www.ci.bonney-lake.wa.us/utilities

DATE RECEIVED: _____

REQUEST FOR WATER LEAK ADJUSTMENT

Customer Information

Name on Account: _____

Account Number: _____   Contact Phone No#: _____

Service Address: _____

Mailing Address: _____

Leak Repair Information

Date Leak Discovered: _____   Date Leak Repaired: _____

Description of Leak: _____

_____

PLEASE NOTE: Completion of this form does not guarantee an adjustment will be made to your water bill. All adjustments are issued based on your average usage for previous account history and are credited at a *reduced rate* for **water loss only.** Once the review is complete, you will receive notification of results from the Utility Billing Office. This process may take approximately 60-90 days depending upon the date your leak was repaired and the next scheduled meter reading cycle, which are done bi-monthly.

Please return this completed form to the Utility Billing Department. ***Copies of receipts for any materials or services related to the repair must be attached and are required to be granted a leak adjustment.***

IRRIGATION SYTEMS: Irrigation systems must have an approved backflow assembly device to prevent possible contamination of the Municipal drinking system per the Washington State Department of Health guidelines. The backflow assembly for the irrigation line must be an approved device that has been tested by a certified backflow assembly tester (BAT) registered in the State of Washington after installation and annually thereafter. The device and test reports must be current, and on file with the City. ***WHEN APPLYING FOR A LEAK ADJUSTMENT THAT HAS OCCURRED IN YOUR IRRIGATION SYSTEM, PLEASE ATTACH A COPY OF THE MOST UP TO DATE BACKFLOW ASSEMBLY TEST OR YOUR REQUEST WILL BE DENIED.***

If the irrigation system is not in compliance with this section, it is considered an illegal connection to the water system and would not qualify for a leak adjustment.

Additional information on utility adjustments is available to view at www.ci.bonney-lake.wa.us in the Bonney Lake Municipal Code Chapter 13.04.100(G).

I have read, understood and agree with the leak adjustment guidelines.

_____   _____
Date Submitted   Signature