	484,993,000	292,786,000	1,284,687,000	1,069,565,213	21,566,448	193,555,339	15%

Month 2007	Tacoma Water	Tac. Pt.	Ball Park	Victor Falls	Grainger	Total Gal. Pumped	Consumed	Misc. Water Use	Difference	Unaccounted for Water Percentages
January		20,379,500	0	33,340,000	27,037,000	80,756,500	66,697,664	154,160	13,904,676	17%
February		5,964,000	0	36,216,000	30,905,000	73,085,500	70,365,856	102,215	2,616,929	4%
March		19,803,000	0	30,924,000	23,302,000	74,029,000	53,907,612	119,025	20,002,363	27%
April		20,520,000	0	38,134,000	17,137,000	75,791,000	68,600,292	94,502	6,896,206	9%
May		34,742,000	0	46,309,000	34,678,000	115,729,000	67,724,645	125,525	47,878,830	41%
June		52,960,000	5,230,000	48,737,000	53,039,000	159,966,000	104,665,395	15,055,600	40,245,004	25%
July		20,520,000	22,240,000	45,515,000	33,270,000	121,485,000	121,360,756	59,100	65,144	0%
August		52,035,000	19,691,000	51,050,000	45,960,000	168,736,000	156,750,132	31,585	11,954,283	7%
September		27,817,000	11,762,000	39,582,000	29,954,000	108,515,000	121,398,156	81,213	(12,964,369)	-12%
October		22,086,000	0	43,065,000	18,090,000	83,241,000	114,119,368	62,229	(30,940,597)	-37%
November		26,116,000	0	42,301,000	18,608,000	87,025,000	68,805,528	122,004	18,097,466	21%
December		21,240,000	0	36,292,000	18,129,000	75,661,000	70,760,052	149,800	4,751,148	6%
Total	0	324,182,500	58,923,000	491,465,000	349,449,000	1,224,019,500	1,085,355,457	16,156,958	122,507,085	10%

Month 2010	Tacoma Water	Tac. Pt.	Ball Park	Victor Falls	Grainger	Total Gal. Pumped	Consumed	Misc. Water Use	Difference	Unaccounted for Water Percentages
January		30,710,000		32,849,000	15,045,000	78,604,000	62,375,720	6,101,953	10,126,327	13%
February										
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
Total	0	30,710,000	0	32,849,000	15,045,000	78,604,000	62,375,720	6,101,953	10,126,327	13%

Month 2009	Tacoma Water	Tac. Pt.	Ball Park	Victor Falls	Grainger	Total Gal. Pumped	Consumed	Misc. Water Use	Difference	Unaccounted for Water Percentages
January		28,172,000		29,422,000	10,870,000	68,464,000	63,140,924	49,253	5,273,823	8%
February		21,608,000		36,522,000	14,705,000	72,835,000	67,078,396	65,726	5,690,878	8%
March		23,638,000		36,522,000	33,132,000	93,292,000	64,539,684	25,058	28,727,258	31%
April		16,829,000		46,099,000	23,421,000	86,349,000	67,702,228	12,226,688	6,420,084	7%
May		35,191,000		48,807,000	27,560,000	111,558,000	64,005,612	105,010	47,447,378	43%
June		68,615,000	23,952,000	48,032,000	34,519,000	175,118,000	112,972,684	751,020	61,394,296	35%
July	309,672	99,132,000	38,640,000	48,428,000	34,519,000	220,719,000	134,197,184	22,223,157	64,298,659	29%
August	25,231,536	50,773,000	16,410,000	45,969,000	34,519,000	172,902,000	194,521,888	10,493,250	(32,113,138)	-19%
September		48,759,000	2,896,000	43,379,000	31,126,000	126,160,000	125,438,852	7,310,316	(6,589,168)	-5%
October	21,179,644	14,265,000	0	38,818,000	21,218,000	95,480,644	105,427,608	6,449,171	10,019,459	10%
November		32,470,000	0	33,922,000	16,977,000	83,369,000	68,273,700	61,394,493	5,079,431	6%
December		40,752,000	0	39,587,000	21,536,000	101,875,000	65,519,564			0%
Total	46,720,852	480,204,000	81,898,000	495,507,000	304,102,000	1,408,121,644	1,132,818,324	121,093,142	195,648,960	14%

**City of Bonney Lake, Washington
City Council Agenda Bill (C.A.B.) Approval Form**

<u>Department / Staff Contact:</u> ASD / HT Edvalson	<u>Workshop / Meeting Date:</u> 23 Mar 2010	<u>Agenda Bill Number:</u> AB10-46
<u>Ordinance Number:</u>	<u>Resolution Number:</u>	<u>Councilmember Sponsor:</u>

Agenda Subject: Nomination to Pierce Transit Board

Proposed Motion: AB10-46 - A Motion of the Bonney Lake City Council Nominating an Individual for Election to the Pierce Transit Board of Commissioners.

Administrative Recommendation: In light of the proposed changes to Pierce Transit service for the Bonney Lake area, Mayor Johnson strongly recommends nomination of a Councilmember or himself for the position.

Background Summary: This position on the Pierce Transit Board represents the fourteen smaller cities and towns within the Transit boundaries. The position is being vacated by Mayor Enslow of Sumner, who has indicated he is not running for another term on the Board. Nomination and selection procedures are included on the attached letter from Pierce Transit. To submit a nomination, the Council should take action at the Council meeting of March 23, 2010.

BUDGET INFORMATION:

Budget Amount	Required Expenditure	Budget Impact	Budget Balance
		None.	

Budget Explanation:

COMMITTEE/BOARD REVIEW:

Subcommittee Review Date: -

Commission/Board Review Date: -

Hearing Examiner Date:

COUNCIL ACTION:

Workshop Date(s): 3/16/10	Public Hearing Date(s):
Meeting Date(s): 3/23/10	Tabled To Date:

Signatures:

Director Authorization H Edvalson	Mayor N Johnson	Date City Attorney Reviewed Not Required
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February 10, 2010

Neil Johnson, Mayor
City of Bonney Lake
P.O. 7380
Bonney Lake, WA 98391

Dear Mayor Johnson:

The position on the Board of Commissioners for Pierce Transit, elected by the fourteen small cities and towns within the Pierce Transit boundary, will be up for renewal May 1, 2010. Mayor Dave Enslow, from the City of Sumner, has represented these municipalities since May 2001. The Board of Commissioners is requesting your cooperation in the nomination and selection of one representative to fill this at-large position. Accordingly, we ask that you please present this item at your next Council meeting for action.

As information, the Pierce Transit Board meets the second Monday of each month at 4:00 p.m. in the Rainier Room of the Pierce Transit Training Center, located at 3720 - 96th Street SW, Lakewood. Board members also have committee responsibilities that require additional meeting commitments. All Board members' terms are for a three-year period; this position's term will expire on April 30, 2013.

In accordance with our bylaws, the following election procedure will be followed:

1. If your council wishes to submit a nomination, the enclosed nomination form must be submitted to Treva Percival, Pierce Transit Clerk of the Board, no later than **5 p.m. on Wednesday, March 24, 2010.**
2. On **March 26, 2010**, a ballot listing the prospective nominees will be mailed to the fourteen town and city councils. Your council will have until **5 p.m. on April 30, 2010**, to return your ballot to the Pierce Transit Clerk of the Board.
3. A certified copy of the council resolution or motion must accompany all ballots. The Clerk of the board shall count the ballots and announce the results of the balloting to the Board of Commissioners. A plurality of ballots cast will determine the successful candidate.
4. In the event of a tie, the city and town councils will have an additional thirty days to reconsider. The ballot procedure will be repeated until a candidate is selected by a plurality vote.

On behalf of Pierce Transit's Board of Commissioners, I wish to express my appreciation for your cooperation.

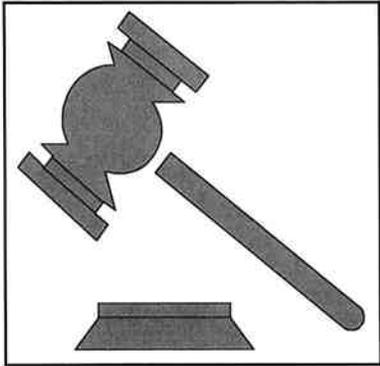
Sincerely,

A handwritten signature in black ink, appearing to read "Terry Lee". The signature is fluid and cursive, with the first name being more prominent.

Terry Lee, Chairman
Pierce Transit Board of Commissioners

Enclosure

cc: Pierce Transit Board of Commissioners
Lynne Griffith, CEO
Treva Percival, Clerk of the Board
City Clerk



NOMINATION FORM

The town/city of _____ wishes to nominate Councilmember/Mayor _____ to serve as a member of the Board of Commissioners for Pierce Transit for a three-year term, May 1, 2010, to April 30, 2013, representing the following towns and cities within the Pierce Transit boundary:

Auburn	Gig Harbor
Bonney Lake	Milton
Buckley	Orting
DuPont	Pacific
Edgewood	Ruston
Fife	Steilacoom
Fircrest	Sumner

Date: _____ By: _____

This form must be received by Pierce Transit's Clerk of the Board by 5 p.m., Wednesday, March 24, 2010.

